



The West Fargo City Commission met on Monday, July 29, 2013, immediately after the regular City Commission Meeting, to discuss the 2014 Budget. Those present were Rich Mattern, Mark Simmons, Mike Thorstad, Duane Hanson and Mark Wentz. The meeting was called to order by Rich Mattern, President of the Board.

City Auditor James Brownlee appeared before the Commission.

Fire Chief Roy Schatschneider appeared before the Commission to review the 2014 Budget for the Fire Department which remains at the same amount of \$650,000 for 2014.

City Auditor James Brownlee reviewed the Special Revenue Funds.

The Sanitation Department Budget was reviewed. City Auditor James Brownlee advised that the City would either have to increase rates from \$13.00 to \$16.00 or transfer \$325,000 of reserves to cover the deficit, and recommended transfer of \$325,000. All Commissioners agreed on transferring reserves.

The Water & Sewer Department Budget was reviewed. City Auditor James Brownlee reviewed Line Item #825, Lift Station Repair. Public Works Director Barry Johnson also appeared before the Commission to recommend adding Storm Sewer Lift Station Repair of \$40,000 and Storm Sewer Retention Pond Repair/Maintenance of \$20,000. City Auditor James Brownlee recommended adding \$60,000 to repairs and taking the money out of reserves. There was no opposition from the Commission. City Auditor James Brownlee reviewed Line Item No. 497, Technology, which was increased by \$30,000.

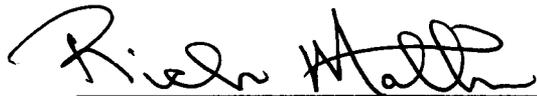
A discussion was held on the software for the Assessing Department. It was agreed that a decision will be made when the preliminary budget is approved.

City Auditor James Brownlee stated that at this time the budget reflects a decrease of 1.04 mills.

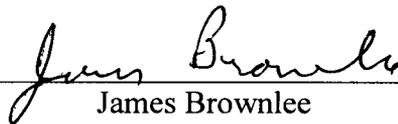
City Auditor James Brownlee advised that the Library Budget will be discussed at the next Budget Meeting and the City Engineer and Public Works Department will present a 5 year Capital Improvement Plan.

City Auditor James Brownlee, City Assessor Wanda Wilcox, and James Anderson were asked to prepare a list of Pros and Cons for BSI and Vanguard software for the Assessing Department.

Commissioner Simmons moved and Commissioner Hanson seconded to adjourn the meeting. No opposition. The Meeting was adjourned.



Rich Mattern
President of the Board



James Brownlee
City Auditor