



The West Fargo City Commission met on Monday, July 1, 2013, at 5:30 P.M. Those present were Rich Mattern, Mark Simmons, Mike Thorstad, Duane Hanson and Mark Wentz. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Mattern stated that Games of Chance for Mystikix Dance Team for Calendar Raffle 7/18/13 to 6/30/14 is to be added to the Consent Agenda and Exhibit A (Water Hook-up and Water Meter Fee Schedule) for Item #3 of the Regular Agenda has been provided to the Commissioners. Commissioner Simmons moved and Commissioner Wentz seconded to approve the Order of Agenda with the additions as noted. No opposition. Motion carried.

Commissioner Hanson moved and Commissioner Thorstad seconded to approve the Minutes of June 17, 2013. No opposition. Motion carried.

The Commission reviewed Building Permits #356 - 394, the Building Department Activity Report dated July 1, 2013 and the Building Department Monthly Comparison Report for June 2012/June 2013.

Commissioner Mattern read the letter of June 17, 2013 from Grant Levi of the North Dakota Department of Transportation giving NDDOT support to the addition of a protected/permissive left turn phasing for westbound traffic at the intersection of Main Avenue and Sheyenne Street. Public Works Director Barry Johnson and City Engineer Kevin Bucholz are to keep the Commission updated on this project.

Commissioner Wentz moved and Commissioner Simmons seconded to approve the following items on the Consent Agenda:

Bills

Games of Chance: Blessed Sacrament Catholic Church for Bingo/Raffle/Calendar Raffle 7/1/13 to 6/30/14

Games of Chance: Low Rise Community Center for Bingo 7/1/13 to 6/30/14

Sewer, Water, Storm and Street Improvement District No. 1263 (The Wilds 3<sup>rd</sup> and 4<sup>th</sup> Additions): Create Assessment District and authorize Engineer to prepare Engineer's Report

Sewer, Water, Storm and Street Improvement District No. 1262 (West Creek 1<sup>st</sup> Addition): Approve Engineer's Report and authorize preparation of Plans and Specifications

Amended Resolution Directing Auditor to Advertise for Bids – Storm Improvement District No. 4050

Amended Resolution Directing Auditor to Advertise for Bids – Sewer, Water, Storm and Street Improvement District No. 1257

Games of Chance for Mystikix Dance Team for Calendar Raffle from July 18, 2013 to June 30, 2014.

No opposition. Motion carried.

City Attorney Brian Neugebauer appeared before the Commission on Ordinance No. 961 regarding changes in State Statutes since the last legislative session. Commissioner Thorstad moved and Commissioner Hanson seconded to place Ordinance No. 961 on Second Reading. No opposition. Motion carried.

City Attorney Brian Neugebauer appeared before the Commission on Ordinance No. 957 relating to Animals. Commissioner Wentz moved and Commissioner Thorstad seconded to place Ordinance No. 957 on Second Reading. No opposition. Motion carried.

City Attorney Brian Neugebauer appeared before the Commission on Ordinance No. 966 relating to Water Service and Water Meters which is updating the old section of the ordinance and setting fees by Resolution. City Engineer Kevin Bucholz also appeared before the Commission. Commissioner Thorstad moved and Commissioner Simmons seconded to place Ordinance No. 966 on Second Reading and to adopt the Resolution along with Exhibit A (Fee Schedule). No opposition. Motion carried.

Planning Director Larry Weil appeared before the Commission on West Creek 1<sup>st</sup> Addition. Commissioner Hanson moved and Commissioner Simmons seconded to approve Second Reading on the rezoning of West Creek 1<sup>st</sup> Addition from Agricultural to One & Two Family Dwellings, Multiple Dwellings and Public Facilities, to approve the Final Plat of West Creek 1<sup>st</sup> Addition and to approve the Land Use Plan Amendment conditional upon annexation being finalized. No opposition. Motion carried.

City Attorney Brian Neugebauer appeared before the Commission on Ordinance No. 969, an ordinance annexing property in part of the Northwest Quarter (NW ¼) of Section 18, Township 139 North, Range 49 West, Cass County, North Dakota (Beaton Property) and advised that a Public Hearing will be held at the next City Commission Meeting along with Second Reading of Ordinance No. 969. After discussion, Commissioner Wentz moved and Commissioner Thorstad seconded to place Ordinance No. 969 on First Reading. No opposition. Motion carried.

Senior Planner Steven Zimmer appeared before the Commission on Brooks Harbor 2<sup>nd</sup> Addition rezoning from Agricultural to Single Family Dwellings. A public hearing was held on the rezoning. There was no public comment and the hearing was closed. City Engineer Kevin Bucholz also appeared before the Commission. Commissioner Simmons moved and Commissioner Hanson seconded to place on First Reading the rezoning of Brooks Harbor 2<sup>nd</sup> Addition from Agricultural to Single Family Dwellings subject to the eight conditions listed in the Staff Report. No opposition. Motion carried.

Senior Planner Steven Zimmer appeared before the Commission on Shadow Creek 5<sup>th</sup> Addition rezoning from Agricultural to Single Family Dwellings. A public hearing was held on the rezoning. There was no public comment and the hearing was closed. Commissioner Hanson moved and Commissioner Wentz seconded to place on First Reading the rezoning of Shadow Creek 5<sup>th</sup> Addition from Agricultural to Single Family Dwellings subject to the 10 conditions listed in the Staff Report. No opposition. Motion carried.

City Auditor James Brownlee appeared before the Commission on the preliminary budget for 2014 and stated that the budget includes a step increase and the retirement increase for both employee and employer instead of a COLA. The Commission agreed that budget meetings will start following the July 15, 2013 City Commission Meeting.

There were no Non-Agenda items.

City Auditor James Brownlee gave the following report:  
City Hall is closed July 4, 2013

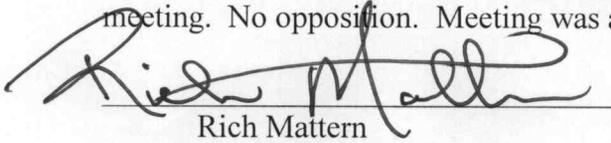
Staff is still working with the architects and hoping to have a foundation plan to be bid this fall

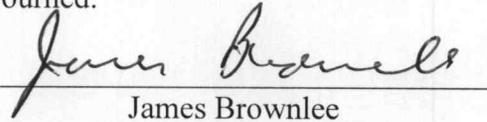
Introduced the new Director of Economic Development and Community Services, Matt Marshall

Dick Twichell, long time City Attorney, passed away

There was no correspondence.

Commissioner Hanson moved and Commissioner Wentz seconded to adjourn the meeting. No opposition. Meeting was adjourned.

  
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Rich Mattern  
President of the Board

  
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James Brownlee  
City Auditor