



Jim Brownlee, CPA, City Administrator
Sharon Schacher, City Finance Director
Dorinda Anderson, Business Development Director

The West Fargo City Commission met on Monday, September 15, 2008, at 5:30 P.M. Those present were Rich Mattern, Bryan Schulz, Lou Bennett, Mark Simmons and Mike Thorstad. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Mattern advised that Item No. 3 of the Regular Agenda (Planned Unit Development Amendment to allow for nursing home addition) will be moved to the first item on the Agenda. Commissioner Schulz moved and Commissioner Simmons seconded to approve the Order of Agenda with the change as noted. No opposition. Motion carried.

Commissioner Bennett moved and Commissioner Simmons seconded to approve the Minutes of September 2, 2008 and the Budget Meeting Minutes of September 2, 2008. No opposition. Motion carried.

The Commission reviewed Building Permits #457 – 471 along with the Building Department Activity Report dated September 15, 2008.

There were no Commissioner Committee Reports.

The Auditor's Reports for August 2008 were received by the Commission.

There were no Department Reports.

Commissioner Schulz moved and Commissioner Bennett seconded to approve the following items on the Consent Agenda.

Bills

Site Authorization: Ducks Unlimited, Inc. at Speedway on September 24, 2008

Site Authorization: Ducks Unlimited, Inc. at Arthur W. Jones Post 7564 on February 26, 2009

Site Authorization: Prairie Public Broadcasting, Inc. at Stars & Stripes Bowling Alley

Write off uncollectible invoices, accounts and non-sufficient funds check

Public Hearing 5:45 PM September 29, 2008, for rezoning Lot 1, Block 1 of Maul's 1st Subdivision (714 12th Avenue NW) from Heavy Commercial/Light Industrial to Heavy Industrial

Write-off request for CDBG loan to SnoBear Inc.

Storm Sewer Improvement District No. 4039 (Section 29 Storm Water Retention Improvements): Approve Revised Engineer's Report and authorize City Engineer to prepare Plans and Specifications

Sewer & Water Improvement District No. 1202 (32nd Avenue East from Sheyenne Street to 9th Street E): Approve Engineer's Report and authorize City Engineer to prepare Plans and Specifications

Storm Sewer Improvement District No. 4041 (32nd Avenue Bridge Replacement): Approve Engineer's Report and authorize City Engineer to prepare Plans and Specifications

Commissioner Thorstad asked about the Write-off request for CDBG loan to Sno Bear Inc., and City Auditor Jim Brownlee advised that the City was not liable for the loan. Commissioner Thorstad also asked about the check to Marcil Group and City Auditor Jim Brownlee advised that the check would not be sent until the signed Promissory Notes are received.

No opposition. Motion carried.

Planning Director Larry Weil appeared before the Commission on a Planned Unit Development Amendment to allow for a nursing home addition to the existing facility located on Lots 1 and 2, Block 1 of Sheyenne Crossing Addition. John Riewer of Eventide and Leap Chear of EAPC Architects/Engineers appeared before the Commission. After discussion, Commissioner Bennett moved and Commissioner Simmons seconded to approve the Planned Unit Development Amendment subject to conditions listed in the Staff Report and based on the request's consistency with City Plans and Ordinances. No opposition. Motion carried.

Wally Tintes appeared before the Commission with comments on the Main Avenue project, purchase of Dan's Oil by the City, Westgo Square property, Planning & Zoning violations, Maintenance Shop on 8th Street and the road in front of Westgo Square.

Senior Planner Steve Zimmer appeared before the Commission on a request from Matt Tharaldson for a Planned Unit Development Amendment to exceed lot coverage for the property to provide for additional parking at 1638 19th Avenue East. Commissioner Simmons moved and Commissioner Schulz seconded to approve the Planned Unit Development Amendment subject to conditions listed in the Staff Report and based on the request's consistency with City Plans and Ordinances. No opposition. Motion carried.

City Auditor Jim Brownlee appeared before the Commission on the 2009 contract between the West Fargo Fire Department and the City of West Fargo. Commissioner Schulz moved and Commissioner Bennett seconded to approve the contract in the amount of \$525,000.00 for fiscal year commencing January 1, 2009. No opposition. Motion carried.

City Auditor Jim Brownlee and Public Works Director Barry Johnson appeared before the Commission on the proposal from TMI Coating to repair the old Maintenance Building at 117 8th Street West at a cost of \$49,840. City Auditor Jim Brownlee advised that TMI coating had agreed to a Five Year Warranty rather than a Three Year Warranty. After discussion, Commissioner Bennett moved and Commissioner Schulz seconded to approve the proposal from TMI Coating in the amount of \$49,840. No opposition. Motion carried.

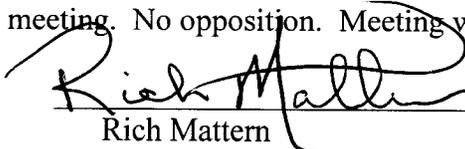
City Auditor Jim Brownlee appeared before the Commission on the recording system for the Commission Room and advised that only one proposal from Media Link had been received in the amount of \$22,966.37 which did not include electrical work. After discussion, Commissioner Schulz moved and Commissioner Bennett seconded to reject this bid and authorize City Auditor Jim Brownlee to re-advertise. No opposition. Motion carried.

City Auditor Jim Brownlee appeared before the Commission to review the State Audit Report for the City of West Fargo as of December 31, 2007. Commissioner Schulz moved and Commissioner Bennett seconded to accept the State Audit Report as of December 31, 2007. No opposition. Motion carried.

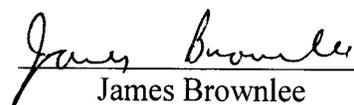
There were no Non-Agenda items.

There was no correspondence.

Commissioner Schulz moved and Commissioner Bennett seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Rich Mattern
President of the Board



James Brownlee
City Auditor