



Jim Brownlee, CPA, City Administrator
Sharon Schacher, City Finance Director
Dorinda Anderson, Business Development Director

The West Fargo City Commission met on Monday, May 2, 2011, at 5:30 P.M. Those present were Lou Bennett, Mark Simmons, Mike Thorstad and Duane Hanson. Absent was Rich Mattern. The meeting was called to order by Mark Simmons, Vice President of the Board.

The Pledge of Allegiance was recited.

Commissioner Hanson moved and Commissioner Bennett seconded to approve the Order of Agenda. No opposition. Motion carried.

Commissioner Bennett moved and Commissioner Hanson seconded to approve the Minutes of April 18, 2011. No opposition. Motion carried.

The Commission reviewed Building Permits #80 - 104 along with the Building Department Activity Report dated May 2 2011 and the Building Department Monthly Comparison Report for April 2010/April 2011.

There were no Commissioner Committee Reports.

Commissioner Bennett moved and Commissioner Hanson seconded to approve the following items on the Consent Agenda:

Bills

Designation of the West Fargo Pioneer as the official newspaper for the City of West Fargo

Sewer, Water, Street & Storm Improvement District No. 1230 (Westport Beach 7th Addition): Create Assessment District and authorize City Engineer to prepare Engineer's Report

Sewer, Water, Street & Storm Improvement District No. 1227 (Shadow Wood 5th Addition): Approve Plans and Specifications and authorize Advertisement for Bids with bid opening on May 26, 2011

No opposition. Motion carried.

City Auditor James Brownlee appeared before the Commission for permission to sell a city owned lot along 32nd Avenue. Michael Domitrovich of City View appeared before the Commission on his request to purchase this land to build a clubhouse and playground for the Eagle Run apartments because they do not have those amenities. City Engineer Kevin Bucholz and City Attorney Brian Neugebauer also appeared before the Commission. City Engineer Kevin Bucholz advised the site needs prep work and City Auditor James Brownlee also advised that retention would be done as a City project and constructed by the City. City Auditor James Brownlee also recommended selling this land through a realtor since there is a client. After discussion, Commissioner Hanson moved and Commissioner Bennett seconded to approve the sale of City owned land as outlined by City Auditor James Brownlee. No opposition. Motion carried.

Planning Director Larry Weil appeared before the Commission on The Wilds First Addition. After discussion, Commissioner Bennett moved and Commissioner Hanson seconded to approve the Final Plat of The Wilds First Addition. No opposition. Motion carried.

Planning Director Larry Weil appeared before the Commission on the appointment of an individual to replace Kim Keller on the Planning and Zoning Commission for a five year term to April 2016. After review of the applications, Commissioner Hanson moved and Commissioner Thorstad seconded to appoint Connie Carlsrud to the Planning and Zoning Commission for a five year term from April 2011 to April 2016. No opposition. Motion carried.

Planning Director Larry Weil appeared before the Commission on Shadow Wood 5th Addition. A public hearing was held on the rezoning from Agricultural to Single Family Dwellings. Jim Bullis appeared before the Commission on behalf of the Shadow Wood Development. There was no other public comment and the hearing was closed. A discussion was held on the city easement. City Engineer Kevin Bucholz appeared before the Commission. Commissioner Hanson moved and Commissioner Bennett seconded to place the rezoning on First Reading subject to all recommendations in the Staff Report. No opposition. Motion carried.

Planning Director Larry Weil appeared before the Commission on Shadow Creek 1st Addition. A public hearing was held on the rezoning from Agricultural to Single Family Dwellings. There was no public comment and the hearing was closed. City Engineer Kevin Bucholz appeared before the Commission. After discussion, Commissioner Bennett moved and Commissioner Thorstad seconded to place the rezoning on First Reading subject to the thirteen conditions listed in the Staff Report along with the conditions that the Area Plan be revised showing 36th Avenue East extending to 2nd Street East and plat and area plan show changes to 33rd Avenue East if necessary. No opposition. Motion carried.

City Engineer Kevin Bucholz appeared before the Commission on Sidewalk Improvement District No. 6049 (2011 Walks). Commissioner Hanson moved and Commissioner Bennett seconded to award the contract for Sidewalk Improvement District No. 6049 to Heston Contracting, inc. for their bid amount of \$156,491.10. No opposition. Motion carried.

City Auditor James Brownlee appeared before the Commission to review the new legislation.

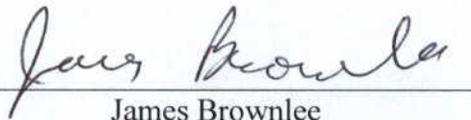
A discussion was held on the meeting date of May 30th which is Memorial Day. Commissioner Hanson moved and Commissioner Bennett seconded to cancel this meeting. No opposition. Motion carried.

There was no correspondence.

Commissioner Bennett moved and Commissioner Hanson seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Mark Simmons
Vice President of the Board



James Brownlee
City Auditor