



Jim Brownlee, CPA, City Administrator
Sharon Schacher, City Finance Director
Dorinda Anderson, Business Development Director

The West Fargo City Commission met on Monday, February 7, 2011, at 5:30 P.M. Those present were Rich Mattern, Mark Simmons, Lou Bennett, Mike Thorstad and Duane Hanson. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Mattern stated that "Proposed Preserve Townhomes Senior Housing Project" is to be added to Non-Agenda. Commissioner Hanson moved and Commissioner Thorstad seconded to approve the Order of Agenda with the addition as noted. No opposition. Motion carried.

Commissioner Bennett moved and Commissioner Simmons seconded to approve the Minutes of January 31, 2011. No opposition. Motion carried.

The Commission reviewed Building Permits # 21 - 26 along with the Building Department Activity Report dated February 7, 2011 and the Building Department Monthly Comparison Report for January 2010/January 2011.

There were no Commissioner Committee Reports.

Commissioner Simmons moved and Commissioner Hanson seconded to approve the following items on the Consent Agenda:

Bills

Designation of Depositories: Alerus Financial Bank, First International Bank and Trust, Gate City, State Bank and Trust, Union State Bank, Wells Fargo Bank, Western State Bank, Starion Bank

Games of Chance: American Foundation for Suicide Prevention for Calendar Raffle April 1, 2011 to April 30, 2011 at 1541 8th Street East, West Fargo, ND

Water and Sewer Improvement District No. 1207 (Drain 45): Approval of Contract and Contractor's Bond

Sewer and Water Improvement District No. 1225 (South Pond at the Preserve 1st Addition): Approve Plans and Specifications and authorize Advertisement for Bids with bid opening on March 3, 2011

Storm Sewer Improvement District No. 4044 (Section 19 Storm Life Station): Approve Plans and Specifications and authorize Advertisement for Bids with bid opening on March 3, 2011

No opposition. Motion carried.

City Attorney Brian Neugebauer appeared before the Commission on the Sale of Bonds. Mike Manstrom of Dougherty & Company LLC also appeared before the Commission. After discussion, Commissioner Simmons moved and Commissioner Bennett seconded to adopt the Resolution Providing for the Issuance of \$2,645,000 Refunding Improvement Bonds of 2011, Series B and authorize the Mayor and City Auditor to accept the bid if interest rate does not exceed 2.80%, and to adopt the Resolution Providing for the Issuance of \$5,315,000 Refunding Improvement Bonds of 2011, Series A and authorize the Mayor and City Auditor to accept the bids if interest rate does not exceed 3.10%, and to authorize a change in the call features if needed. No opposition. Motion carried.

Senior Planner Steven Zimmer appeared before the Commission on South Pond at the Preserve 2nd Addition. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to place on Second Reading Ordinance No. 875 on the rezoning of South Pond at The Preserve 2nd Addition from Agricultural to Single Family, Mixed One and Two-Family Dwelling, Limited Multiple Dwellings, Light Commercial and Planned Unit Development, to approve the Land Use Plan Amendment and to approve the Final Plat of South Pond at the Preserve 2nd Addition. No opposition. Motion carried.

Finance Director Sharon Schacher and City Auditor James Brownlee appeared before the Commission on the 2010 Budget Amendments and to review the 2010 Fund Activity. City Attorney Brian Neugebauer and City Engineer Kevin Bucholz also appeared before the Commission. Commissioner Hanson moved and Commissioner Thorstad seconded to approve the 2010 Budget Amendments. No opposition. Motion carried.

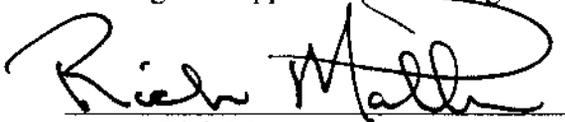
Planning Director Larry Weil appeared before the Commission on the appointment to the Metro Area Transit Coordinating Board and Study Review Committee Member to update the Transit Development Plan. Commissioner Bennett moved and Commissioner Thorstad seconded to reappoint Commissioner Mark Simmons to the Metro Area Transit Coordinating Board and Study Review Committee. No opposition. Motion carried.

Planning Director Larry Weil appeared before the Commission on the request from James Twomey of Southhill Properties LLC for a Letter of Support from the City Commission for a Low Income Housing Tax Credit project for a 30 unit affordable senior housing project located near 32nd Avenue South and Veteran's Boulevard in The South Pond at the Preserve Second Addition. After discussion, Commissioner Thorstad moved and Commissioner Bennett seconded to authorize the Mayor to sign a Letter of Support from the City Commission for this Low Income Housing Tax Credit. No opposition. Motion carried.

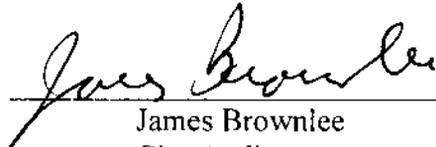
City Assessor Wanda Wilcox appeared before the Commission on the request from Crary Industries for a remodeling exemption at 237 12th Street Northwest and recommended to approve the remodeling exemption on \$240,000 for 2011-2015. After discussion, Commissioner Bennett moved and Commissioner Hanson seconded to approve the remodeling exemption for Crary Industries as recommended by City Assessor Wanda Wilcox. No opposition. Motion carried.

There was no correspondence.

Commissioner Bennett moved and Commissioner Simmons seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Rich Mattern
President of the Board



James Brownlee
City Auditor