



Jim Brownlee, CPA, City Administrator
Sharon Schacher, City Finance Director
Dorinda Anderson, Business Development Director

The West Fargo City Commission met on Monday, January 30, 2006, at 5:30 P.M. Those present were Rich Mattern, Brenda Warren, Bryan Schulz, Lou Bennett and Mark Simmons. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Mattern advised that the Agreement between the City of West Fargo and White Trucking, Inc. is to be added to the Consent Agenda and a request from Police Chief Arland Rasmussen to allow employees to donate time to Toshia Shaw and Appointments to West Fargo Visitors Committee should be added to Non-Agenda. Commissioner Schulz moved and Commissioner Simmons seconded to approve the Order of Agenda with the additions to Consent Agenda and Non Agenda. No opposition. Motion carried.

Commissioner Bennett moved and Commissioner Warren seconded to approve the Minutes of January 16, 2006. No opposition. Motion carried.

The Commission reviewed Building Permits # 18 - 35 along with the Building Department Activity Report dated January 30, 2006.

There were no Commissioner Committee Reports.

Commissioner Schulz moved and Commissioner Bennett seconded to approve the following items on the Consent Agenda:

Bills

Games of Chance for Eastwood Elementary PTA for Raffle to be held March 25, 2006, at Eastwood Elementary

Games of Chance for West Fargo Exchange Club for Raffle to be held April 21, 2006, at Speedway Event Center

Recommendations from Public Works Director Barry Johnson to award bid for 2006 Tandem Roll-Off Truck to Nelson International of Fargo, ND, in the amount of \$67,842.00 and to award bid for 206 Roll-Off Hoist with Tarp System to Sanitation Products of Fargo, ND in the amount of \$35,121.00

Technical Support Services Agreement for 2006

2006 Adult Mosquito Contract

Resolution Approving Contract and Contractor's Bond in Street Light Improvement District No. 7072

Engineer's Report and Plans and Specifications for Sewer & Water Improvement District No. 1148 (The Yards 1st and 2nd Additions), and authorize Advertisement for Bids with bid opening on February 16, 2006

Agreement between the City of West Fargo and White Trucking, Inc.

No opposition. Motion carried.

Building Administrator Mark Housh appeared before the Commission on the building permit at 932 Parkway Lane for Mark Fournier. Mark Fournier also appeared before the Commission. After discussion, Commissioner Warren moved and Commissioner Bennett seconded to allow Mr. Fournier 90 days to complete the interior of the building. No opposition. Motion carried.

Mayor Rich Mattern and each of the other Commissioners provided State of the City information pertaining to their portfolios and their appointments to Boards and Committees. Mayor Mattern suggested that the Commissioners consider hiring a Human Resource Director.

The Commissioners were provided with a letter from the West Fargo Chamber of Commerce which recommends appointing Fred Skoda from the Super 8 Motel and Tim Hoheisel of Bonanzaville USA to serve on the West Fargo Visitors Committee for four year terms to February 2010. Commissioner Simmons moved and Commissioner Warren seconded to approve the appointments of Fred Skoda and Tim Hoheisel to the West Fargo Visitors Committee. No opposition. Motion carried.

Police Chief Arland Rasmussen appeared before the Commission on a request to allow West Fargo City Employees to donate sick, vacation or comp time hours to Toshia Shaw. After discussion, Commissioner Schulz moved and Commissioner Bennett seconded to approve the request for Toshia Shaw. No opposition. Motion carried.

Commissioner Warren asked about the written policies of other cities regarding the donation of time to another employee. Finance Director Sharon Schacher agreed to contact other cities and provide information to the Commissioners in a month.

There was no Correspondence.

Commissioner Warren moved and Commissioner Schulz seconded to adjourn the meeting. No opposition. Meeting was adjourned.

Rich Mattern
President of the Board

James Brownlee
City Auditor