

West Fargo Airport Authority Meeting
Date: August 26, 2021
West Fargo Airport – 5:30 PM

Members Present:

Wade Swenson, Dan Loegering, Brian Christl, Matt Retka, Barrett Irving

Members Absent:

None

Others Present:

Airport Manager Robbie Grande

1. **The meeting was called to order by Wade Swenson at 5:30pm**
2. The minutes from the July 29th meeting were reviewed.
Motion by Dan to approve the minutes as written. Second by Barrett. All in favor, motion passed.
3. The monthly Budget and Income reports as of July 31, 2021 were reviewed.
 - The full City of West Fargo Fund Summary of Claims was included.
 - Robbie had worked with accounting and had the needed report format revisions made.
 - Authority noticed minor future revisions needed to the Property Insurance projections, as this should be increased slightly for future budget requests.

Motion by Barrett to approve the Income Statement and Fund Balance. Second by Dan. All in favor, motion passed.
4. Report from Airport Manager:
 - Received call from Jet Center about NDAA scholarship program that offers a \$250 match for a \$800 donation. Need submissions by October. Airport Authority unanimously tabled joining the program this year, and will revisit in 2022.
 - Plane accident occurred near airport on Tuesday August 10th. Not fatal but pilot suffered series injuries.
 - i. Robbie Attended City Commission meeting to thank the City 1st responders on speedy response.
 - ii. Assistant Fire Chief contact Robbie about practice drills at the airport.
 - Conducted routine ground maintenance and weeding.
5. Annual Fly-In Planning
 - Airport will host Fly-in open house in conjunction with West Fest on Sunday Sept. 19th, 11am-3pm.
 - Flyer completed and distributed to Airport Authority members.
 - Robbie posted event on NDAC website

- Young Eagles rides will be available for children ages 8-17, possible additional ages at pilot's discretion
- Will be grilling burgers and brats for lunch.

6. Non-Agenda Items

- Dan inquired about wifi options in airport terminal on behalf of local flight instructors.
- Reminder about Hangar #1 lunch on Wednesday.

Motion to Adjourn by Barrett and Second by Brian. None opposed. Meeting was adjourned at 6:05 pm.

Wade Swenson-Chairman

Matt Retka-Secretary

[Minutes prepared by Matt Retka]