



Jim Brownlee, CPA, City Administrator
Sharon Schacher, City Finance Director
Dorinda Anderson, Business Development Director

The West Fargo City Commission met on Monday, March 1, 2010 at 5:30 P.M. Those present were Rich Mattern, Bryan Schulz, Lou Bennett, Mark Simmons and Mike Thorstad. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Mattern advised that "Games of Chance for Sandhill Archers, Inc." is to be added to the Consent Agenda and Item No. 4 "Exemptions/PILOTS" is to be removed from the Regular Agenda. Commissioner Schulz moved and Commissioner Simmons seconded to approve the Order of Agenda with the changes as noted. No opposition. Motion carried.

Commissioner Bennett moved and Commissioner Simmons seconded to approve the Minutes of February 15, 2010. No opposition. Motion carried.

The Commission reviewed Building Permits #34 - 41 along with the Building Department Activity Report dated March 1, 2010, and the Building Department Monthly Comparison Report for February 2009/February 2010.

There were no Commissioner Committee Reports.

Commissioner Schulz moved and Commissioner Bennett seconded to approve the following items on the Consent Agenda:

Bills

Games of Chance: South Elementary PTA for Bingo and Raffle April 23, 2010 at South Elementary School

Create Assessment District for Sewer and Water Improvement District No. 1219 and authorize City Engineer to prepare Engineer's Report (4th Street East – 32nd Avenue to 36th Avenue)

Games of Chance for Sandhill Archers, Inc. for raffle to be held April 30, 2010, at VFW Post 7564.

No opposition. Motion carried.

Mayor Rich Mattern and each of the other Commissioners provided State of the City information pertaining to their portfolios and their appointments to Boards and Committees.

Mayor Mattern reviewed a Declaration of An Emergency in preparation for potential flooding. After discussion, Commissioner Schulz moved and Commissioner Bennett seconded to authorize the Mayor and City Auditor to sign the Declaration. No opposition. Motion carried.

Senior Planner Steven Zimmer appeared before the Commission on a Zoning Ordinance Amendment to provide for Veterinary Clinics with Indoor Overnight Facilities as Conditionally Permitted Uses in the Light Commercial Zoning District. A public hearing was held and there was no public comment. Commissioner Bennett moved and Commissioner Thorstad seconded to place the Zoning Ordinance Amendment on First Reading as recommended by Staff. No opposition. Motion carried.

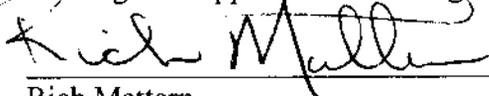
City Auditor James Brownlee appeared before the Commission on a City of West Fargo Yard Restoration Claim form and a Temporary Easement of Right of Way form. City Engineer Kevin Bucholz and Public Works Director Barry Johnson also appeared before the Commission. After discussion, Commissioner Bennett moved and Commissioner Schulz seconded to approve the West Fargo Yard Restoration Claim and Temporary Easement of Right of Way with a maximum of \$2,000 paid by the City and that on the Yard Restoration Claim "spring flood 2010" should be changed to "flood 2010". No opposition. Motion carried. City Engineer Kevin Bucholz asked the Commissioners to send any other suggested changes in verbiage prior to mailing out the forms this week.

City Engineer Kevin Bucholz appeared before the Commission on Sidewalk Improvement District No. 6047 (Multi-use Path -- 40th Avenue South from Sheyenne River to 9th Street West). After discussion, Commissioner Bennett moved and Commissioner Schulz seconded to concur with the North Dakota Department of Transportation to award the contract for Sidewalk Improvement District No. 6047 to Adelman Concrete & Excavating for the construction amount of \$247,238.20. No opposition. Motion carried.

There were no Non-Agenda items.

Mayor Mattern announced the March 8th and March 11th informational meetings regarding flood preparation.

Commissioner Schulz moved and Commissioner Bennett seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Rich Mattern
President of the Board



James Brownlee
City Auditor