



BUILDING DEPARTMENT
Moore Engineering, inc.
925 10TH AVENUE EAST
WEST FARGO, ND 58078
PHONE: 701-281-0597 FAX: 701-433-0376

GUIDELINE FOR INSTALLING SWIMMING POOLS

This handout is a guide only and does not contain all the requirements of the City of West Fargo Building Code or City Ordinance

Excerpt from Section 4-442 ACCESSORY BUILDING AND USE PROVISIONS of the Ordinances of the City of West Fargo.

- 6. All swimming pools as defined by this ordinance shall be regulated as follows:
 - a. A permit shall be required for all swimming pools with a capacity of five thousand (5,000) gallons and/or two feet (2') or more of depth. Each application for a permit to construct or erect a swimming pool shall be accompanied by plans of sufficient detail to show:
 - (1) The proposed location and its relationship to the other principal buildings on the lot.
 - (2) The size of the pool.
 - (3) Fencing and other fixtures existing on the lot, including utility location and trees.
 - (4) The location, size and types of equipment to be used in connection with the pool, including but not limited to filter unit, pump, fencing and the pool itself.
 - (5) That the requirements contained in subsection b below will be satisfied.
 - b. All below ground pools for which a permit is required and granted shall be provided with safeguards to prevent children from gaining uncontrolled access. This can be accomplished with fencing, screening or other enclosure, or any combination thereof of sufficient density as to curtail access. If fences are employed, they shall be at least five feet (5') in height. Fences shall be of a noncorrosive material and shall be constructed so as to be not easily climbable. All fencing openings or points of entry into the pool enclosure shall be equipped with gates or doors. All gates or doors to swimming pools shall be equipped with self-closing and self-latching devices placed at a sufficient height so as to be inaccessible to all small children. All fence posts shall be decay or corrosion resistant and shall be set in concrete bases or other suitable protection. The opening between the bottom of the fence and the ground or other surfaces shall not be more than four inches (4").
 - c. All above ground pools shall be provided with safeguards to prevent children from gaining uncontrolled access.

Source: Ord. 332, Section 2 (1984); Ord. 338, Section 3 (1984); Ord. 501, Sec. 11 (1996).

SWIMMING POOL PERMIT FEE – A swimming pool permit fee of \$100.00 shall be paid upon submittal of application.

Please note that separate permits are required for fences as per Ordinance Section 4-441.



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SWIMMING POOL PERMIT APPLICATION

SITE ADDRESS _____ **DATE** _____

OWNERS INFORMTION:

NAME _____ **PHONE** _____

ADDRESS _____ **ZIP** _____

INSTALLERS INFORMATION:

COMPANY NAME _____ **PHONE** _____

ADDRESS _____ **ZIP** _____

CONTACT PERSON _____ **PHONE** _____

SWIMMING POOL INFORMATION:

PROPERTY TYPE: () RESIDENTIAL () COMMERCIAL

POOL TYPE: () PERMAMENT () SEASONAL
 () IN-GROUND () ABOVE GROUND

POOL SIZE: _____ FEET BY _____ FEET OR _____ FEET DIAMETER
 _____ GALLONS _____ FEET DEEP

ADDITIONAL INFORMATION REGARDING SWIMMING POOL TO BE CONSTRUCTED:

PLEASE INCLUDE A DRAWING OF THE PROPOSED SWIMMING POOL ON THE LOT AS IT RELATES TO THE PROPERTY LINES, BUILDINGS, SIDEWALKS, UTILITY BOXES, ETC. NOTE: SETBACK DIMENSIONS FROM LOT LINES ARE THE SAME AS FOR AN ACCESSORY STRUCTURE GENERALLY BEING 3 FEET FROM INTERIOR REAR AND SIDE LOT LINES AND 12' FROM PUBLIC WAY REAR AND SIDE LOT LINES.

PLEASE CALL NORTH DAKOTA ONE CALL @ 1-800-795-0555 TO HAVE UTILITIES LOCATED ON YOUR PROPERTY PRIOR TO BEGINNING CONSTRUCTION.

CERTIFICATION:

I HEREBY CERTIFY THAT I HAVE READ AND UNDERSTAND THE REGULATIONS FOR SWIMMING POOLS AS GOVERNED BY SECTION 4-442 OF THE ORDINANCES OF THE CITY OF WEST FARGO AND THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW IT TO BE TRUE AND CORRECT.

APPLICANT'S SIGNATURE: _____ **DATE:** _____

APPROVED BY: _____ **TITLE:** _____ **DATE:** _____

\$100.00 FEE PAID () CASH () CHECK # _____