



Jim Brownlee, CPA, City Administrator
Sharon Schacher, City Finance Director
Dorinda Anderson, Business Development Director

The West Fargo City Commission met on Monday, December 18, 2006, at 5:30 P.M. Those present were Rich Mattern, Brenda Warren, Bryan Schulz, and Lou Bennett. Absent was Mark Simmons. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Mattern advised that JT Properties Renaissance Zone application and appointment to F-M Metropolitan Council of Governments are to be added to Non-Agenda. Commissioner Schulz moved and Commissioner Bennett seconded to approve the Order of Agenda with the additions as noted. No opposition. Motion carried.

Commissioner Bennett moved and Commissioner Warren seconded to approve the Minutes of December 4, 2006. No opposition. Motion carried.

The Commission reviewed Building Permits # 907 – 924 along with the Building Department Activity Report dated December 18, 2006.

There were no Commissioner Committee Reports.

The Auditor's Reports for November 2006 were received by the Commission.

There were no Department Reports.

Commissioner Schulz moved and Commissioner Warren seconded to approve the following items on the Consent Agenda:

Bills

Games of Chance for Cooties Pup Tent #8 West Fargo – VFW for Raffle to be held February 1, 2007, at the West Fargo VFW Post #7564

Public Hearing January 15, 2007, at 5:45 PM for adoption of an Amended Official Zoning Map

10 Year 100% PILOT (Payment in Lieu of Taxes) for Marvin Windows for a second plant in West Fargo at 1512 9th Street East

Create Assessment District for Street Improvement District No. 2191 (Pinewood Boulevard Extension – DMI) and authorize City Engineer to prepare Engineer's Report

No opposition. Motion carried.

Mikel Kunza of Fargo-Moorhead Metropolitan Council of Governments appeared before the Commission to review the 2007-2011 Metro Transit Plan. After discussion, Commissioner Bennett moved and Commissioner Warren seconded to adopt the Transit Plan as presented. No opposition. Motion carried.

City Auditor Jim Brownlee appeared before the Commission to review the State Audit Report for the City of West Fargo as of December 31, 2005. Commissioner Schulz moved and Commissioner Warren seconded to accept the 2005 State Audit Report. No opposition. Motion carried.

Commissioner Bennett then moved and Commissioner Schulz seconded to authorize City Auditor Jim Brownlee to enter into a three year contract with the State for the audit. No opposition. Motion carried.

Senior Planner Steve Zimmer appeared before the Commission on Armour Industrial Park 3rd Addition. Commissioner Bennett moved and Commissioner Schulz seconded to approve the Final Plat of Armour Industrial Park 3rd Addition subject to the conditions listed in the Staff Report. No opposition. Motion carried.

Senior Planner Steve Zimmer appeared before the Commission on the request from Mike Staber for a Conditional Use Permit for a concrete crushing operation and stockpiling of crushed concrete at 643 and 651 7th Avenue NW. Mike Staber appeared before the Commission. After discussion, Commissioner Schulz moved and Commissioner Bennett seconded to approve the Conditional Use Permit subject to conditions recommended by Staff. No opposition. Motion carried.

The City Commission Meeting was adjourned at this time and convened as the Board of Adjustments.

Senior Planner Steve Zimmer appeared before the Commission on a request from Michelle Perius for a variance to reduce the rear yard setback from 20 feet to 14 feet for a deck at 611 11th Street West. Zimmer advised that the Planning & Zoning Commission recommended denying the request. Mike and Michelle Perius, City Engineer Kevin Bucholz and City Attorney Brian Neugebauer appeared before the Commission. After discussion, Commissioner Warren moved and Commissioner Bennett seconded to table action on this variance in order for the owners to meet with the City Engineer to try to work on a solution. No opposition. Motion carried.

The Board of Adjustments was adjourned and the City Commission reconvened.

City Engineer Kevin Bucholz appeared before the Commission on Sewer and Water Improvement District No. 1191 – Phase II (Windsor Green Sewer Extension). Police Chief Arland Rasmussen and City Attorney Brian Neugebauer appeared before the Commission. Commissioner Schulz moved and Commissioner Warren seconded to award the contract for Sewer and Water Improvement District No. 1191 – Phase II to Master Construction Co., Inc. for their bid amount of \$108,902.00. No opposition. Motion carried.

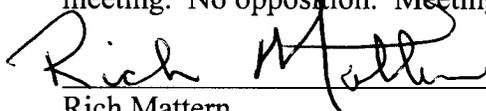
Senior Planner Steve Zimmer advised that the West Fargo Comprehensive Plan Steering Committee item is to be placed on the January 15, 2007 City Commission Agenda.

Business Development Director Dorinda Anderson appeared before the Commission on JT Properties Renaissance Zone application at 990 Armour Street. Commissioner Schulz moved and Commissioner Bennett seconded to approve the Renaissance Zone Application for JT Properties, Inc. No opposition. Motion carried.

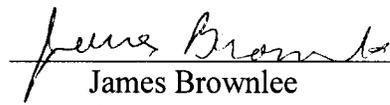
Commissioner Schulz moved and Commissioner Warren seconded to reappoint Mark Simmons to the Fargo-Moorhead Metropolitan Council of Governments Board and to reappoint Lou Bennett as the Alternate on the Board. No opposition. Motion carried.

Commissioner Mattern advised that correspondence had been received from Building Administrator Mark Housh regarding the Nick Bergquist Home Construction Project at 1241 Goldenwood Drive.

Commissioner Schulz moved and Commissioner Bennett seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Rich Mattern
President of the Board



James Brownlee
City Auditor