



**West Fargo City Commission Meeting  
Monday, June 21, 2021  
Commission Chambers 5:30 PM**

The West Fargo City Commission met on Monday, June 21, 2021, at 5:30 pm. Those present were Commissioners Bernie Dardis, Mark Simmons, Brad Olson and Mandy George. Commissioner Eric Gjerdevig was absent. President of the Board Bernie Dardis called the meeting to order at 5:30 PM.

The Pledge of Allegiance was recited.

Commissioner Olson moved and Commissioner Simmons seconded to approve the order of the agenda as distributed. No opposition. Motion carried.

Commissioner Simmons moved and Commissioner Olson seconded to approve the minutes of May 17, 2021 as presented. No opposition. Motion carried.

Commissioner Olson moved and Commissioner Simmons seconded to approve the minutes of June 7, 2021 as presented. No opposition. Motion carried.

The Commission reviewed the Building Department Activity Report dated June 21, 2021 and Building Permits #210614-210700. Commissioner George moved and Commissioner Olson seconded to approve the Building Permits as presented. No opposition. Motion carried.

Commissioner Simmons moved and Commissioner George seconded to approve the following items from the Consent Agenda with item b being pulled from the agenda:

- a. Bills (Pages 16-25)
- b. Improvement District No. 1337 (Pages 26-48)
  - Approve Water Service Cooperation Agreement with Cass Rural Water Users District
- c. Games of Chance for Essentia Health Fargo Foundation. Games to be conducted: Raffle Board on 8-4-2021 at Essentia Health Plaza at the Lights at 3000 32nd Ave W (Page 49)
- d. Games of Chance for Muscular Dystrophy Association. Games to be conducted: Raffle on 7-12-2021 at Speedway Steakhouse and Event Center at 680 Main Ave W (Page 50)
- e. Games of Chance for The American Legion Department of North Dakota. Games to be conducted: Raffles on 9-13-2021 at The American Legion Department of North Dakota at 405 West Main Ave Suite 4A (Page 51)
- f. Gaming Site Authorization for North Dakota State Council Knights of Columbus. Games to be conducted: Raffles on 4-23-2022 at Holy Cross Catholic Church at 2711 17th St E (Pages 52-53)
- g. Magnum Electric - Site Plan Review for addition in CO-I: Interstate Corridor Overlay District (Pages 54-64)
- h. Final Approval – Combination/Retracement Plat of Carmell Place 2nd Addition (Pages 65-70)
- i. Financial Dashboard as of April 30, 2021 (Pages 71-72)
- j. Randy's Diner - Site Plan Review in CO: Corridor Overlay District (Pages 73-84)



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No opposition. Motion carried.

Lisa Sankey, Planner appeared before the Commission for a Conditional Use Permit for Ready Mix Concrete Plant. Following discussion, Commissioner Olson moved and Commissioner Simmons seconded to approve the Conditional Use Permit for Ready Mix Concrete Plant. No opposition. Motion carried.

Lauren Orchard, Economic Development Director appeared before the Commission to hold a Public Hearing and Consider Lights Consulting and CoreCounts PILOT Application. Sarah West, owner of Lights Consulting & Coaching LLC and CoreCounts came forward to give a brief overview of her business. Following discussion, Commissioner Simmons moved and Commissioner Olson seconded to approve the Lights Consulting and CoreCounts PILOT Application. No opposition. Motion carried.

Lauren Orchard, Economic Development Director appeared before the Commission to ask for approval of the Commercial Remodeling Exemption Policy Update. Following discussion, Commissioner Simmons moved and Commissioner Olson seconded to approve the Commercial Remodeling Exemption Policy Update. No opposition. Motion carried.

Dustin Scott, City Engineer appeared before the Commission for approval of Project No. 1338 – Sanitary Sewer System Rehabilitation, Replacement, and Incidentals – Approve Plans and Specifications, and Authorize Bid Advertisement. Following discussion, Commissioner Olson moved and Commissioner George seconded to approve Project No. 1338 – Sanitary Sewer System Rehabilitation, Replacement, and Incidentals – Approve Plans and Specifications, and Authorize Bid Advertisement. No opposition. Motion carried.

Dustin Scott, City Engineer appeared before the Commission for approval of Project No. 1327 – Water Distribution Loop 9th St NW – Approve Plans and Specifications, and Authorize Bid Advertisement. Following discussion, Commissioner Olson moved and Commissioner Simmons seconded to approve Project No. 1327 – Water Distribution Loop 9th St NW – Approve Plans and Specifications, and Authorize Bid Advertisement. No opposition. Motion carried.

Dustin Scott, City Engineer appeared before the Commission for approval of Improvement District No. 1337 – Wilds 21st Addition Phase 1 and 2 – Approve Task Order No. 48, Approve Plans and Specifications; and Authorize Bid Advertisement. Following discussion, Commissioner Simmons moved and Commissioner Olson seconded to approve Improvement District No. 1337 – Wilds 21st Addition Phase 1 and 2 – Approve Task Order No. 48, Approve Plans and Specifications; and Authorize Bid Advertisement. Commissioner George opposed. Motion carried.



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Dustin Scott, City Engineer appeared before the Commission for approval of Improvement District No. 1339 – Stockyards 1st Addition – Create Improvement District, Approve Engineer's Report, Approve Task Order No. 49; and Direct Engineer to prepare Plans and Specifications. Following discussion, Commissioner Olson moved to approve Improvement District No. 1339 – Stockyards 1st Addition – Create Improvement District, Approve Engineer's Report, Approve Task Order No. 49; and Direct Engineer to prepare Plans and Specifications. The motion failed due to the lack of a second.

Dustin Scott, City Engineer appeared before the Commission for approval of NDDOT Transportation Alternative Grant Acceptance - TA Grant. Following discussion, Commissioner George moved and Commissioner Simmons seconded to approve the NDDOT Transportation Alternative Grant Acceptance - TA Grant. No opposition. Motion carried.

Dustin Scott, City Engineer appeared before the Commission for the Engineer's Report to give construction updates. No action was needed.

Tina Fisk, City Administrator appeared before the Commission and provided the following for the City Administrator Report:

- A. Purchasing Policy should be on the second meeting in July
- B. Wednesday is the Grand Opening for Northern Lights
- C. Will reach out to see who is going to be available for the July 6<sup>th</sup> City Commission meeting

Denis Otterness, Police Chief gave some brief updates in regards to the Police Department including 2 new staff members.

There was correspondence passed out to each Commissioner. No action was needed.

In regards to non-agenda items, Commissioner Simmons brought forward the discussion of the dust control in the Stockyards area. Commissioner Simmons was chosen as the representative in regards to any meetings involving the dust control.

Commissioner Simmons moved and Commissioner Olson seconded to adjourn the meeting. No opposition. Meeting adjourned at 6:40 PM.



Bernie Dardis, Commission President



Tina Fisk, City Administrator