

Welcome to the City of West Fargo Web Pay

This will allow you to pay using a credit card, debit card and/or bank account online. It is a quick, simple way to pay your bills online and to check what your current balance. Let's get started. First, take your monthly bill and see what your Web Id Number is (the example bill below shows where to find it).

CITY OF WEST FARGO
800 4TH AVE E STE 1
WEST FARGO, ND 58078-2060
(701) 433-5305

Account: 000999999C-00	Billed: 07/30/2013		
SERVICE	CHARGES	PAST-DUE	BALANCE
WATER	52.00	2.00	54.00
FORESTRY	0.50	0.00	0.50
SEWER	10.00	0.00	10.00
GARBAGE	13.00	0.00	13.00
VECTOR CONTROL	0.50	0.00	0.50

000999999C-00
78.00
08/15/2013

FIRST CLASS MAIL
U.S. POSTAGE PAID
WEST FARGO, ND
PERMIT NO. 31

<- Email Bill

RETURN SERVICE REQUESTED

Totals: 76.00 2.00
Resident: JOHN SMITH
1099 W. WILLIAMS WAY UNIT C
Last Payment: 3.00 - 05/20/2013
Current: 187000 07/23/2013
Previous: 176000 06/18/2013
Usage: 11000
>>> PLEASE PAY \$ 78.00 BY 08/15/2013 <<<

Web ID: **WEB ID** 99999

NAME GEORGE JOHNSON MANAGEMENT
C/O JANE SMITH
1999 E. PINE RD. SUITE 200
WEST FARGO, ND 58078

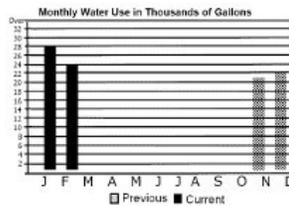


City of West Fargo
800 4th Street E., Ste 1
West Fargo, ND 58078

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction.

Regular Mail Bill ->

NAME Customer Name:
BILLING DOCUMENT SPECIALISTS
Service Address:
915 MAIN STREET
Acco# 99999 **WEB ID** 29191



Current Reading	Services	Usage in 1,000's	Current Charges	Past Due Charges	Total Due
02/18/2014 210000	WATER	24,000	10.00	0.00	10.00
Previous Reading					
01/23/2014 186000					
Current Month's Water Usage					
24,000					
Current Due:					10.00
Year Ago Water Usage					
Past Due Amount:					0.00
Total Amount Due:					10.00

BILLS ARE DUE AND PAYABLE UPON RECEIPT.
WHEN SUBMITTING PAYMENT, PLEASE PROVIDE THE STUB PORTION OF THE BILL. A \$10 LATE FEE IS ASSESSED IF PAYMENT IS NOT RECEIVED BY THE 15TH OF THE MONTH.
THE BALANCE OWED BECOMES DELINQUENT. DELINQUENT ACCOUNTS ARE SUBJECT TO DISCONNECTION. TO RE-ESTABLISH SERVICE, PAYMENT MUST BE MADE IN FULL, INCLUDING A \$30 RECONNECTION FEE.
AUTOMATIC PAYMENT FOR BILLS CAN BE SET UP ONLINE AT www.westfargond.gov
THANK YOU FOR YOUR PROMPT PAYMENT



City of West Fargo
800 4th Street E., Ste 1
West Fargo, ND 58078

Account Number: 99999999-44 Web ID: 29191
Service Address: 915 MAIN STREET
Billing Date: 03/21/2014
Current Charges: 10.00
Past Due Charges: 0.00
Amount Due By: 03/15/2014 10.00
Amount Enclosed: _____

00000029191 001000 000000 6

BILLING DOCUMENT SPECIALISTS
PO BOX 6888
CALDWELL ID 83605

City Of West Fargo
800 Fourth Ave East
WEST FARGO, ND 58078



Second, go to the City of West Fargo Website (www.westfargond.gov) and click on Pay my water bill.



This will take you to the Payment of Utility Bills Page. Within the paragraph, “You can also pay for your City of West Fargo water/sewer/garbage bill **online** using your checking account or credit/debit card. If you are a first time user, please [click here](#) to read the instructions on how to proceed. If you already have a log in name and a password, just [click here](#) for **online payment**.”

*Please note that there is a convenience fee for using the online service. Click on the Pre-Authorized Debit ePay-Bill website. For your first time you will need to sign up for an account.

After clicking on the “[click here](#)” for **online payment** you will see the page below.



For the first time you will need to sign up for an account.

The next page is an example of how the new account sign up page and payment information looks when making a web online payment.



Login Profile **Payment** Completed V. 3.1

Please check your profile below for needed changes and click the 'Add User Account' button to save them -OR- click the 'Pay Now >>' button to proceed to the payment screen to pay the Amount(s) to Pay below.

You currently have 1 Attached Web ID(s). You can update the 'Amount to Pay' box(s) below before clicking the 'Pay Now >>' button if you do not want to pay the current 'Amount Owed'.

Web ID	Name	Service	Amount Owed	Amount to Pay
99999	GEORGE JOHNSON MANAGEMENT	1999 E PINE RD. SUITE 200	\$40.00	\$ 40.00

+ Add another Web ID

Add an Web ID	First 4 characters of name on Statement
<input type="text"/>	<input type="text"/>
<input type="button" value="Attach New Account"/>	

Credit Card Billing Information * Required Fields

* First Name:	<input type="text"/>	* Last Name:	<input type="text"/>
* Address:	<input type="text"/>	* City:	<input type="text"/>
* State:	<input type="text" value="-Choose One-"/>	* Zip:	<input type="text"/>
Email Address:	<input type="text"/>	Re-type Email Address:	<input type="text"/>

The fields below can be left blank if you are Express Paying. If you want to create an Account you must enter in a Username, Password and the Security Question.

Security Question * Required Fields letters only

* Mother's Maiden Name:

Add a Username and Password * If you are filling out these fields they need to be 6 to 10 characters, numbers and letters only

* Username:	<input type="text"/>		
* Password:	<input type="text"/>	* Re-type Password:	<input type="text"/>

Click 'Pay Now >>' to proceed to the payment page. If you add a username and password you will create a new account with us. Or just click 'Add User Account' to add the new account without going to the payment screen.

Logout

All transactions on this site are final.

City Of West Fargo • 800 Fourth Ave East • West Fargo, North Dakota 58078 • 701-433-5353 • aaron.mitchell@westfargond.gov
• [Security Statement](#)



Thank you for using Web pay. If you would like to go green and not have statements mailed to you anymore, please go back to the City of West Fargo “**Payment of Utility Bills**” page and look under:

GO GREEN!

If you would like your monthly bill e-mailed to you instead of mailed, please email Utility.Billing@westfargond.gov and provide your preferred e-mail address along with your service address.