



The West Fargo City Commission met on Monday, October 15, 2012, at 5:30 P.M. Those present were Rich Mattern, Mark Simmons, Duane Hanson and Mark Wentz. Absent was Mike Thorstad. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Mattern advised that Approval of Contract and Contractor's Bond for Street Improvement District No. 2216 is to be added to the Consent Agenda. Commissioner Simmons moved and Commissioner Hanson seconded to approve the Order of Agenda with the addition as noted to the Consent Agenda. No opposition. Motion carried.

Commissioner Simmons moved and Commissioner Hanson seconded to approve the Minutes of October 1, 2012. No opposition. Motion carried.

The Commission reviewed Building Permits #687 - 754 along with the Building Department Activity Report dated October 15, 2012.

There were no Commissioner Committee Reports.

The Auditor's Reports for September 2012 were received by the Commission.

City Engineer Kevin Bucholz provided an update on the Main Avenue project which is to be completed by the end of October. City Auditor James Brownlee advised that as of November 1, 2012, maintenance of Main Avenue will be done by Public Works.

Commissioner Simmons moved and Commissioner Hanson seconded to approve the following items on the Consent Agenda:

Bills

Appointment of Dan Loegering of 2301 Ann Street, West Fargo, ND to the West Fargo Airport Authority to replace John Steiner who resigned as of 9/27/12. (Fill Term to April 2013)

Games of Chance: North Dakota Amvets Auxiliary for Raffle to be held October 20, 2012 to February 16, 2013 at the VFW Club

Resolution Approving Contract and Contractor's Bond in Sewer, Water, Storm and Street Improvement District No. 1244

Resolution Approving Contract and Contractor's Bond in Sidewalk District No. 6050

Contract for engineering services with APEX Engineering for the 12th Avenue Project Concept Report contingent upon concurrence by Fargo City Commission

Modification of the 2012 Edward Byrne Memorial Justice Assistance Grant

Public Hearing 5:45 PM November 5, 2012 for rezoning of Charleswood 29th Addition from Agricultural to Planned Unit Development

Public Hearing 5:45 PM November 5, 2012 for Zoning Ordinance Amendment to Chapter 4-470 Nonconforming Lots, Uses of land, Structures, and Uses of Structures

Public Hearing 5:45 PM November 5, 2012 for rezoning of South Pond at the Preserve 6th Addition , Rezoning of proposed Block 1 from Agricultural to Planned Unit Development

Public Hearing 5:45 PM November 5, 2012 for rezoning of North Pond at the Preserve 3rd Addition from Agricultural to Light Commercial

Award AVL/GPS Winter operations project to eRoad Track of Columbia, MD

Contract and Contractor's Bond for Street Improvement District No. 2216

No opposition. Motion carried.

City Auditor James Brownlee appeared before the Commission on Ordinance No. 931 relating to Garbage Collection Fees. Commissioner Hanson moved and Commissioner Wentz seconded to place Ordinance No. 931 on Second Reading. No opposition. Motion carried. City Auditor James Brownlee advised the new rates will take effect December 1, 2012 and be reflected on the January 2013 billing.

Assistant City Attorney Chris McShane appeared before the Commission on Ordinance No. 932 relating to When Permits are Required for Street Closing. Assistant Chief Michael Reitan also appeared before the Commission to review the permit process. After discussion, Commissioner Hanson moved and Commissioner Simmons seconded to place Ordinance No. 932 on First Reading. No opposition. Motion carried.

Mayor Mattern reviewed the portfolio and committee appointment recommendations for Commissioner Mark Wentz. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded that Commissioner Wentz be assigned the Sanitation Portfolio, Sewer and Water as the Secondary Portfolio and Committee appointments to Cass County Planning and Zoning and Urban Forestry Committee and Alternate for the FM Metro Council of Government Policy Board. No opposition. Motion carried.

Planning Director Larry Weil appeared before the Commission on the request from Craig Geron for a Conditional Use Permit for accessory building (pole barn) in an Agriculturally Zoned District located in the SE ¼ of Section 26, T139N, R50W, Mapleton Township, Cass County, ND. After discussion, Commissioner Simmons moved and Commissioner Wentz seconded to approve the Conditional Use Permit subject to the conditions listed in the Staff Report. No opposition. Motion carried.

Planning Director Larry Weil appeared before the Commission on the request from Robert Hayden for a Conditional Use Permit for accessory building (pole barn) in an Agriculturally Zoned District at 3902 County Road #17, West Fargo, ND. After discussion, Commissioner Hanson moved and Commissioner Simmons seconded to approve the Conditional Use Permit subject to the conditions listed in the Staff Report. No opposition. Motion carried.

At this time, Mayor Mattern welcomed Troop 246 to the City Commission meeting.

Planning Director Larry Weil appeared before the Commission on the request from Tory Nissen for a Conditional Use Permit for oversized accessory building at 323 30th Avenue NW, West Fargo, ND. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to approve the Conditional Use Permit subject to the recommendations in the Staff Report. No opposition. Motion carried.

Planning Director Larry Weil appeared before the Commission on the request from Amanda Weise for a Conditional Use Permit for a Child Care Facility at 3743 Hidden Circle, West Fargo. After discussion, Commissioner Hanson moved and Commissioner Wentz seconded to approve the Conditional Use Permit subject to the recommendations in the Staff Report. No opposition. Motion carried.

City Engineer Kevin Bucholz appeared before the Commission to provide an update on the Well Rehabilitation Projects. City Auditor James Brownlee also stated that Staff is continuing the Fargo discussion for all options.

City Auditor James Brownlee appeared before the Commission to review the 2012 West Fest Financial Report and to thank Larry Lubben, Tina Gustafson and James Anderson for their work to make West Fest a success.

There were no Non-Agenda items.

City Auditor James Brownlee gave the following report:

All lots in Hayden Heights have been sold to Metro Flood Authority

City Auditor James Brownlee, Police Chief Arland Rasmussen and Assistant Chief Mike Reitan have met with architects on the new building plans and went to Alexandria, MN to view their building

Joint Commission/Park Board/School Board meeting will be held January 23rd or January 30th. Staff will choose a date and advise the City Commission

No City Commission meeting will be held October 29, 2012

Met with consultants on the Aquatic Center. Report should be received in time for the Joint Meeting in January and there may be a small presentation from consultant group

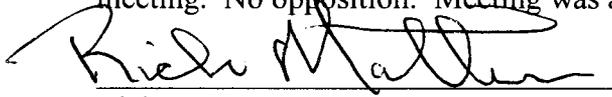
Costco is opening on October 23, 2012. Invitations have been sent out for a special preview on October 22nd starting at 6:00 PM

Bismarck Downtown Association is holding a downtown redevelopment meeting. Director of Economic Development and Community Services Mark Vaux and Senior Planner Steven Zimmer will be attending

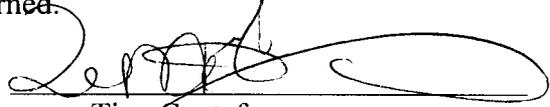
City Engineer Kevin Bucholz and City Auditor James Brownlee will be meeting with FM Realtors to discuss special assessments

There was no correspondence.

Commissioner Wentz moved and Commissioner Simmons seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Rich Mattern
President of the Board



Tina Gustafson
Deputy City Auditor