



Jim Brownlee, CPA, City Administrator  
Sharon Schacher, City Finance Director  
Dorinda Anderson, Business Development Director

The West Fargo City Commission met on Monday, December 3, 2007, at 5:30 P.M. Those present were Rich Mattern, Brenda Warren, Bryan Schulz, and Lou Bennett. Absent was Mark Simmons. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Mattern advised that scheduling a Public Hearing before the Board of Adjustments at 5:45 PM on December 17, 2007 for a variance to decrease the side yard setback for an accessory building at 720 Elm Street is to be added to the Consent Agenda, Developers Agreement for Shadow Wood Addition is to be added to Non-Agenda and Item No. 7 "Approve Partial Funding of a new Senior Citizen Van" should be the first item of the Regular Agenda. Commissioner Schulz moved and Commissioner Warren seconded to approve the Order of Agenda with the additions and change as noted. No opposition. Motion carried.

Commissioner Bennett moved and Commissioner Warren seconded to approve the Minutes of November 19, 2007. No opposition. Motion carried.

The Commission reviewed Building Permits #747 - 753 along with the Building Department Activity Report dated December 3, 2007 and the Building Department Monthly Comparison Report for November 2006/November 2007.

There were no Commissioner Committee Reports

Commissioner Schulz moved and Commissioner Warren seconded to approve the following items on the Consent Agenda:

Bills

Create Assessment District for Street Improvement District No. 2199 and authorize City Engineer to prepare Engineer's Report (Hayden Heights/40<sup>th</sup> Avenue West)

Create Assessment District for Sewer & Water Improvement District No. 1204 and authorize City Engineer to prepare Engineer's Report (Butler's 4<sup>th</sup> Addition – Phase IV)

Sunday Opening License for Divas & Rockstars

Public Hearing December 17, 2007, at 5:45 PM before the Board of Adjustments for a Variance to decrease the side yard setback for an accessory building (detached garage) from 3 feet to 2 feet at 720 Elm Street

No opposition. Motion carried.

Commissioner Mattern presented a request for partial funding of a new Senior Citizen Van. Brian Arett of the Fargo Senior Commission appeared before the Commission to request funds of \$3,347. After discussion, Commissioner Warren moved and Commissioner Schulz seconded to approve the request for \$3,347 for partial funding of the van. No opposition. Motion carried.

Police Chief Arland Rasmussen appeared before the Commission on the Retail Liquor /Beer License transfer for Littlefield's. A background check completed by Detective Joe Birrenkott was provided to the Commissioners. Commissioner Warren moved and Commissioner Bennett seconded to approve the transfer of the Retail Liquor/Beer License for Littlefield's to Marcil Group. No opposition. Motion carried.

Commissioner Rich Mattern presented the request from the Home Builders Association of Fargo-Moorhead that the City of West Fargo extend the two-year tax exemption incentive for new residential construction for the 2008 building year. Commissioner Bennett moved and Commissioner Schulz seconded to adopt the Resolution Regarding Residential Tax Exemption for the two-year exemption for new residential construction for the 2008 building year. No opposition. Motion carried.

Business Development Director Dorinda Anderson appeared before the Commission on the Renaissance Zone application for Commercial Spaces Inc. After discussion, Commissioner Schulz moved and Commissioner Warren seconded to approve the Renaissance Zone Application for Commercial Spaces, Inc. No opposition. Motion carried.

Planning Director Larry Weil appeared before the Commission on Eagle Run Plaza 2<sup>nd</sup> Addition. City Auditor Jim Brownlee and Public Works Director Barry Johnson also appeared before the Commission. Commissioner Bennett moved and Commissioner Schulz seconded to approve the Final Plat of Eagle Run Plaza 2<sup>nd</sup> Addition subject to conditions listed in the Staff Report. No opposition. Motion carried.

Senior Planner Steve Zimmer appeared before the Commission on the rezoning of Lot 2, Block 1 of Knutson'2 2<sup>nd</sup> Addition (proposed Lot 2, Block 1 of Gateway 2<sup>nd</sup> Addition) from Planned Unit Development to Heavy Commercial/Light Industrial. A public hearing was held. There was no comment and the hearing was closed. Commissioner Warren moved and Commissioner Schulz seconded to place the rezoning on First Reading subject to any recommendations of Staff. No opposition. Motion carried.

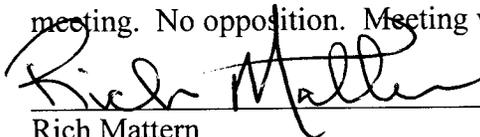
Planning Director Larry Weil appeared before the Commission on the adoption of the West Fargo Comprehensive Plan. Wade Kline of FM Metropolitan Council of Governments reviewed the Comprehensive Plan. A public hearing was held on the Ordinance Amendment. Todd Fuchs of 948 Homestead Court appeared before the Commission. The hearing was closed. Commissioner Schulz moved and Commissioner Bennett seconded to place the Ordinance Amendment on First Reading. No opposition. Motion carried.

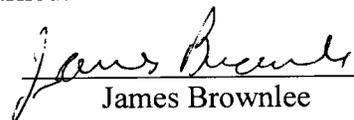
City Attorney Brian Neugebauer appeared before the Commission on a Developer's Agreement for Shadow Wood Addition. Commissioner Schulz moved and Commissioner Bennett seconded to approve the Developers Agreement as outlined by City Attorney Brian Neugebauer. No opposition. Motion carried.

Charlie Schwartz of Brookwood Trailer Court appeared before the Commission to ask for access to the City Hall building in case of a tornado or other storm. Mr. Schwartz was directed to contact Police Chief Arland Rasmussen.

There was no Correspondence.

Commissioner Schulz moved and Commissioner Warren seconded to adjourn the meeting. No opposition. Meeting was adjourned.

  
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Rich Mattern  
President of the Board

  
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James Brownlee  
City Auditor