



Jim Brownlee, CPA, City Administrator
Sharon Schacher, City Finance Director
Dorinda Anderson, Business Development Director

The West Fargo City Commission met on Monday, June 20, 2011, at 5:30 P.M. Those present were Rich Mattern, Lou Bennett, Mark Simmons, Mike Thorstad and Duane Hanson. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Mattern advised that "Resolution Approving Contract and Contractor's Bond in Street Improvement District No. 2211" is to be added to the Consent Agenda, and Item f of the Consent Agenda is to be moved to the Regular Agenda with the deletion of Ernie Brookins (\$391.90) from the list of Invoices Write Offs. Commissioner Hanson moved and Commissioner Simmons seconded to approve the Order of Agenda with the changes as noted. No opposition. Motion carried.

Commissioner Bennett moved and Commissioner Hanson seconded to approve the Minutes of June 6, 2011. No opposition. Motion carried.

The Commission reviewed Building Permits #188 - 224 along with the Building Department Activity Report dated June 20, 2011.

There were no Commissioner Committee Reports.

The Auditor's Reports for May 2011 were received by the Commission.

There were no Department Reports.

Commissioner Bennett moved and Commissioner Simmons seconded to approve the following items on the Consent Agenda:

Bills

Games of Chance: Low Rise Community Center for Bingo and Raffle
7/1/2011 to 6/30/2012

Games of Chance: Rhonda Eidenshink Benefit for Raffle to be held July
14, 2011 at the Speedway Event Center

Pledging of Assets

2011-2012 Liquor and Beer License Renewals

Sewer, Water, Storm and Street Improvement District No. 1231 (7th Street
East – 31st to 32nd Avenue): Approve Plans and Specifications and
authorize Advertisement for Bids with bid opening on July 14, 2011

Sewer, Water, Storm and Street Improvement District No. 1229 (Shadow
Creek 1st Addition): Approve Plans and Specifications and authorize
Advertisement for Bids with bid opening on July 14, 2011

Communications Site Lease Agreement

Public Hearing July 7, 2011 at 5:45 PM for rezoning All of Blocks 1-5 of
Maple Ridge at the Preserve First Addition from Single Family Dwellings
to One and Two Family Dwellings

Public Hearing July 7, 2011 at 5:45 PM for rezoning South Pond at The
Preserve 3rd Addition from Agricultural and Mixed One and Two Family
Dwellings to Single Family Dwellings

Resolution Approving Contract and Contractor's Bond in Street
Improvement District No. 2211

No opposition. Motion carried.

Senior Planner Steven Zimmer appeared before the Commission on Westport Beach
7th Addition. After discussion, Commissioner Bennett moved and Commissioner
Hanson seconded to place on Second Reading Ordinance No. 895 on the rezoning of
Westport Beach 7th Addition from Limited Multiple Dwellings to Mixed One and
Two-Family Dwellings and to approve the Final Plat as recommended by Staff. No
opposition. Motion carried.

Planning Director Larry Weil appeared before the Commission on Maple Ridge at the Preserve 2nd Addition. After discussion, Commissioner Hanson moved and Commissioner Thorstad seconded to place on Second Reading Ordinance No. 896 on the rezoning of Maple Ridge at the Preserve 2nd Addition from Agricultural to Single Family Dwellings and to approve the Final Plat as recommended by Staff. No opposition. Motion carried.

City Assessor Wanda Wilcox appeared before the Commission to advise that the Cass County Commission referred the Westport Beach 2008 Abatement #4354 and #4356 back to the West Fargo City Commission. Mark Thelen also appeared before the Commission regarding his request for the abatement. City Assessor Wanda Wilcox stated that the Assessing Department recommends that the abatement for 2008 on #4354 and #4356 be denied. After discussion, Commissioner Hanson moved and Commissioner Thorstad seconded that the abatement request be denied. No opposition. Motion carried.

Senior Planner Steven Zimmer appeared before the Commission on the request from Mike Pagan of 807 11th Avenue West for an encroachment agreement between City and property owner to replace a private fence on city right-of-way. After discussion, Commissioner Simmons moved and Commissioner Bennett seconded to approve the encroachment agreement. No opposition. Motion carried.

Senior Planner Steven Zimmer appeared before the Commission on a request from Mike Sells for a Conditional Use Permit for an accessory building at 709 Martin Drive. Commissioner Bennett moved and Commissioner Hanson seconded to approve the Conditional Use Permit subject to the condition that the applicant complies with the City's flood plain standards. No opposition. Motion carried.

Senior Planner Steven Zimmer appeared before the Commission on a request from Dan Bueide for a Conditional Use Permit to increase the size and number of signs for Development Signage for the South Pond at the Preserve Area. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to approve the Conditional Use Permit subject to the condition in the Staff Report that a maintenance plan is established for care and maintenance of the signage and landscaping. Commissioners Mattern, Bennett, Simmons and Hanson voting aye. Commissioner Thorstad abstained. Motion carried.

City Auditor James Brownlee appeared before the Commission for approval to transfer City owned land to the Fire Department (1st Street/1st Avenue). After discussion, Commissioner Bennett moved and Commissioner Thorstad seconded to approve the transfer of land to the Fire Department. No opposition. Motion carried.

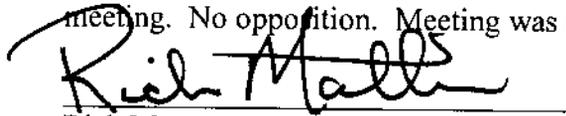
Commissioner Mattern stated that the Library appointment for Commissioner Thorstad expires in July 2011. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to reappoint Commissioner Thorstad to the Library Board. No opposition. Motion carried.

Finance Director Sharon Schacher appeared before the Commission on the Write Offs for Water Bills (\$5,844.37) and Invoices (\$2,161.70). After discussion, Commissioner Bennett moved and Commissioner Hanson seconded to approve the request for Write Offs. No opposition. Motion carried.

Commissioner Mattern asked Police Chief Arland Rasmussen about the recent bicycle accidents in the area. Chief Rasmussen stated that Bike Safety Clinics are held and education is the best way to preventing these accidents.

A West Fargo City Projects Status Report as of 6/17/11 was provided to each Commissioner.

Commissioner Bennett moved and Commissioner Simmons seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Rich Mattern
President of the Board



James Brownlee
City Auditor