



The West Fargo City Commission met on Monday, April 2, 2012, at 5:30 P.M. Those present were Rich Mattern, Lou Bennett, Mark Simmons, Mike Thorstad and Duane Hanson. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Mattern stated that Item d of the Consent Agenda is to be moved to the Regular Agenda for discussion, Replacement Page 1 has been provided for Option Agreement for Item c of the Consent Agenda and request from Jason Gustafson for a building permit is to be added to the Regular Agenda. Commissioner Thorstad moved and Commissioner Hanson seconded to approve the Order of Agenda with the changes as noted. No opposition. Motion carried.

Commissioner Bennett moved and Commissioner Simmons seconded to approve the Minutes of March 19, 2012. No opposition. Motion carried.

The Commission reviewed Building Permits #75 – 79 and 80 – 115 along with the Building Department Activity Reports dated March 19 and April 2, 2012 and the Building Department Monthly Comparison Report for March 2011/March 2012.

There were no Commissioner Committee Reports.

Commissioner Hanson moved and Commissioner Bennett seconded to approve the following items on the Consent Agenda:

Bills

Appointment of Greg Mastrud and Jim Parsons to the West Fargo Economic Development Advisory Committee to fill the financial services and current Chamber vacancies

Add Parcel 02-0187-00085-000 to sale contract with The Real Estate Exchange and approve the sale of parcel with option to repurchase

Sewer, Water, Storm and Street Improvement District No. 1238 (The Wilds 2nd Addition): Approve Engineer's Report, authorize City Engineer to prepare Plans and Specifications, approve Plans and Specifications and authorize Advertisement for Bids with bid opening on April 26, 2012

Sewer, Water, Storm and Street Improvement District No. 1235 (Bluestem Drive – 26th Avenue to 31 Avenue East): Approve Engineer's Report and authorize City Engineer to prepare Plans and Specifications

No opposition. Motion carried.

A discussion was held regarding the Easement and Right of Way Agreement for Magellan Pipeline Company to move gas line as part of Main Avenue Reconstruction. Commissioner Thorstad stated that the City Engineer should discuss with Magellan Pipeline a public access road in the back within the right of way. City Engineer Kevin Bucholz appeared before the Commission. After discussion, Commissioner Thorstad moved and Commissioner Bennett seconded to approve the Easement and Right of Way Agreement with recommendation that Magellan Pipeline be required to allow public access within the right of way. No opposition. Motion carried.

City Auditor James Brownlee appeared before the Commission on the request from Jason Gustafson for a building permit for Parcel 02-0187-00085. Jason Gustafson also appeared before the Commission. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to approve the building permit request for Jason Gustafson to proceed building at his own risk. No opposition. Motion carried.

Director of Economic Development and Community Services Mark Vaux appeared before the Commission on a Renaissance Zone Project Application from Rodney and Glenda Klein to add a third building on the property available for lease at 662 Main Avenue West, West Fargo, ND. After discussion, Commissioner Bennett moved and Commissioner Simmons seconded to approve the Renaissance Zone Project application as recommended by the West Fargo Economic Development Advisory Committee. No opposition. Motion carried.

City Engineer Kevin Bucholz appeared before the Commission on Street Improvement District No. 2217 (31st Avenue East – 7th Street East to Veterans Boulevard). Commissioner Simmons moved and Commissioner Hanson seconded to award the contract for Street Improvement District No. 2217 to Dakota Underground Company for their bid amount of \$462,206.43. No opposition. Motion carried.

City Engineer Kevin Bucholz appeared before the Commission on Well #9 Rehabilitation (Pump Replacement and Improvements). After discussion, Commissioner Hanson moved and Commissioner Bennett seconded to award the contract for Well #9 Rehabilitation to Northern Plains Contracting, Inc. for their bid amount of \$86,950.00. No opposition. Motion carried.

City Administrator Jim Brownlee reported on the following:

April 13, 2012 4:00 PM is the final date to file for City Commission

Aquatics group is still meeting every two weeks

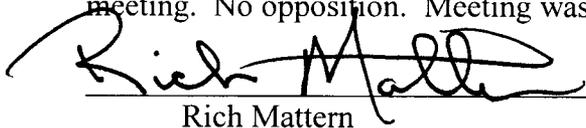
Veterans Boulevard road is busy with construction (Mayor Mattern asked that pictures be taken in order to compare pictures of the area at a later date. Commissioner Simmons also asked that pictures be taken of Main Avenue.)

Planning Director Larry Weil appeared before the Commission to review the Extraterritorial Extension and Zoning Transition. A public hearing was held. There was no public comment and the hearing was closed. After discussion, Commissioner Bennett moved and Commissioner Thorstad seconded to place on First Reading the Extraterritorial Extension and Zoning Transition as recommended by the Planning and Zoning Commission. No opposition. Motion carried.

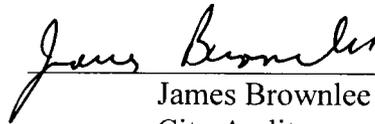
Planning Director Larry Weil appeared before the Commission on the request to consider Amendments to Chapter 4-04 of the City code (Subdivision Regulations) and to Chapters 4-200 and 4-400 of the City Code (Zoning Ordinance). Senior Planner Steven Zimmer, City Attorney Brian Neugebauer and Planning Intern Zerek Kroll also appeared before the Commission. A discussion was held on the Architecture Review Board, Landscaping, Parking lots, Paving of Streets and Wind Energy Systems. A public hearing was held. There was no public comment and the hearing was closed. After further discussion, Commissioner Hanson moved and Commissioner Simmons seconded to place the amendments on First Reading excluding the section on Wind Energy Systems in residential areas. No opposition. Motion carried.

There was no correspondence.

Commissioner Bennett moved and Commissioner Hanson seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Rich Mattern
President of the Board



James Brownlee
City Auditor