



**West Fargo City Commission Meeting
Monday, August 2, 2021
Commission Chambers 5:30 PM**

The West Fargo City Commission met on Monday, August 2, 2021, at 5:30 pm. Those present were Commissioners Bernie Dardis, Eric Gjerdevig, Mark Simmons, Brad Olson and Mandy George. President of the Board Bernie Dardis called the meeting to order at 5:30 PM.

The Pledge of Allegiance was recited.

Commissioner Olson moved and Commissioner Gjerdevig seconded to approve the order of the agenda as distributed. No opposition. Motion carried.

Commissioner Gjerdevig moved and Commissioner George seconded to approve the minutes of July 19, 2021 as presented. No opposition. Motion carried.

Commissioner Olson moved and Commissioner George seconded to approve the following items from the Consent Agenda with item b being pulled from the agenda:

- a. Bills (Pages 6-16)
- b. Building Permits (Pages 17-19)
- c. Games of Chance for Blessed Sacrament Catholic Church. Games to be conducted: Bingo, Raffle, and Calendar Raffle from 7-1-2021 to 6-30-2022 at Blessed Sacrament Catholic Church at 210 5th Ave W (Page 20)
- d. Games of Chance for Holy Cross Catholic Church. Games to be conducted: Raffle on 10-24-2021 at Holy Cross Catholic Church at 2711 7th St E (Pages 21-22)
- e. Final Plat Approval – Proposed Eagle Run Plaza 12th, Replat (Pages 23-28)
- f. Watering Restrictions per City of Fargo Water Service Agreement (Page 29)

No opposition. Motion carried.

Malachi Peterson, Planner appeared before the Commission for the First Reading and Public Hearing – Proposed Sunrise Acres 3rd Subdivision, Replat and Rezone. Following discussion, Commissioner Gjerdevig moved and Commissioner Olson seconded to approve the Proposed Sunrise Acres 3rd Subdivision, Replat and Rezone with the seven recommendations outlined by City Staff. No opposition. Motion carried.

Malachi Peterson, Planner appeared before the Commission for the Public Hearing – Proposed Willow Creek 2nd Subdivision and Rezoning. Staff recommendation to the Commission was to open the Public Hearing to hear any comments before tabling the item. The item of the Proposed Willow Creek 2nd Subdivision and Rezoning was tabled. Commissioner Gjerdevig moved and Commissioner George seconded to table the Proposed Willow Creek 2nd Subdivision and Rezoning. No opposition. Motion carried.

Malachi Peterson, Planner appeared before the Commission for approval of a Resolution Establishing the Arts Partnership as the Local Arts Agency of West Fargo. Dayna Del Val came forward to give a brief description of the opportunity for West Fargo to be involved in the establishment of the Arts Partnership as the Local Arts Agency of West Fargo. Following discussion, Commissioner Olson moved and



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Commissioner Gjerdevig seconded to approve Resolution Establishing the Arts Partnership as the Local Arts Agency in the West Fargo. No opposition. Motion carried.

Malachi Peterson, Planner appeared before the Commission requesting approval to apply for the National Endowment for the Arts Our Town Grant Application. Following discussion, Commissioner Gjerdevig moved and Commissioner Olson seconded to allow City Staff to support the National Endowment for the Arts Our Town Grant Application. No opposition. Motion carried.

Melissa Richard, Communication Director appeared before the Commission to request approve the Chandlerthinks, LLC Contract or Place Branding Professional Services. Following discussion, Commissioner Gjerdevig moved and Commissioner Olson seconded to approve handlerthinks, LLC Contract or Place Branding Professional Services. Commissioner Simmons requested a roll call vote: Commissioner George voted no, Commissioner Olson voted yes, Commissioner Simmons votes no, Commissioner Gjerdevig voted yes, and Commissioner Dardis Votes yes. Motion carried on a 3:2 vote.

Dustin Scott, City Engineer appeared before the Commission for approval of Project No. 1327 – Water and Sewer Improvement District (Water Distribution Loop 9th St NW)
· Approve Resolution Accepting Bids and Award Contract. Following discussion, Commissioner Olson moved and Commissioner George seconded to approve Project No. 1327 – Water and Sewer Improvement District (Water Distribution Loop 9th St NW)
· Approve Resolution Accepting Bids and Award Contract to Master Construction. No opposition. Motion carried.

Dustin Scott, City Engineer appeared before the Commission for approval of Improvement District No. 1337 – New Water Supply, Sewerage, Street Systems; and Incidentals (Wilds 21st) · Approve Resolution Accepting Bids and Award Contract. Following discussion, Commissioner Gjerdevig moved and Commissioner Olson seconded to approve Improvement District No. 1337 – New Water Supply, Sewerage, Street Systems; and Incidentals (Wilds 21st) · Approve Resolution Accepting Bids and Award Contract to Dakota Underground. No opposition. Motion carried.

Dustin Scott, City Engineer appeared before the Commission for approval of Project No. 1338 – Sanitary Sewer System Rehabilitation, Replacement, and Incidentals · Approve Resolution Accepting Bids and Award Contract. Following discussion, Commissioner Gjerdevig moved and Commissioner Olson seconded to approve Project No. 1338 – Sanitary Sewer System Rehabilitation, Replacement, and Incidentals · Approve Resolution Accepting Bids and Award Contract to CC Steel LLC for their Base bid plus four alternates as well as a contract to John's Refrigeration & Electric Inc for their Electrical bid. There was a request from the Commission that a note added with the contract/contractor that addresses the job needs to be completed, and we will be watching to be sure it is complete. No opposition. Motion carried.



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Dan Fuller, Fire Chief appeared before the Commission to ask for approval for the West Fargo Fire Chief to prepare Contract for Following discussion, Commissioner George moved and Commissioner Simmons seconded to approve the West Fargo Fire Chief to prepare Contract for the Construction Management Advisor. No opposition. Motion carried.

Carissa Hansen, Library Director and Joe Burgum appeared before the Commission to give a presentation of the West Fargo Library's Community-Wide Survey Results. No action was needed.

Tina Fisk, City Administrator appeared before the Commission to give a brief overview of the 2022 Budget. Liann Hanson, Library Board President appeared before the Commission to give a brief presentation of the 2022 Library Budget. Following discussion, Commissioner Olson moved and Commissioner George seconded to approve the Preliminary 2022 Budget as presented with the direction to have Tina Fisk, City Administrator look into decreasing a few areas in the budget. The final budget hearing will be on September 20, 2021. Commissioner Simmons opposed. Motion carried.

Dustin Scott, City Engineer appeared before the Commission for the Engineer's Report to give construction updates. No action was needed.

Tina Fisk, City Administrator invited Tim Solberg, Assistant City Administrator to present the following from the City Administrator Report:

- a. Water Restrictions set in place with the Water Service Agreement with the City of Fargo – Mandatory watering restrictions for odd/even days (We are currently in Phase 2 of 4)
- b. Request to move the Monday, September 6, 2021 West Fargo City Commission Meeting to Tuesday, September 7, 2021 in observation of Labor Day. Commissioner Simmons moved and Commissioner Gjerdevig seconded to approve the date change of the Monday, September 6, 2021 West Fargo City Commission Meeting to Tuesday, September 7, 2021 in observation of Labor
- c. Rules and Laws are being implemented including changes in Sunday Liquor Sales as well as an Age Change in Tobacco Sales
- d. The Purchasing Policy is still being worked on and will be brought back to the Commission at a later date
- e. John Shockley appeared before the Commission to let everyone know that the Special Assessment District list will be brought to the first Commission meeting in September which is now Tuesday, September 7, 2021, except District No. 2250. District No. 2250 will be presented at a later date after it is brought back to the Special Assessment Committee with Policy changes



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There were no correspondence.

There were no non-agenda items.

Commissioner Simmons moved and Commissioner Olson seconded to adjourn the meeting. No opposition. Meeting adjourned at 6:48 PM.

A blue ink signature of Bernie Dardis, written in a cursive style.

Bernie Dardis, Commission President

A blue ink signature of Tina Fisk, written in a cursive style.

Tina Fisk, City Administrator