



Jim Brownlee, CPA, City Administrator  
Sharon Schacher, City Finance Director  
Dorinda Anderson, Business Development Director

The West Fargo City Commission met on Monday, January 31, 2011, at 5:30 P.M. Those present were Rich Mattern, Lou Bennett, Mark Simmons, Mike Thorstad and Duane Hanson. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Hanson moved and Commissioner Simmons seconded to approve the Order of Agenda. No opposition. Motion carried.

Commissioner Bennett moved and Commissioner Hanson seconded to approve the Minutes of January 17, 2011. No opposition. Motion carried.

The Commission reviewed Building Permits #9 - 20 along with the Building Department Activity Report dated January 31, 2011.

There were no Commissioner Committee Reports.

The Auditor's Reports –Final 2010 were received by the Commission.

Commissioner Bennett moved and Commissioner Simmons seconded to approve the following items on the Consent Agenda:

Bills

Gaming Site Authorization: Fargo West Rotary at Fargo Harley Davidson on May 14, 2011

Gaming Site Authorization: NDSU Chapter of Ducks Unlimited at Legends Event Center on March 3, 2011

2011 Equipment Bid Awards as recommended by Public Works Director Barry Johnson

Request to RFQ Engineering Services for Spring Melt 2011

No opposition. Motion carried.

City Auditor James Brownlee appeared before the Commission to review proposed legislation and provided a listing of the House Bills and Senate Bills. City Attorney Brian Neugebauer also appeared before the Commission.

Senior Planner Steven Zimmer appeared before the Commission on South Pond at the Preserve 2<sup>nd</sup> Addition rezoning from Agricultural to Single Family, Mixed One & Two Family Dwelling, Limited Multiple Dwellings, Light Commercial and Planned Unit Development. A public hearing was held. Attorney Dan Bueide appeared before the Commission. The hearing was closed. After discussion, Commissioner Simmons moved and Commissioner Thorstad seconded to place the rezoning of South Pond at the Preserve 2<sup>nd</sup> Addition on First Reading subject to all conditions listed in the Staff Report. No opposition. Motion carried.

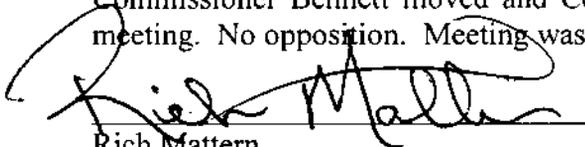
City Engineer Kevin Bucholz appeared before the Commission on Sewer and Water Improvement District No. 1221 (Shadow Wood 4<sup>th</sup> Addition). Commissioner Bennett moved and Commissioner Thorstad seconded to award the contract for Sewer and Water Improvement District No. 1221 to Agassiz Underground for their bid amount of \$81,188.65. No opposition. Motion carried.

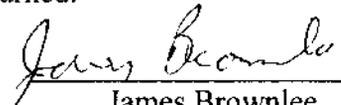
City Auditor James Brownlee appeared before the Commission on "A Declaration of an Emergency" for the City of West Fargo. City Engineer Kevin Bucholz and City Attorney Brian Neugebauer also appeared before the Commission. City Auditor James Brownlee advised that the Commission would be given updates on flood information at least once a month and this information would be provided to the public through Facebook, the City's website, etc. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to authorize the Mayor and City Auditor to sign the Declaration of An Emergency. No opposition. Motion carried.

There were no Non-Agenda items.

There was no correspondence

Commissioner Bennett moved and Commissioner Hanson seconded to adjourn the meeting. No opposition. Meeting was adjourned.

  
Rich Mattern  
President of the Board

  
James Brownlee  
City Auditor