



The West Fargo City Commission met on Monday, March 7, 2016, at 5:30 P.M. Those present were Rich Mattern, Mark Simmons, Mike Thorstad, Duane Hanson and Mark Wentz. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Mattern requested that “Games of Chance for South Elementary PTA for Raffle to be held April 22, 2016” is to be added to the Consent Agenda. Commissioner Thorstad moved and Commissioner Hanson seconded to approve the Order of Agenda with the addition to the Consent Agenda. No opposition. Motion carried.

Commissioner Wentz moved and Commissioner Simmons seconded to approve the Minutes of February 15, 2016. Motion carried.

The Commission reviewed Building Permits #45 - 71, the Building Department Activity Report dated March 7, 2016 and the Building Department Monthly Comparison Report for February 2015/February 2016.

There were no Commissioner Committee Reports.

Commissioner Hanson moved and Commissioner Wentz seconded to approve the following items on the Consent Agenda:

Bills

2015 Annual Report for Stormwater Program

Resolution Approving Contract and Contractor’s Bond in Sewer, Water, Storm and Street Improvement District No. 1291

Bids for Building and Grounds Equipment: Tractor with Mower/Snow Blower for \$37,625 and Walk Behind Sweeper for \$7,590

Regional Life Station Rehabilitation and Odor Control Facilities: Approve Engineer's Report, authorize preparation of Plans and Specifications, approve Plans and Specifications and authorize Advertisement for Bids

Storm Improvement District No. 4057 (Storm Sewer Lift Station (SM71)): Approve Engineer's Report and authorize preparation of Plans and Specifications

Sidewalk Improvement District No. 6052 (2016 Walks): Approve Plans and Specifications and authorize Advertisement for Bids

Games of Chance for South Elementary PTA for Raffle to be held April 22, 2016 at South Elementary School

No opposition. Motion carried.

John Jacobson appeared before the Commission requesting to sell fireworks at his current location at 714 12th Avenue NW, West Fargo, ND, recently annexed into West Fargo, for three more years. Commissioner Simmons moved and Commissioner Wentz seconded to table this request until the next meeting to allow the City Attorney time to look into the issue. No opposition. Motion carried.

City Attorney John Shockley appeared before the Commission on Ordinance No. 1056 relating to jurisdiction of Municipal Court regarding Possession of Marijuana. After discussion, Commissioner Thorstad moved and Commissioner Hanson seconded to place Ordinance No. 1056 on First Reading. No opposition. Motion carried.

Police Chief Michael Reitan presented the 2015 Annual Report for the West Fargo Police Department.

City Auditor Tina Fisk appeared before the Commission on the Liquor License for Creatively Uncorked. A public hearing was held. Kurt Lepird addressed the Commission concerning the application. The hearing was closed. After discussion, Commissioner Simmons moved and Commissioner Wentz seconded to approve an On-Sale Liquor License for Creatively Uncorked at 715 13th Avenue East, Suite 101, West Fargo, ND. No opposition. Motion carried.

Planning and Community Development Director Larry Weil appeared before the Commission on Brooks Harbor 7th Addition, a replat. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to approve the Final Plat subject to the conditions listed in the Staff Report on the basis that the request is consistent with City plans and ordinances. No opposition. Motion carried.

Planning and Community Development Director Larry Weil appeared before the Commission on Brooks Harbor 5th Addition rezoning. After discussion, Commissioner Hanson moved and Commissioner Thorstad seconded to place on Second Reading the Amended Ordinance No. 1051 for the rezoning of Brooks Harbor 5th Addition. No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on Oak Ridge 10th Addition, a replat, and the Planned Unit Development Amendment. After discussion, Commissioner Wentz moved and Commissioner Hanson seconded to approve the Final Plat and Planned Unit Development Amendment subject to the conditions listed in the Staff Report. No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on Butler's 9th Addition, a replat. After discussion, Commissioner Hanson moved and Commissioner Thorstad seconded to approve the Final Plat of Butler's 9th Addition subject to the conditions recommended in the Staff Report. No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on Burlington 8th Addition, a replat and Planned Unit Development Amendment for development of future restaurant. After discussion, Commissioner Simmons moved and Commissioner Wentz seconded to approve the Final Plat and Planned Unit Development Amendment subject to the conditions listed in the Staff Report. No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on a request to move an approved access south approximately 20' along 9th Street NW (County Highway 19) for Farstad Oil. After discussion, Commissioner Hanson moved and Commissioner Thorstad seconded to approve the new location of previously approved access for Lot 2, Block 2, West Fargo 3rd Addition onto 9th Street NW (County Highway 19). No opposition. Motion carried.

Public Works Director Chris Brungardt appeared before the Commission on the bids for an Automated Side Load garbage truck. After discussion, Commissioner Wentz moved and Commissioner Simmons seconded to approve the bids for ASL garbage truck to Olympic Sales in the amount of \$685,070. No opposition. Motion carried.

Assistant City Engineer Dustin Scott appeared before the Commission on Sewer, Water, Storm and Street Improvement District No. 1273 – Phase III (6th Street West Realignment). After discussion, Commissioner Thorstad moved and Commissioner Wentz seconded to award the contract for Sewer, Water, Storm and Street Improvement District No. 1273 – Phase III to Dakota Underground Company for their bid of \$1,295,400.01 as recommended by the City Engineer. No opposition. Motion carried.

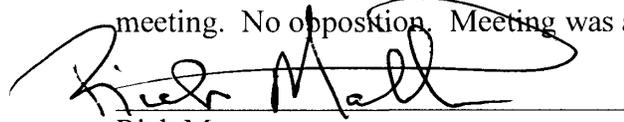
Director of Economic Development and Community Services Matt Marshall presented for approval a letter to the West Fargo School Board. After discussion, Commissioner Hanson moved and Commissioner Thorstad seconded to approve sending the letter on behalf of the City Commission. No opposition. Motion carried.

City Administrator Tina Fisk gave the following report:

A construction open house will be held at City Hall in the beginning of April. Public Works Director Chris Brungardt and Assistant City Engineer Dustin Scott are working on the details.

There was no correspondence.

Commissioner Wentz moved and Commissioner Thorstad seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Rich Mattern
President of the Board



Tina Fisk
City Auditor