



Jim Brownlee, CPA, City Administrator
Sharon Schacher, City Finance Director
Dorinda Anderson, Business Development Director

The West Fargo City Commission met on Monday, November 16, 2009, at 5:30 P.M. Those present were Rich Mattern, Bryan Schulz, Lou Bennett, Mark Simmons and Mike Thorstad. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Mattern advised that a request from the Police Department for a Building Permit for a proposed tower will be discussed under Non-Agenda. Commissioner Schulz moved and Commissioner Bennett seconded to approve the Order of Agenda with the addition to Non-Agenda as noted. No opposition. Motion carried.

Commissioner Bennett moved and Commissioner Schulz seconded to approve the Minutes of November 2, 2009. No opposition. Motion carried.

The Commission reviewed Building Permits #480 - 492 along with the Building Department Activity Report dated November 16, 2009.

There were no Commissioner Committee Reports.

The Auditor's Reports for October 2009 were received by the Commission.

There were no Department Reports.

Commissioner Schulz moved and Commissioner Simmons seconded to approve the following items on the Consent Agenda:

Bills

Use of additional highway distribution funds to pay for ADA Sidewalk Panel Replacement and 7th Avenue Roadway Project

North Dakota Department of Transportation Change Order #20 for Main Avenue Project

Recommendation on purchase of equipment from Public Works Director Barry Johnson

No opposition. Motion carried.

Senior Planner Steven Zimmer appeared before the Commission on the request from John Tassava for a Conditional Use Permit for an accessory building (pole barn) greater than 1,600 square feet in a Rural Residential zoned subdivision at 833 45th Avenue West, West Fargo, ND and advised that Planning & Zoning Commission recommended conditional approval. Commissioner Bennett moved and Commissioner Simmons seconded to approve the Conditional Use Permit subject to all conditions listed in the Staff Report. No opposition. Motion carried.

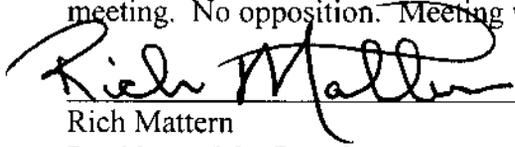
City Engineer Kevin Bucholz appeared before the Commission on Street Improvement District No. 2196 (7th Avenue East – 9th Street to 17th Street). Commissioner Schulz moved and Commissioner Bennett seconded to award the contract for Street Improvement District No. 2196 to Dakota Underground Company for their bid amount of \$1,049,275.91. No opposition. Motion carried.

Commissioner Mattern advised that Commissioner Bennett's term on the Cass County Planning Commission is expiring on December 31, 2009, and the City Commission needs to appoint a West Fargo representative for a one year term. Commissioner Simmons moved and Commissioner Schulz seconded to reappoint Commissioner Lou Bennett for 2010. No opposition. Motion carried.

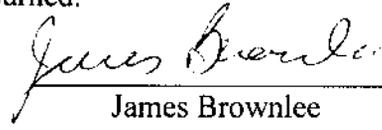
Senior Planner Steven Zimmer appeared before the Commission on the request from the West Fargo Police Department for a building permit for a proposed tower in order to go forward with footings for the tower. After discussion, Commissioner Simmons moved and Commissioner Schulz seconded to approve the request for a building permit for the tower. No opposition. Motion carried.

There was no correspondence.

Commissioner Schulz moved and Commissioner Bennett seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Rich Mattern
President of the Board



James Brownlee
City Auditor