



West Fargo City Commission Meeting
Monday, July 19, 2021
Commission Chambers 5:30 PM

The West Fargo City Commission met on Monday, July 19, 2021, at 5:30 pm. Those present were Commissioners Bernie Dardis, Eric Gjerdevig, Mark Simmons, Brad Olson and Mandy George. President of the Board Bernie Dardis called the meeting to order at 5:30 PM.

The Pledge of Allegiance was recited.

Commissioner Gjerdevig moved and Commissioner Olson seconded to approve the order of the agenda as distributed with changes in that the regular agenda item number 5 "Approval of Resolution Adopting the Commercial Remodeling Exemption Policy – Lauren Orchard, Economic Development Director (Page 135-139)" be moved to item k on the consent agenda. There was also a note that the VFW address needed to be corrected in the consent agenda item d. No opposition. Motion carried.

Commissioner Olson moved and Commissioner George seconded to approve the minutes of June 21, 2021 as presented. No opposition. Motion carried.

The Commission reviewed the Building Department Activity Report dated June 23, 2021 and Building Permits #210701-210779. Commissioner Olson moved and Commissioner Gjerdevig seconded to approve the Building Permits as presented. No opposition. Motion carried.

The Commission reviewed the Building Department Activity Report dated July 7, 2021 and Building Permits #210772-210863. Commissioner Olson moved and Commissioner Gjerdevig seconded to approve the Building Permits as presented. No opposition. Motion carried.

Commissioner Olson moved and Commissioner George seconded to approve the following items from the Consent Agenda with item b being pulled from the agenda:

- a. Bills (Pages 14-35)
- b. Site Plan Review in the CO: Corridor Overlay District for DCC Strip Mall at 701 32nd Ave W (Pages 36-44)
- c. Site Plan Review in the CO: Corridor Overlay District for Envy at the Lights at 360 32nd Ave W (Pages 45-60)
- d. Site Plan Review in the CO: Corridor Overlay District for Yoga Studio at 731 32nd Avenue W (Pages 61-71)
- e. Drain 76 – West Fargo Access Agreement (Pages 72-79)
- f. Project No. 6057 (Drain 45 Multi-Use Path – Phase 2) (Pages 80-90)
 - Approve Plans and Specifications, and Authorize Bid Advertisement.
- g. Games of Chance for Caring for Carissa Benefit – Jennifer Hanson. Games to be conducted: Raffles on 7/23/2021 at West Fargo VFW at 444 Sheyenne Street (Page 91)



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h. Games of Chance for Sandhills Archers Inc. Games to be conducted: Raffle and Raffle Board from 7/8/2021 to 8/21/2021 at Sandhills Archery Club at 3001 Charyl Ave NW (Page 92-93)

i. Financial Dashboard as of May 31, 2021 (Pages 94-95)

j. 2021 Mass Transit Agreement with the City of Fargo (Pages 96-99)

Regular agenda item number 5 "Approval of Resolution Adopting the Commercial Remodeling Exemption Policy – Lauren Orchard, Economic Development Director (Page 135-139)" of the regular agenda was moved to the consent agenda as item k. No opposition. Motion carried.

Maegin Elshaug, Planning Director appeared before the Commission for a Conditional Use Permit for Aboveground Fuel Tanks in M: Heavy Industrial District at 830 7th St NE. Following discussion, Commissioner Simmons moved and Commissioner Gjerdevig seconded to approve the Conditional Use Permit for Aboveground Fuel Tanks in M: Heavy Industrial District at 830 7th St NE. No opposition. Motion carried.

Maegin Elshaug, Planning Director appeared before the Commission for a Conditional Use Permit for Aboveground Fuel Tanks in LI: Light Industrial District at 440 29th Court NW. Following discussion, Commissioner Olson moved and Commissioner Simmons seconded to approve the Conditional Use Permit for Aboveground Fuel Tanks in LI: Light Industrial District at 440 29th Court NW. No opposition. Motion carried.

Malachi Peterson, Planner appeared before the Commission for the Plat and Conditional Use Permit to allow for a single-family dwelling in an agriculturally zoned district. Following discussion, Commissioner Simmons moved and Commissioner George seconded to approve the Plat and Conditional Use Permit to allow for a single-family dwelling in an agriculturally zoned district. No opposition. Motion carried.

Maegin Elshaug, Planning Director appeared before the Commission to introduce Churches United for the Homeless to give a presentation on Dorothy Day West Fargo. Pastor Sue Koesterman gave a brief presentation on what the Dorothy Day West Food Pantry does and provides for the community. No action was needed.

Jerry Wallace, Assistant City Engineer appeared before the Commission for approval of Project No. 1316 Phase 2 (Northside Sanitary Sewer Collector Rehabilitation) · Approve Resolution Accepting Bids and Award Contract. Following discussion, Commissioner Olson moved and Commissioner Gjerdevig seconded to approve Project No. 1316 Phase 2 (Northside Sanitary Sewer Collector Rehabilitation) which involves approving the Resolution Accepting Bids and Awarding the contract to KPH for their base bid and alternate 1 and 2. No opposition. Motion carried.

Tina Fisk, City Administrator appeared before the Commission to give details in regards to the overview of the 2022 Budget. No action was needed.



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Jerry Wallace, Assistant City Engineer appeared before the Commission for the Engineer's Report to give construction updates. No action was needed.

Tina Fisk, City Administrator invited Tim Solberg, Assistant City Administrator to present the following from the the City Administrator Report:

- a. Discussion on Residential Remodeling Policy
- b. Discussion on Grand Farm Project (Pages 161-171)

Tim Solberg, Assistant City Administrator appeared before the Commission for discussion on the Residential Remodeling Policy. A brief update was given on where the policy is at. No action was needed.

Tim Solberg, Assistant City Administrator appeared before the Commission for discussion on Grand Farm Project. Staff was directed to see what can be done and what cannot be done on the Project. No action was needed.

In regards to correspondence, Police Chief, Denis Otterness appeared before the Commission to bring forward a letter in regards to an award the School Resource Officer Program of West Fargo had received. No action was needed.

There were no non-agenda items.

Commissioner Simmons moved and Commissioner Olson seconded to adjourn the meeting. No opposition. Meeting adjourned at 6:48 PM.


Bernie Dardis, Commission President


Tina Fisk, City Administrator