



The West Fargo City Commission met on Monday, October 1, 2012, at 5:30 P.M. Those present were Rich Mattern, Mark Simmons, Mike Thorstad and Duane Hanson. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Hanson moved and Commissioner Thorstad seconded to approve the Order of Agenda. No opposition. Motion carried.

Commissioner Simmons moved and Commissioner Hanson seconded to approve the Minutes of September 17, 2012 and the Special Meeting Minutes of September 24, 2012 and September 25, 2012. No opposition. Motion carried.

The Commission reviewed Building Permits #647 - 686, the Building Department Activity Report dated October 1, 2012 and the Building Department Monthly Comparison Report for September 2011/September 2012.

There were no Commissioner Committee Reports.

Commissioner Hanson moved and Commissioner Simmons seconded to approve the following items on the Consent Agenda:

Bills

Resolution Approving Contract and Contractor's Bond in Street Improvement District No. 2224

Resolution Approving Contract and Contractor's Bond in Sewer and Water Improvement District No. 1239

No opposition. Motion carried.

Commissioner Mark Wentz was sworn in by Mayor Rich Mattern and the Oath of Office form signed accordingly.

City Auditor James Brownlee appeared before the Commission on Ordinance No. 931 relating to Garbage Collection Fees. Commissioner Simmons moved and Commissioner Thorstad seconded to place Ordinance No. 931 on First Reading. No opposition. Motion carried.

Assistant City Engineer Dustin Scott appeared before the Commission on Sidewalk Improvement District No. 6050 (2012 Walks). Commissioner Thorstad moved and Commissioner Wentz seconded to award the contract for Sidewalk Improvement District No. 6050 to Adelman Concrete & Excavating Inc. for their bid amount of \$180,762.45 as recommended by Moore Engineering. No opposition. Motion carried.

Assistant City Engineer Dustin Scott appeared before the Commission on Street Improvement District No. 2216 (Veterans Boulevard – 32nd Avenue to 40th Avenue) and recommended awarding the contract contingent upon Fargo City Commission approval of their portion of the project. Commissioner Hanson moved and Commissioner Simmons seconded to award the contract for Street Improvement District No. 2216 to Dakota Underground Company for their bid amount of \$5,467,357.10 as recommended by Moore Engineering and contingent upon Fargo City Commission approval. No opposition. Motion carried.

Assistant City Engineer Dustin Scott appeared before the Commission on Sewer, Water, Storm & Street Improvement District No. 1244 (Westview 1st Addition) and recommended awarding the bid upon approval of a Letter of Credit for Kindred Plumbing and Heating. Commissioner Simmons moved and Commissioner Hanson seconded to award the contract for Sewer, Water, Storm & Street Improvement District No. 1244 to Kindred Plumbing and Heating for their bid amount of \$967,727.75 as recommended Moore Engineering and contingent upon the City's receipt of a Letter of Credit. No opposition. Motion carried.

City Administrator Jim Brownlee reported on the following:

West Fest was again a huge success. Final figures will be presented to the Commission in the near future.

City Staff, Park Staff and School Staff met and would like to have a Joint Meeting of the Boards on January 23, 2013 or January 30, 2013 (4-6PM). Commissioners are to advise what date would best fit their schedule.

Fargo Cass County will be having an open house regarding the diversion and have invited the West Fargo officials. The meeting is November 20, 2012, 7:30 AM at Fargo City Hall.

City of Fargo and West Fargo will co-host a legislative meeting on December 12, 2012, 7:30 AM at Fargo City Hall

Police Chief Arland Rasmussen, Assistant Chief Mike Reitan and City Auditor James Brownlee met with architects on the new police building. The preliminary figures are very substantial and Staff will need to do some trimming on the plans.

Staff attended League of Cities in Grand Forks last week

City Engineer Kevin Bucholz, Public Works Director Barry Johnson and City Auditor James Brownlee met with Public Works and City Administrator for Fargo and discussed possible hooking up of sewer services and discussed water issues

Ribbing Cutting ceremony at the Cass County Courthouse on October 5, 2012 at 10:30 AM

Assistant City Attorney John Shockley appeared before the Commission on assessments for District No. 1225, 1229, 1231, 1233, 1234, 1236, 2211, 2213, 2214, 2217, 2218, 4044, 4046 and 4047. A public hearing was held on these districts (Approval of Assessment Lists). There was no public comment and the hearing was closed.

The Board considered the question of approval of the assessment list for Water and Sewer Improvement District No. 1225 as confirmed by the Special Assessment Commission of the City of West Fargo. It was moved by Commissioner Hanson and seconded by Commissioner Thorstad that the assessment list for Water and Sewer Improvement District No. 1225 of the City of West Fargo, as confirmed by the Special Assessment Commission of the City of West Fargo, be and the same is hereby confirmed. No opposition. Motion carried.

The Board considered the question of approval of the assessment list for Water, Sewer, Street and Storm Sewer Improvement District No. 1229 as confirmed by the Special Assessment Commission of the City of West Fargo. It was moved by Commissioner Hanson and seconded by Commissioner Thorstad that the assessment list for Water, Sewer, Street and Storm Sewer Improvement District No. 1229 of the City of West Fargo, as confirmed by the Special Assessment Commission of the City of West Fargo, be and the same is hereby confirmed. No opposition. Motion carried.

The Board considered the question of approval of the assessment list for Water, Sewer, Street and Storm Improvement District No. 1231 as confirmed by the Special Assessment Commission of the City of West Fargo. It was moved by Commissioner Hanson and seconded by Commissioner Thorstad that the assessment list for Water, Sewer, Street and Storm Sewer Improvement District No. 1231 of the City of West Fargo, as confirmed by the Special Assessment Commission of the City of West Fargo, be and the same is hereby confirmed. No opposition. Motion carried.

The Board considered the question of approval of the assessment list for Sewer, Water, Storm and Street Improvement District No. 1233 as confirmed by the Special Assessment Commission of the City of West Fargo. It was moved by Commissioner Hanson and seconded by Commissioner Thorstad that the assessment list for Sewer, Water, Storm and Street Improvement District No. 1233 of the City of West Fargo, as confirmed by the Special Assessment Commission of the City of West Fargo, be and the same is hereby confirmed. No opposition. Motion carried.

The Board considered the question of approval of the assessment list for Street Improvement District No. 2213 as confirmed by the Special Assessment Commission of the City of West Fargo. It was moved by Commissioner Hanson and seconded by Commissioner Thorstad that the assessment list for Street Improvement District No. 2213 of the City of West Fargo, as confirmed by the Special Assessment Commission of the City of West Fargo, be and the same is hereby confirmed. No opposition. Motion carried.

The Board considered the question of approval of the assessment list for Street Improvement District No. 2214 as confirmed by the Special Assessment Commission of the City of West Fargo. It was moved by Commissioner Hanson and seconded by Commissioner Thorstad that the assessment list for Street Improvement District No. 2214 of the City of West Fargo, as confirmed by the Special Assessment Commission of the City of West Fargo, be and the same is hereby confirmed. No opposition. Motion carried.

The Board considered the question of approval of the assessment list for Street Improvement District No. 2217 as confirmed by the Special Assessment Commission of the City of West Fargo. It was moved by Commissioner Hanson and seconded by Commissioner Thorstad that the assessment list for Street Improvement District No. 2217 of the City of West Fargo, as confirmed by the Special Assessment Commission of the City of West Fargo, be and the same is hereby confirmed. No opposition. Motion carried.

The Board considered the question of approval of the assessment list for Street Improvement District No. 2218 as confirmed by the Special Assessment Commission of the City of West Fargo. It was moved by Commissioner Hanson and seconded by Commissioner Thorstad that the assessment list for Street Improvement District No. 2218 of the City of West Fargo, as confirmed by the Special Assessment Commission of the City of West Fargo, be and the same is hereby confirmed. No opposition. Motion carried.

The Board considered the question of approval of the assessment list for Storm Sewer Improvement District No. 4044 as confirmed by the Special Assessment Commission of the City of West Fargo. It was moved by Commissioner Hanson and seconded by Commissioner Thorstad that the assessment list for Storm Sewer Improvement District No. 4044 of the City of West Fargo, as confirmed by the Special Assessment Commission of the City of West Fargo, be and the same is hereby confirmed. No opposition. Motion carried.

The Board considered the question of approval of the assessment list for Sewer, Water, Storm and Street Improvement District No. 1234 as confirmed by the Special Assessment Commission of the City of West Fargo. The engineer indicated one lot was over-assessed in the original assessment, as per the attached list. No adjustments will be made to the remaining lots. Upon review of the amended list, it was moved by Commissioner Hanson and seconded by Commissioner Thorstad that the assessment list for Sewer, Water, Storm and Street Improvement District No. 1234 of the City of West Fargo, as confirmed by the Special Assessment Commission of the City of West Fargo, be amended as per the attached list, and the same is hereby confirmed as amended. No opposition. Motion carried.

The Board considered the question of approval of the assessment list for Sewer, Water, Storm and Street Improvement District No. 1236 as confirmed by the Special Assessment Commission of the City of West Fargo. The engineer indicated an error was found in the list and indicated the assessment for some lots would decrease, and others would increase, as per the attached list. Upon review of the amended list, it was moved by Commissioner Hanson and seconded by Commissioner Thorstad that the assessment list for Sewer, Water, Storm and Street Improvement District No. 1236 of the City of West Fargo, as confirmed by the Special Assessment Commission of the City of West Fargo, be amended as per the attached list, and the same is hereby confirmed as amended. No opposition. Motion carried.

The Board considered the question of approval of the assessment list for Street Improvement District No. 2211 as confirmed by the Special Assessment Commission of the City of West Fargo. The engineer indicated two lots were over-assessed in the original assessment, as per the attached list. No adjustments will be made to the remaining lots. Upon review of the amended list, it was moved by Commissioner Hanson and seconded by Commissioner Thorstad that the assessment list for Street Improvement District No. 2211 of the City of West Fargo, as confirmed by the Special Assessment Commission of the City of West Fargo, be amended as per the attached list, and the same is hereby confirmed as amended. No opposition. Motion carried.

The Board considered the question of approval of the assessment list for Storm Sewer Improvement District No. 4046 as confirmed by the Special Assessment Commission of the City of West Fargo. The engineer indicated a lot was missed in the original assessment, which would affect the assessment amount to several lots, as per the attached list. Upon review of the amended list, it was moved by Commissioner Hanson and seconded by Commissioner Thorstad that the assessment list for Storm Sewer Improvement District No. 4046 of the City of West Fargo, as confirmed by the Special Assessment Commission of the City of West Fargo, be amended as per the attached list, and the same is hereby confirmed as amended. No opposition. Motion carried.

The Board considered the question of approval of the assessment list for Storm Sewer Improvement District No. 4047 as confirmed by the Special Assessment Commission of the City of West Fargo. The engineer indicated two lots were over-assessed in the original assessment, as per the attached list. No adjustments will be made to the remaining lots. Upon review of the amended list, it was moved by Commissioner Hanson and seconded by Commissioner Thorstad that the assessment list for Storm Sewer Improvement District No. 4047 of the City of West Fargo, as confirmed by the Special Assessment Commission of the City of West Fargo, be amended as per the attached list, and the same is hereby confirmed as amended. No opposition. Motion carried.

Commissioner Simmons commended Editor Karen Huber for a fantastic story and excellent work on the "A City of the Grow" magazine (West Fargo Community Report/2012).

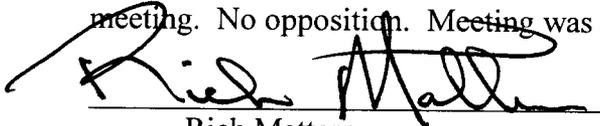
A short recess was taken at this time and the meeting was reopened at 6:00 PM.

City Auditor James Brownlee appeared before the Commission on the 2013 Budget for the City of West Fargo showing no mill levy increase with a total of 91.45 mills. A public hearing regarding the 2013 Budget was held. There was no public comment and the hearing was closed. Commissioner Simmons moved and Commissioner Hanson seconded to adopt the 2013 Budget with expenditures of \$34,877,636.00 and to set the annual levy for 2012 at \$7,252,698. No opposition. Motion carried.

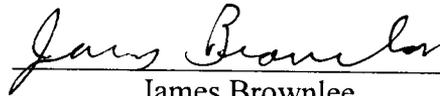
General Fund	\$ 8,862,456
Sanitation Fund	2,343,561
Sewer Water Funds	4,573,772
Library	777,245
Airport	144,246
Debt Service	14,962,695
Capital Improvements	500,000
Special Revenue Funds	<u>2,713,661</u>
	\$34,877,636

There were no Non-Agenda items.

Commissioner Wentz moved and Commissioner Hanson seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Rich Mattern
President of the Board



James Brownlee
City Auditor