



Jim Brownlee, CPA, City Administrator
Sharon Schacher, City Finance Director
Dorinda Anderson, Business Development Director

The West Fargo City Commission met on Monday, March 7, 2011, at 5:30 P.M. Those present were Rich Mattern, Mark Simmons, Lou Bennett, Mike Thorstad and Duane Hanson. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Simmons moved and Commissioner Hanson seconded to approve the Order of Agenda. No opposition. Motion carried.

Commissioner Bennett moved and Commissioner Hanson seconded to approve the Minutes of February 21, 2011. No opposition. Motion carried.

The Commission reviewed Building Permits #35 – 44 along with the Building Department Activity Report dated March 7, 2011 and the Building Department Monthly Comparison Report for February 2010/February 2011.

Mayor Mattern advised that sandbagging for Cass County residents has begun in the Smucker's Building in West Fargo. Cass County Commissioner Darrell Vanyo appeared before the Commission to ask for volunteers to help in the sandbagging effort.

Commissioner Hanson moved and Commissioner Bennett seconded to approve the following items on the Consent Agenda:

Bills

Games of Chance: Community Presbyterian Church for Raffle May 22, 2011

Games of Chance: South Elementary PTA for Raffle to be held April 29, 2011

Games of Chance: Sandhill Archers, Inc. for Raffle to be held April 28, 2011 at the VFW

Gaming Site Authorization: Red River Human Services Foundation at Town Hall Bar from 7/1/11 to 6/30/12

Amendment to Liquor License for Goodfellas Pizza to add a Retail On Premises Liquor License

Moore Engineering for Engineering Services for 2011 Flood Assistance

Mass Transit Agreement with City of Fargo

Street Improvement District No. 2211 (4th Street East and 26th Avenue East): Create Assessment District and authorize City Engineer to prepare Engineer's Report

No opposition. Motion carried.

Mayor Rich Mattern and each of the other Commissioners provided State of the City information pertaining to their portfolios and their appointments to Boards and Committees. Mayor Mattern thanked each of the Commissioners for their work during the past year.

City Attorney Brian Neugebauer appeared before the Commission on Ordinance No. 876 relating to Moving Buildings. Commissioner Bennett moved and Commissioner Thorstad seconded to place Ordinance No. 876 on Second Reading. No opposition. Motion carried.

City Attorney Brian Neugebauer appeared before the Commission on the following ordinances:

- Ordinance No. 879 relating to the International Residential Code
- Ordinance No. 881 relating to the International Energy Conservation Code
- Ordinance No. 884 relating to the International Fuel Gas Code
- Ordinance No. 882 relating to the International Fire Code
- Ordinance No. 883 relating to the International Mechanical Code
- Ordinance No. 880 relating to the International Existing Building Code
- Ordinance No. 878 relating to the International Property Maintenance Code
- Ordinance No. 877 relating to the International Building Code

Building Administrator Mark Housh also appeared before the Commission to advise that Ordinance No. 881 relating to the International Energy Conservation Code is a new ordinance. City Attorney Brian Neugebauer also advised that the City Commission is the Appeals Board for all the ordinances with a majority vote needed to pass. After discussion, Commissioner Bennett moved and Commissioner Hanson seconded to place Ordinance No. 879, 881, 884, 882, 883, 880, 878 and 877 on First Reading. No opposition. Motion carried.

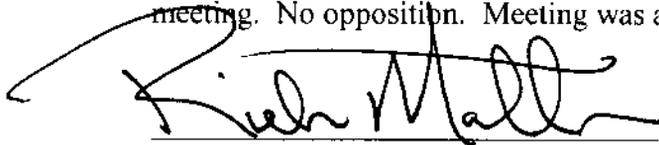
City Engineer Kevin Bucholz appeared before the Commission on Storm Sewer Improvement District No. 4044 (Section 19 – Temporary Drainage). Commissioner Simmons moved and Commissioner Hanson seconded to award the contract for Storm Sewer Improvement District No. 4044 to Tom's Backhoe Service, Inc. for their bid amount of \$41,224.30. No opposition. Motion carried.

Mayor Mattern reviewed information on the proposed Red River Diversion and the meeting that he attended in Christine, ND. At that meeting, it was agreed that one letter would be prepared and signed by representatives of all the communities and sent to the Cass County Commission, Clay County Commission, City of Fargo and City of Moorhead stating reasons why the alignment of the diversion should be different than proposed by the Corps. A copy of this letter will be provided to Commissioners before mailing prior to March 30th. City Auditor James Brownlee and City Attorney Brian Neugebauer also appeared before the Commission. Mayor Mattern also advised there is a meeting with the Corps of Engineers on March 31, 2011 from 6:30 – 8:30 PM at the High School. After discussion, Commissioner Hanson moved and Commissioner Simmons seconded to authorize the Mayor to proceed with the letter. No opposition. Motion carried.

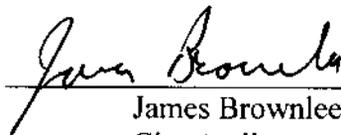
Commissioner Simmons stated that he also wanted to thank Mayor Mattern for his work and dedication to the City of West Fargo.

There was no correspondence.

Commissioner Bennett moved and Commissioner Hanson seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Rich Mattern
President of the Board



James Brownlee
City Auditor