



The West Fargo City Commission met on Monday, April 18, 2016, at 5:30 P.M. Those present were Rich Mattern, Mark Simmons, Mike Thorstad and Duane Hanson. Absent was Mark Wentz. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Mattern advised that the following are to be added to the Consent Agenda:

Resolution Approving Contract and Contractor's Bond for Street Improvement District No. 2239 – Phase I

Resolution Approving Contract and Contractor's Bond for Sewer, Water and Storm Improvement District No. 1289 – Phase II

and the following are to be added to Non-Agenda:

Final Plat Approval of North Pond at the Preserve 9th Addition, replat and name change plat

Approval of Auction list of excess City equipment

and Item No. 2 of the Regular Agenda "Ordinance No. 1054 relating to Noise Violations" is to be pulled from the Agenda.

Commissioner Thorstad moved and Commissioner Simmons seconded to approve the Order of Agenda with the changes as noted. Motion carried.

Commissioner Hanson moved and Commissioner Thorstad seconded to approve the Minutes of April 4, 2016 and the Board of Equalization Minutes of April 12, 2016. No opposition. Motion carried.

The Commission reviewed 2016 Building Permits #155 – 199 along with the Building Department Activity Report dated April 18, 2016.

There were no Commissioner Committee Reports.

The Auditor's Reports for March 2016 were received by the Commission.

There were no Department Reports.

Commissioner Hanson moved and Commissioner Thorstad seconded to approve the following items on the Consent Agenda:

Bills

Reappoint Director of Economic Development and Community Services
Matt Marshall and Gordy Ferkul to the FM Convention Visitors Bureau

Gaming Site Authorization for Matpac Wrestling Club, Inc. at Blarney
Stone – West Fargo, 1910 9th Street East

Gaming Site Authorization for Arthur W. Jones Poste 7564 VFW on the
upper level of the VFW Club

Public Hearing May 2, 2016 at 5:45 PM for rezoning from Rural Estate
District to Single Family Dwellings (Lot 1, Block 1 of Shiloh 2nd
Addition)

Sewer, Water, Storm and Street Improvement District No. 1294
(Eaglewood 5th Addition): Approve Engineer's Report and authorize
preparation of Plans and Specifications

Resolution Approving Contract and Contractor's Bond for Street
Improvement District No. 2239 – Phase I

Resolution Approving Contract and Contractor's Bond for Sewer, Water
and Storm Improvement District No. 1289 – Phase II

No opposition. Motion carried.

Assistant City Attorney Sarah Wear appeared before the Commission on Ordinance
No. 1057 relating to Bees and advised there were no changes since First Reading.
Commissioner Simmons moved and Commissioner Hanson seconded to place
Ordinance No. 1057 on Second Reading. No opposition. Motion carried.

City Administrator Tina Fisk appeared before the Commission on the Liquor License
for Loren Lee's at 3179 Bluestem Drive, West Fargo, ND, provided the information
from the background check by the West Fargo Police Department and recommended
approval contingent upon completion of the necessary improvements to allow
children in the restaurant with a full service bar. After discussion, Commissioner
Hanson moved and Commissioner Simmons seconded to approve the Liquor License
contingent on the completion of necessary improvements to allow children in the
restaurant with a full service bar. No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on a Planned Unit Development Amendment to develop residential townhomes on Lot 2, Block 1 of Dakota Territory 14th Addition, City of West Fargo. A discussion was held on the fence and Senior Planner Tim Solberg advised it will be a six foot privacy fence which will be maintained by the owner. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to approve the Planned Unit Development Amendment subject to the conditions listed in the Staff Report and the condition that a six-foot privacy cedar fence be installed and maintained. No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on a Planned Unit Development Amendment for an Office Building at 825 13th Avenue East, West Fargo, ND. A discussion was held on the shared parking with other businesses and an additional dumpster. Public Works Director Chris Brungardt appeared before the Commission. Brad Jacobson, President of Western State Bank, also appeared before the Commission. After discussion, Commissioner Simmons moved and Commissioner Thorstad seconded to approve the Planned Unit Development subject to the conditions listed in the Staff Report and that a shared parking agreement be placed in the file. No opposition. Motion carried.

City Administrator Tina Fisk appeared before the Commission on the Liquor License for Flatland Brewery at 3140 Bluestem Drive, Suite 105, West Fargo, ND, reviewed the background check from the West Fargo Police Department and recommended approval of the liquor license. A public hearing was held. There was no public comment and the hearing was closed. Commissioner Hanson moved and Commissioner Thorstad seconded to approve the Liquor License for Flatland Brewery. No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on West Fargo 5th Addition subdivision and rezoning from Agricultural to Heavy Industrial. Commissioner Thorstad moved and Commissioner Hanson seconded to place on Second Reading Ordinance No. 1058 on the rezoning from Agricultural to Heavy Industrial and to approve the Final Plat of West Fargo 5th Addition. No opposition. Motion carried.

Assistant City Engineer Dustin Scott appeared before the Commission on Sidewalk Improvement District No. 6052 (2016 Walks). Commissioner Simmons moved and Commissioner Hanson seconded to award the contract for Sidewalk Improvement District No. 6052 to Ti-Zack Concrete, Inc. in the amount of \$435,950.40 as recommended by the City Engineer. No opposition. Motion carried.

Public Works Director Chris Brungardt appeared before the Commission on the auction list of excess City equipment from several departments. Commissioner Hanson moved and Commissioner Thorstad seconded to approve the auction list of excess city equipment as presented by Public Works Director Chris Brungardt. No opposition. Motion carried.

Planning and Community Development Director Larry Weil appeared before the Commission on North Pond at the Preserve 9th Addition, replat and name change plat. Attorney Dan Bueide, representing Rusty Goose Development, appeared before the Commission to ask that a declaration be recorded with the plat on the access utility easements. Assistant City Engineer Dustin Scott also appeared before the Commission. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to approve the Final Plat of North Pond at the Preserve 9th Addition subject to the conditions listed in the Staff Report along with the conditions to address the street name, and provide that the Engineer do a final check of the final plat and Title Opinion. No opposition. Motion carried.

City Administrator Tina Fisk gave the following report:

Wednesday April 20, 2016 at 2:30 PM First Lady Betsy Dalrymple and Major General Alan Dohrmann will present the ND Cares Community Award during the program.

Wayne's Transport will be holding an Open House on April 29, 2016 from 4 – 7 PM

Rate information for water rates will be provided to the Commissioners

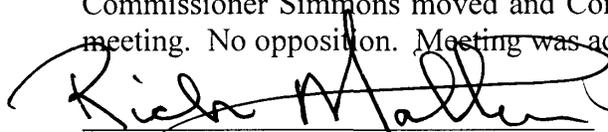
2017 Budget Work has started and meetings will be held with Department Heads and the Commissioner holding that portfolio

Jenna Wilm has accepted the position of Human Resource Administrator and will be starting on May 20, 2016.

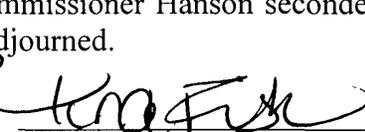
Public Works Director Chris Brungardt gave an update on the projects within the City.

There was no correspondence.

Commissioner Simmons moved and Commissioner Hanson seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Rich Mattern
President of the Board



Tina Fisk
City Auditor