

West Fargo Public Library Board of Directors

Meeting Date: March 11th, 2021

Time: 5:30 P.M.

Place: West Fargo City Commission Chambers & streamed live on YouTube

Roll Call:

Alanna Rerick, Jodie Haring, Steve Anglin, Commissioner Mandy George, Larry Schwartz. Also attending: John Shockley, West Fargo City Attorney, Carissa Hansen, Library Director, Kirsten Henagin, Adult Services Manager, and Alisha Reis, Office Coordinator.

1. Call to Order

Rerick called the meeting to order.

2. Approve order of Agenda

Schwartz moved and Anglin seconded to approve the order of the agenda. No opposition. Motion carried.

3. Consent Agenda Approve The Following:

George moved and Schwartz seconded to approve the consent agenda. No opposition. Motion carried.

- a. Approval of Minutes – February 11th, 2021
- b. Approval of Financial Reports
- c. Approve Actions from Mobile Library Task Force March Meeting

Regular Agenda:

1. Review and input on draft organizational mission and vision statement for inclusion

- Hansen gave a presentation on the West Fargo Public Library's mission and vision survey results. The survey was sent out to the library staff and the Library Board. The library staff met to discuss the statements and revised them. The Library Board reviewed the current and revised mission and vision statements during the meeting and provided feedback. Revised statements will be included in the final draft of the strategic plan for Board approval later in 2021.

2. Director's Report

Hansen presented the following items for the Director's Report:

- The LRRB summer outreach draft route was finalized by the Mobile Library Task Force. Staff focused on stops that would reach English Learner families. Staff also focused on how the LRRB can reach as many locations as possible across the School District. The draft stops include, Horace, Rendezvous Park, Tintes Park, Village West, Maplewood, West Fargo High, Goldenwood, Shadow Wood, Harwood, Willow Park, Elmwood and Wilds Park. The stops are being confirmed with the site owners to verify the LRRB can stop at the desired location.

- The Deputy Director position is posted and will close on April 5th, 2021.
- Folkways has a draft survey that is complete. Hansen will review it along with Library Board members Rerick and George and other stakeholders before it is made public.
- The library has returned to normal operating hours on March 1st. There has been great feedback from the public on the extension of the hours.
- Vaccinations are available to all City of West Fargo Employees.
- The 2020 Annual Report will be presented to the Library Board and the City Commission in April.
- Kirsten Henagin, Adult Services Manager, gave a programming update.

3. Other Business

- No other business.

4. Adjourn

- Schwartz moved to adjourn, Anglin seconded. No opposition. Meeting adjourned. Next meeting: 5:30 P.M., Thursday April 8, 2021.