



The West Fargo City Commission met on Monday, June 6, 2016, at 5:30 P.M. Those present were Rich Mattern, Mark Simmons, Mike Thorstad, Duane Hanson and Mark Wentz. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Mattern advised that Games of Chance for Hive Life Enhancement for Raffle to be held June 17, 2016 at the West Fargo VFW and Approval of Moore Engineering for RFP for water tower and water main construction (District No. 1260 and District No. 1287) are to be added to the Consent Agenda. Commissioner Simmons moved and Commissioner Wentz seconded to approve the Order of Agenda with the additions to the Consent Agenda. No opposition. Motion carried.

Commissioner Hanson moved and Commissioner Thorstad seconded to approve the Minutes of May 16, 2016, and the Special Meeting Minutes of May 26, 2016. No opposition. Motion carried.

There were no Building Permit Reports for review.

There were no Commissioner Committee Reports.

Commissioner Wentz moved and Commissioner Hanson seconded to approve the following items on the Consent Agenda:

Bills

Gaming Site Authorizations for West Fargo Hockey Association at Rookies, M & J Saloon and Pubwest

Gaming Site Authorization for The Arc Upper Valley Inc. at Bar 9

Games of Chance: Blessed Sacrament Catholic Church for Bingo/Raffle/Calendar Raffle 7/1/16 to 6/30/17

Games of Chance: Veterans Warrior Foundation for Raffle to be held 9/3/16 at West Fargo VFW

Proclamation of West Fargo – World Elder Abuse Awareness Day

Appointment of Jim Brownlee to replace Marvin Leidal on the Special Assessment Committee

Games of Chance for Hive Life Enhancement for Raffle to be held June 17, 2016 at the West Fargo VFW

Approval of Moore Engineering for RFP for water tower and water main construction (District No. 1260 and District No. 1287)

No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on Highland Meadows First Addition rezoning from Agricultural to Planned Unit Development. A Public Hearing was held. Austin Morris of Enclave Development appeared before the Commission to review the request for rezoning. The hearing was closed. A discussion was held on a lower density for this area. After discussion, Commissioner Wentz moved and Commissioner Thorstad seconded to deny the request for rezoning of Highland Meadows First Addition from Agricultural to Planned Unit Development. No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on River's Bend at the Preserve 3rd Addition rezoning from Agricultural to Single Family Dwellings. A Public Hearing was held. There was no public comment and the hearing was closed. After discussion, Commissioner Hanson moved and Commissioner Simmons seconded to place on First Reading the rezoning of River's Bend at the Preserve 3rd Addition from Agricultural to Single Family Dwellings subject to the conditions listed in the Staff Report. No opposition. Motion carried.

Planning and Community Development Director Larry Weil appeared before the Commission on Eaglewood 5th Addition rezoning from Agricultural to Mixed One & Two Family Dwellings. A Public Hearing was held. There was no public comment and the hearing was closed. Commissioner Simmons moved and Commissioner Hanson seconded to place on First Reading the rezoning of Eaglewood 5th Addition from Agricultural to Mixed One & Two Family Dwellings subject to the conditions listed in the Staff Report. No opposition. Motion carried.

Mitch Calkins of Lake Agassiz Regional Council appeared before the Commission on Caterpillar Reman's Community Development Block Grant project and request to close out the grant. A Public Hearing was held. There was no public comment and the hearing was closed. Commissioner Hanson moved and Commissioner Wentz seconded that the grant for Caterpillar Reman's CDBG project be closed out. No opposition. Motion carried.

City Attorney John Shockley appeared before the Commission on Ordinance No. 982 relating to the licensing of live adult entertainers. Police Chief Michael Reitan also appeared before the Commission. After discussion, Commissioner Simmons moved and Commissioner Thorstad seconded to place Ordinance No. 982 on Second Reading. No opposition. Motion carried.

City Attorney John Shockley appeared before the Commission on Ordinance No. 1062 relating to water bills, water connections, rates and charges, sewer rates, surcharge rates, sewage rentals, private wastewater disposal, out of city sewer connection, sanitary sewer connections, maintenance of sewer lines, inspection and surcharge authority, replacement and depreciation account, and illegal connections. Rates would be set by Resolution rather than Ordinance. After discussion, Commissioner Hanson moved and Commissioner Thorstad seconded to place Ordinance No. 1062 on First Reading. No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on the request from Brudvik Properties for reduction in parking for proposed law office at 730 13th Avenue East, West Fargo, ND. After discussion, Commissioner Simmons moved and Commissioner Wentz seconded to approve the request for reduction in parking with the understanding that if the use generates more parking than anticipated, the property owner will satisfy the parking requirements through shared parking agreement(s) or limit uses to not exceed parking capacity. No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission for a Site Plan Review in the Interstate Corridor Overlay District. After discussion, Commissioner Hanson moved and Commissioner Simmons seconded to approve the Site Plan Review in the Interstate Corridor Overlay District with conditions that landscaping be added to the north parking area in order to comply with City's landscaping provision; that shared parking agreements are reviewed with the Element Hotels; and that all other applicable buildings and zoning regulations of the City are met prior to issuance of a building permit. No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on Brooks Harbor 8th Addition, a replat. Commissioner Thorstad moved and Commissioner Wentz seconded to approve the Final Plat of Brooks Harbor 8th Addition subject to the conditions listed in the Staff Report. No opposition. Motion carried.

Public Works Director Chris Brungardt appeared before the Commission on the size of collection bins for the automated side load garbage collection. Sanitation Manager Tom Clark and Frank Lenzmeier also appeared before the Commission. After discussion, Commissioner Thorstad moved and Commissioner Hanson seconded to approve the purchase of 10,000 64-gallon bins from Cascade Engineering for their bid of \$419,500.00. No opposition. Motion carried.

Public Works Director Chris Brungardt appeared before the Commission on the Sheyenne Street Environmental Document and Preliminary Engineering and Design. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to concur with the selection of KLJ to complete the Environmental Document and Design for the reconstruction of Sheyenne Street and approve contract Amendment No. 1. No opposition. Motion carried.

A discussion was held on the City Commission Meeting for July 4, 2016. Planning and Community Development Director Larry Weil and Director of Economic Development and Community Services Matt Marshall appeared before the Commission. Commissioner Simmons moved and Commissioner Thorstad seconded that the July 4, 2016 Commission Meeting be rescheduled to Wednesday, July 6, 2016 at 5:30 PM.

City Attorney John Shockley advised that the City Commission needs to appoint a member to the Diversion Authority. Commissioner Hanson moved and Commissioner Thorstad seconded that Commissioner Mike Thorstad be appointed as a member of the Diversion Authority. No opposition. Motion carried.

City Administrator Tina Fisk gave the following report:

Finished flushing the lines for the water project and a Press Release has gone out

Staff is working on budgets for 2017

Finance Director Aaron Mitchell is preparing for the Auditors who will be here on June 13th

Election will be held in the Training Rooms

City Assessor Nick Lee attended the County Board of Equalization Meeting

Assessment Board Meeting will be held June 22, 2016 at 5:00 PM

Open House for City Hall/Police Department will be held on June 8, 2016 from 4-7 PM

Sheyenne Plaza P3 Agreement has been signed

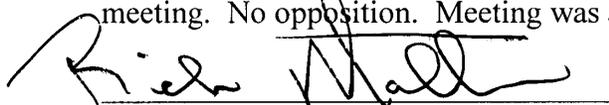
Staff has held discussions on Utility Rates

West Fargo Library 45th Anniversary on June 10, 2016 from 2 – 5 PM

Public Works Director Chris Brungardt gave an update on the projects in the City.

There was no correspondence.

Commissioner Hanson moved and Commissioner Wentz seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Rich Mattern
President of the Board



Tina Fisk
City Auditor