



Jim Brownlee, CPA, City Administrator
Sharon Schacher, City Finance Director
Dorinda Anderson, Business Development Director

The West Fargo City Commission met on Monday, July 19, 2010 at 5:30 P.M. Those present were Rich Mattern, Lou Bennett, Mark Simmons, Mike Thorstad and Duane Hanson. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Mattern stated that "Reappointment of Iris Gill to the West Fargo Urban Forestry Committee for a three year term to April 2013" is to be added to the Consent Agenda. Commissioner Hanson moved and Commissioner Simmons seconded to approve the Order of Agenda with the addition to the Consent Agenda as noted. No opposition. Motion carried.

Commissioner Bennett moved and Commissioner Simmons seconded to approve the Minutes of July 6, 2010 and the Budget Meeting Minutes of July 12, 2010. No opposition. Motion carried.

The Commission reviewed Building Permits #352 - 372 along with the Building Department Activity Report dated July 19, 2010.

There were no Commissioner Committee Reports.

The Auditor's Reports for June 2010 were received by the Commission.

The Sanitation Department Report for June 2010 was received by the Commission.

Commissioner Bennett moved and Commissioner Hanson seconded to approve the following items on the Consent Agenda:

Bills

Games of Chance: Southdale Senior Citizens Club for Bingo and Raffle
July 13, 2010 to June 30, 2011

Water and Sewer Improvement District No. 1220 (Shadow Wood 2nd Addition – Phase II): Resolution Amending District, Resolution Directing Engineer to Prepare Amended Report, Resolution Approving Amended Engineer's Report, Resolution Directing Engineer to Prepare Amended Plans and Specifications, Resolution Approving Amended Plans and Specifications

Public Hearing August 2, 2010 at 5:45 PM for rezoning of Hayden Heights 2nd Addition from Single Family Dwellings to Planned Unit Development

Reappointment of Iris Gill to the West Fargo Urban Forestry Committee for a three year term to April 2013

No opposition. Motion carried.

Planning Director Larry Weil appeared before the Commission advising that a meeting was held with property owners on July 7, 2010, regarding the 13 ½ Avenue East Access, and that discussions were held on the two alternatives: early installation of access to connect the Dakota Boys Ranch with the access at Three Lyons Pub with specials assessed to both sides of the street or leaving the access drive until vacant property is developed and the developer would be installing the access road. Planning Director Larry Weil advised that the property owners were not in favor of special assessments and would like to wait until the vacant property is developed.

Planning Director Larry Weil appeared before the Commission on a Zoning Ordinance Amendment to establish a new residential district which provides for single family detached and attached structures with front loaded garages on lots less than fifty (50) feet in width. Commissioner Hanson moved and Commissioner Bennett seconded to place the Zoning Ordinance Amendment on Second Reading. No opposition. Motion carried.

Planning Director Larry Weil appeared before the Commission on a request from Ag Country Farm Services for a Conditional Use Permit to increase the amount of allowable signage in an Agricultural District at the Red River Valley Fairgrounds (1805 West Main Avenue). Commissioner Simmons moved and Commissioner Bennett seconded to approve the Conditional Use Permit with the recommendation outlined in the Staff Report. Commissioners Mattern, Bennett, Simmons and Hanson voting aye. Commissioner Thorstad abstained from voting. Motion carried.

Assistant Public Works Director Chris Brungardt appeared before the Commission and provided updated Truck Routes and Road Class maps. Police Chief Arland Rasmussen also appeared before the Commission. After discussion, Commissioner Hanson moved and Commissioner Simmons seconded to approve the updated Truck Routes and Vehicle Weight Class Maps with the exception of Main Avenue to 13th Avenue on 9th Street East. No opposition. Motion carried.

City Assessor Wanda Wilcox appeared before the Commission on a formal Application for Abatement or Refund of Taxes filed by John Hildebrandt involving the residential structure on his parcel at 329 Main Avenue East. After discussion, Commissioner Simmons moved and Commissioner Bennett seconded to uphold the value currently for 2008 at \$73,700 and forward the request to the County Board of Equalization. No opposition. Motion carried.

City Engineer Kevin Bucholz appeared before the Commission on Sewer and Water Improvement District No. 1219 (4th Street East – 32nd Avenue East to 36th Avenue East). City Attorney Brian Neugebauer also appeared before the Commission. After discussion, Commissioner Hanson moved and Commissioner Thorstad seconded to award the contract for Sewer and Water Improvement District No. 1219 to Riley Bros. Construction, Inc. for their bid amount of \$2,332,575.40. No opposition. Motion carried.

City Engineer Kevin Bucholz appeared before the Commission on Sidewalk Improvement District No. 6048 (2010 Walks). Commissioner Bennett moved and Commissioner Thorstad seconded to award the contract for Sidewalk Improvement District No. 6048 to Paras Contracting, Inc. for their bid amount of \$119,636.14. No opposition. Motion carried.

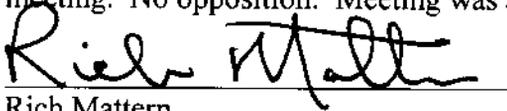
City Engineer Kevin Bucholz appeared before the Commission on Street Improvement District No. 1213 (8th Street West /2nd Avenue West Sanitary Improvements) and provided two options for the project: high back curbs and boulevard or defined parking with curb and gutter and make a parking lot. City Engineer Kevin Bucholz advised that Staff recommendation is that on the north side of the street place high back curb and boulevard up to the property line and on the south side of the street turn out parking areas in front of businesses that request or need it. After discussion, Commissioner Simmons moved and Commissioner Bennett seconded to authorize City Engineer Kevin Bucholz to proceed as recommended by Staff. No opposition. Motion carried.

Commissioner Thorstad reviewed the applications for appointment to the Library Board and moved to reappoint Leighan Aker-Monson and Larry Schwartz to the Library Board for a three year term to July 2013. Commissioner Bennett seconded the motion. No opposition. Motion carried.

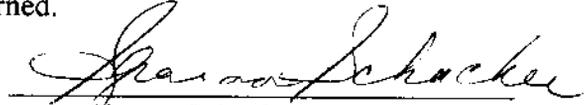
There were no Non-Agenda items.

The Commission was provided an updated City Projects listing.

Commissioner Bennett moved and Commissioner Hanson seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Rich Mattern
President of the Board



Sharon Schacher
Finance Director