

Library Board Minutes

Date: August 8, 2019

Time: 5:30 p.m.

Place: West Fargo Public Library

Lodoen Community Center, 109 3rd St. East, West Fargo, ND

Roll Call:

Larry Schwartz, Steve Anglin, Eric Gjerdevig, and Alanna Rerick. Also attending, Sandra Hannahs, Library Director, Mary Jo Moorhead, library staff, Carissa Hansen, Technology Services Librarian, and Joy Greger, library staff.

Absent: None.

1. Call to Order:

Schwartz called the meeting to order.

2. Approval of Agenda:

-Gjerdevig moved to accept the meeting agenda. Anglin seconded. Meeting agenda approved.

-Schwartz moved to add the resignation of Sandra Hannahs as Library Director as number three of the Regular Agenda.

-Gjerdevig motioned to approve the Consent Agenda. Anglin seconded. Consent Agenda approved.

3. Election of Officers

-Schwartz suggested making the position of Board President a rotating position that would change each month. The Board discussed the possibility.

-Board discussed what would be involved and the time commitment of the Board President.

-Rerick moved to table the elections for one more month, with Schwartz continuing as interim president. Schwartz seconded. Election tabled.

Consent Agenda-Approve the Following:

- A. Approval of the July 11, 2019 minutes.
- B. Approval of the financial report and bills.
- C. Director's Report

Regular Agenda

1. Space Needs Assessment

-Hannahs recommended using a contract. The Board agreed.

-Schwartz moved to authorize Hannahs to proceed with the Space Needs Assessment and to use a contract as the form of agreement. Rerick seconded. Motion approved.

2. Board Member Search

-As of now there have not been any new applications for Board members.

-The library will post the opening on the library's website and social media accounts.

3. Resignation of Sandra Hannahs

-Schwartz read Hannahs' letter of resignation. Her last day will be December 1, 2019.

-Gjerdevig suggested talking with Jenna Wilm, West Fargo City HR Director, within the next week in order to get the conversation started for the search for a new director.

-Schwartz volunteered to talk with Wilm to get things started.

-Schwartz stated that he would like to talk with the library staff to get opinions about any new ideas they would have for the position of Director.

-August 15 Schwartz will be at the library at 9 am and 4:30 to talk with the staff.

-Schwartz will meet with the four librarians as well to discuss their ideas about a new Director.

-Board suggested setting up a special meeting with Wilm to discuss setting up a search committee for a new Director.

4. Adjournment: The next meeting is September 12, 2019 at 5:30 p.m. Gjerdevig moved to adjourn the meeting. Rerick seconded. Meeting adjourned.