



Jim Brownlee, CPA, City Administrator  
Sharon Schacher, City Finance Director  
Dorinda Anderson, Business Development Director

The West Fargo City Commission met on Monday, February 15, 2010, at 5:30 P.M. Those present were Rich Mattern, Bryan Schulz, Lou Bennett, Mark Simmons and Mike Thorstad. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Schulz moved and Commissioner Bennett seconded to approve the Order of Agenda. No opposition. Motion carried.

Commissioner Bennett moved and Commissioner Simmons seconded to approve the Minutes of February 1, 2010. Motion carried.

The Commission reviewed Building Permits #24 - 33 along with the Building Department Activity Report for February 15, 2010.

There were no Commissioner Committee Reports.

The Auditor's Reports for January 2010 were received by the Commission.

The Sanitation Department Report for January 2010 was received by the Commission.

Commissioner Schulz moved and Commissioner Bennett seconded to approve the following items on the Consent Agenda.

#### Bills

Reappointment of David Glatt to the Airport Authority for five year term to February 2015

Reappointment of Gordy Ferkul to the West Fargo Visitors Committee for a four year term - February 2010 to February 2014

Games of Chance: Lake Agassiz Habitat for Humanity for Raffle to be held March 15, 2010 at Western State Bank

Games of Chance: Red River Valley NAVHDA Inc. (North American Versatile Hunting Dog Association) for Raffle to be held June 12, 2010 at Speedway Restaurant

Games of Chance: Julie Kottsick ALS Jamboree for raffle to be held April 3, 2010 at Spitfire Bar & Grill

Public Hearing March 1, 2010 at 5:45 PM for Zoning Ordinance Amendment to provide for Veterinary Clinics with Indoor Overnight Facilities as Conditionally Permitted Uses in the Light Commercial Zoning District

Commissioner Thorstad asked if there were any other applicants for the reappointments to the Airport Authority and Visitors Committee and Mayor Mattern advised there were none.

No opposition. Motion carried.

City Attorney Brian Neugebauer appeared before the Commission on the Resolution Providing for the Issuance of Refunding Improvement Bonds and advised that the Commission could approve the Resolution and authorize the Mayor and City Auditor to accept the bid if interest rate does not exceed 3.5%. Mike Manstrom of Dougherty & Company LLC also appeared before the Commission. After review of the bid information, Commissioner Simmons moved and Commissioner Bennett seconded to adopt the Resolution Providing for the Issuance of \$5,935,000 Refunding Improvement Bonds of 2010, Series A, and authorize the Mayor and City Auditor to accept the bid if interest rate does not exceed 3.5%, and to authorize City Auditor James Brownlee to sign the Continuing Disclosure Certificate. No opposition. Motion carried.

Mayor Rich Mattern reviewed the Sheyenne Diversion operational plan and would like Staff to get information to the media on the diversion and also hold public meetings for the residents south of I-94 and for the north residents. City Auditor James Brownlee, Public Works Director Barry Johnson and City Engineer Kevin Bucholz also appeared before the Commission. City Auditor James Brownlee advised that Senator Dorgan will be holding a meeting this Friday on the diversion plan for the area. City Auditor James Brownlee also provided a reimbursement letter to homeowners which will be reviewed by the Commission and placed on the March 1, 2010 City Commission Agenda.

City Forester Yvette Gehrke appeared before the Commission for approval to secure bids on the Beautification of First Street project. After discussion, Commissioner Schulz moved and Commissioner Bennett seconded to authorize the City Forester to request bids. No opposition. Motion carried.

Senior Planner Steven Zimmer appeared before the Commission on the rezoning of all of Shadow Wood 1<sup>st</sup> Addition, All of Blocks 1 and 4 of Shadow Wood 2<sup>nd</sup> Addition, Lots 1-19 and 22, Block 2 of Shadow Wood 2<sup>nd</sup> Addition, and Lots 2-20, Block 3 of Shadow Wood 2<sup>nd</sup> Addition from Special Single Family Dwellings to One and Two Family Dwellings. After discussion, Commissioner Bennett moved and Commissioner Simmons seconded to place the rezoning on Second Reading. No opposition. Motion carried.

Planning Director Larry Weil appeared before the Commission on the Renaissance Zone Lease Application for Pa's Pizza at 756 Center Street, Suite #5, West Fargo, ND, and advised that the Economic Development Advisory Committee recommended approval. After discussion, Commissioner Schulz moved and Commissioner Simmons seconded to approve the Renaissance Zone Lease Application for Pa's Pizza which allows a five year North Dakota State Income tax exemption. No opposition. Motion carried.

Planning Director Larry Weil appeared before the Commission on the Renaissance Zone application for Monsanto Company at 304 Center Street, West Fargo, ND, and advised that the Economic Development Advisory Committee recommended approval. Commissioner Bennett moved and Commissioner Simmons seconded to approve the Renaissance Zone application for Monsanto Company which allows for a five year property tax exemption on the increased value of the property after construction and a five year North Dakota State Income tax exemption. No opposition. Motion carried.

Planning Director Larry Weil appeared before the Commission on a request from Southhill Properties for a letter of support from the City Commission for a Low Income Housing Tax Credit application to the State of ND, for a 26 unit affordable family housing complex located at 3300 8<sup>th</sup> Street West in the Eagle Run area, and advised that the Economic Development Advisory Committee recommended approval of the City Commission support of the project. After discussion, Commissioner Simmons moved and Commissioner Bennett seconded to authorize the Mayor to sign a Letter of Support from the City Commission for this project. No opposition. Motion carried.

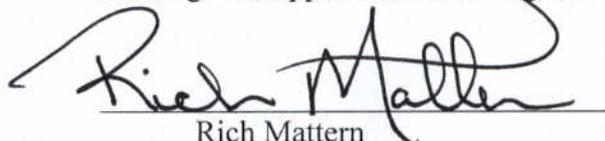
Planning Director Larry Weil appeared before the Commission on Burlington 6<sup>th</sup> Addition, a replat, and a Land Use Plan Amendment from High Density Residential to Office Park. (Replat of part of Lot 1 and all of Lots 4 and 6, Block 1 of Burlington Addition; and Lot 2, Block 1 of Burlington 5<sup>th</sup> Addition. Land Use Plan Amendment for Parts of Lots 4 and 6, Block 1 of Burlington Addition; Part of Lot 2, Block 1 of Burlington 5<sup>th</sup> Addition.) After discussion, Commissioner Simmons moved and Commissioner Schulz seconded to approve the replat and Land Use Plan Amendment subject to all conditions listed in the Staff Report. No opposition. Motion carried.

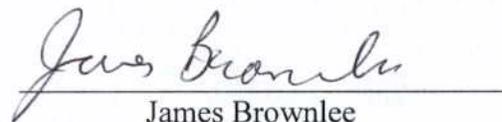
Senior Planner Steven Zimmer appeared before the Commission on the request from Monsanto for a Conditional Use Permit for conversion of existing Sunflower and Canola Seed Cleaning and Bagging Facility to a Soybean Cleaning and Conditioning Facility and Facility Expansion at 304 Center Street. Commissioner Bennett moved and Commissioner Thorstad seconded to approve the Conditional Use Permit subject to conditions listed in the Staff Report. No opposition. Motion carried.

Mayor Mattern reminded the Commission that State of the City Address will be on the March 1, 2010 Agenda.

There was no Correspondence.

Commissioner Schulz moved and Commissioner Bennett seconded to adjourn the meeting. No opposition. Meeting was adjourned.

  
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Rich Mattern  
President of the Board

  
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James Brownlee  
City Auditor