



The West Fargo City Commission met on Monday, April 4, 2016, at 5:30 P.M. Those present were Rich Mattern, Mark Simmons, Mike Thorstad, Duane Hanson and Mark Wentz. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Mattern stated that a revised Notice of Award had been provided for Item No. 11 of the Regular Agenda regarding Sewer, Water and Storm Improvement District No. 1289 – Phase II. Commissioner Wentz moved and Commissioner Simmons seconded to approve the Order of Agenda with the revised Notice of Award. No opposition. Motion carried.

Commissioner Simmons moved and Commissioner Hanson seconded to approve the Minutes of March 21, 2016. Motion carried.

The Commission reviewed Building Permits #97 -154, the Building Department Activity Report dated April 4, 2016 and the Building Department Monthly Comparison Report for March 2015/March 2016.

There were no Commissioner Committee Reports.

Commissioner Thorstad moved and Commissioner Wentz seconded to approve the following items on the Consent Agenda:

Bills

Gaming Site Authorizations: West Fargo Fire Department Inc. at Speedway, Silver Dollar and BorderTown Pub & Grill

Resolution Approving Contract and Contractor's Bond in Sewer, Water, Storm and Street Improvement District No. 1273 – Phase III

Liquor License Application for Flatland Brewery at 3140 Bluestem Drive, Suite 105: Approve Background Check and set Public Hearing for April 18, 2016 at 5:45 PM

Sewer, Water, Storm and Street Improvement District No. 1293 (The Wilds 8th Addition): Create Assessment District and authorize Engineer to prepare Engineer's Report

Sewer, Water, Storm and Street Improvement District No. 1294 (Eaglewood 5th Addition): Create Assessment District and authorize Engineer to prepare Engineer's Report

Sewer, Water, Storm and Street Improvement District No. 1295 (Highland Meadows 2nd Addition): Create Assessment District and authorize Engineer to prepare Engineer's Report

No opposition. Motion carried.

City Attorney John Shockley appeared before the Commission on Ordinance No. 1057 relating to Bees and advised this was a cleanup ordinance regarding keeping of animals and other pets, etc. Commissioner Hanson moved and Commissioner Wentz seconded to place Ordinance No. 1057 on First Reading. No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on the Request for Proposals (RFP) for the West Fargo Comprehensive Plan. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to accept the RFP and forward to Metro COG and ND Department of Transportation for their consideration and release. No opposition. Motion carried.

Public Works Director Chris Brungardt and Assistant City Engineer Dustin Scott appeared before the Commission on the Project Concept for Street Improvement District No. 2239 (32nd Avenue West & 40th Avenue West – Sheyenne Street to Horace Diversion) and provided a video of the project. The Commission was advised that a Construction Open House will be held Thursday, April 7, 2016 from 5:30 PM to 7:30 PM.

City Auditor Tina Fisk appeared before the Commission on the Liquor License Application for Loren Lee's at 3137 Bluestem Drive, West Fargo, ND and advised that since the background check is not complete the Commission could approve the license contingent upon a positive background check and all factors taken care of or table approval of the license. A public hearing was held. There was no public comment and the hearing was closed. After discussion, Commissioner Thorstad moved and Commissioner Simmons seconded to table approval of the liquor license for Loren Lee's until after all the complete information is received. No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on West Fargo 5th Addition rezoning from Agricultural to Heavy Industrial and advised that the Planning & Zoning Commission recommended approval on the basis that it is consistent with City plans and ordinances and subject to the eight conditions listed in the Staff Report. A public hearing was held. There was no public comment and the hearing was closed. Commissioner Hanson moved and Commissioner Wentz seconded to place on First Reading the rezoning of West Fargo 5th Addition from Agricultural to Heavy Industrial subject to the conditions listed in the Staff Report. No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on West Fargo 4th Addition rezoning from Agricultural to Public Facilities and Heavy Industrial and advised that the Planning & Zoning Commission recommended approval subject to the six conditions listed in the Staff Report. A public hearing was held. There was no public comment and the hearing was closed. Commissioner Simmons moved and Commissioner Thorstad seconded to place on First Reading the rezoning of West Fargo 4th Addition from Agricultural to Public Facilities and Heavy Industrial subject to the six conditions listed in the Staff Report. No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on Highland Meadows First Addition rezoning from Agricultural to Planned Unit Development and advised that the Planning & Zoning Commission recommended conditional approval as a concept development plan on the basis that with an approved land use plan amendment it will be consistent with City plans and ordinances and subject to the nine conditions listed in the Staff Report. A public hearing was held. There was no public comment and the hearing was closed. A discussion was held. There was no motion made.

Assistant City Engineer Dustin Scott appeared before the Commission on Street Improvement District No. 2239 – Phase I and Phase IIA (32nd Avenue West & 40th Avenue West – Sheyenne Street to Horace Diversion). After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to award the contract for Street Improvement District No. 2239 – Phase I to Dakota Underground Company for their bid amount of \$4,993,735.52 and to award the contract for Street Improvement District No. 2239 – Phase IIA to Master Construction Co., Inc. for their bid amount of \$4,336,425.15 as recommended by the City Engineer. No opposition. Motion carried.

Assistant City Engineer Dustin Scott appeared before the Commission on the Change Order for Sewer, Water, Storm and Street Improvement District No. 1273 – Phase I (Main Avenue – Interstate 94 to Sheyenne River) and reviewed the changes with a total of around \$106,900. After discussion, Commissioner Simmons moved and Commissioner Wentz seconded to approve the Change Order for Sewer, Water, Storm and Street Improvement District No. 1273 – Phase I. No opposition. Motion carried.

Public Works Director Chris Brungardt and Assistant City Engineer Dustin Scott appeared before the Commission on Sanitary Sewer Improvement District No. 1296 (Lagoon System Improvements) to review the options. After review of the preliminary information, Commissioner Hanson moved and Commissioner Simmons seconded to create Sanitary Sewer Improvement District No. 1296 and authorize the City Engineer to prepare the Engineer's Report. Commissioners Simmons, Thorstad, Hanson and Wentz voting aye. Commissioner Mattern voting no. Motion carried.

Assistant City Engineer Dustin Scott appeared before the Commission on Sewer, Water, and Storm Improvement District No. 1289 – Phase II (8th Avenue NW & 26th Street NW – Utilities & Pond). After discussion, Commissioner Wentz moved and Commissioner Thorstad seconded to award the contract for Sewer, Water, Storm and Street Improvement District No. 1273 – Phase II to Dakota Underground Company for their bid amount of \$6,464,248.87 which includes their Base Bid of \$6,384,248.87 and Alternate A Bid of \$80,000 as recommended by the City Engineer. No opposition. Motion carried.

There were no Non-Agenda items.

City Administrator Tina Fisk gave the following report:

Public Works Director Chris Brungardt will provide an updated Project Report

Construction Open House will be held on Thursday, April 7, 2016 starting at 5:30 PM

Board of Equalization Meeting will be held Tuesday, April 12, 2016 at 5:30 PM

Governor's wife, Betsy Dalrymple, will be here on March 20, 2016 at 1:00 PM to talk about the ND Cares Program and present the City of West Fargo with a certificate for the first city to complete the project.

Strategic Planning Meeting for the schools on April 13, 2016. Senior Planner Tim Solberg and City Administrator Tina Fisk will be attending.

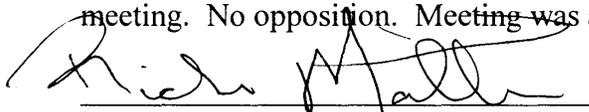
32nd Avenue Power Lines moving forward in about a week

Funding received for 32nd and 40th Avenue West project. Bank of ND - \$5,000,000 for each project

Public Works Director Chris Brungardt gave an update on the projects in the City.

There was no correspondence.

Commissioner Hanson moved and Commissioner Wentz seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Rich Mattern
President of the Board



Tina Fisk
City Auditor