



The West Fargo City Commission met on Monday, February 15, 2016, at 5:30 P.M. Those present were Rich Mattern, Mark Simmons, Mike Thorstad, Duane Hanson and Mark Wentz. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Mattern stated that Item 1 of the Consent Agenda (Street Improvement District No. 2241) is to be moved to the Regular Agenda for discussion and Item No. 1 of the Regular Agenda (Brooks Harbor 7th Addition) is to be removed from the Agenda. Commissioner Hanson moved and Commissioner Thorstad seconded to approve the Order of Agenda with the two changes as noted. No opposition. Motion carried.

Commissioner Thorstad moved and Commissioner Wentz seconded to approve the Minutes of February 1, 2016. No opposition. Motion carried.

The Commission reviewed 2016 Building Permits #27 - 44 along with the Building Department Activity Report dated February 15, 2016.

There were no Commissioner Committee Reports.

The Auditor's Reports for December 2015 were received by the Commission.

There were no Department Reports.

Commissioner Hanson moved and Commissioner Thorstad seconded to approve the following items on the Consent Agenda:

Bills

Appointment of Jim Brownlee to the Planning & Zoning Commission to replace Commissioner Eddie Sheeley for a fill term through April 2019

Games of Chance: West Fargo Baseball for Raffle to be held 7/1/16 to 7/31/16 at Young Field

Games of Chance: Southdale Senior Citizens Club for Bingo and Raffle to be held 2/3/16 to 2/3/17 at Hi Rise (Cass County Housing Authority)

Resolution Setting Fines Relating to Tire Equipment and Movement of Tractors, Heavy Vehicles and Long Vehicles on Pavement

Liquor License for Creatively Uncorked: Order updated background check and set public hearing for March 7, 2016 at 5:45 PM

Mass Transit Agreement

2015 Budget Amendments

Annual Financial Statements showing Revenues, Expenditures, Transfers and Fund Balances for Year Ending 2015

Street Improvement District No. 2239 – Phase I & II (32nd Ave W & 40th Ave W – Sheyenne Street to Horace Division): Approve Plans and Specifications, authorize Advertisement for Bids with bid opening on March 17, 2016 (32nd Avenue West) and March 24, 2016 (40th Avenue West)

Street Improvement District No. 2240 (8th Avenue NW & 26th Street NW – Paving): Approve Plans and Specification, authorize Advertisement for Bids with bid opening March 24, 2016

Sewer, Water and Storm Improvement District No. 1289 – Phase II (89th Avenue NW & 26th Street NW –Utilities & Pond): Approve Plans and Specifications, authorize Advertisement for Bids with bid opening on March 10, 2016

Sidewalk Improvement District No. 6052 (2016 Sidewalks): Approve Tracts of Land to be assessed, authorize Engineer to prepare Engineer's Report, approve Engineer's Report, authorize Plans and Specifications and authorize Notice of Order to Construct Sidewalks

No opposition. Motion carried.

Commissioner Wentz asked for further discussion and explanation on Street Improvement District No. 2241 (5th Street West Extension – 27th to 28th Ave West) which was pulled from the Consent Agenda. A discussion was held on access onto Sheyenne Street and payment of specials. Public Works Director Chris Brungardt, Assistant City Engineer Dustin Scott and Police Chief Michael Reitan appeared before the Commission. After discussion, Commissioner Simmons moved and Commissioner Wentz seconded to table action on this item in order to have more discussion. No opposition. Motion carried.

Planning and Community Development Director Larry Weil appeared before the Commission on Brooks Harbor 6th Addition. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to approve the Final Plat of Brooks Harbor 6th Addition and to approve Second Reading of Ordinance No. 1052 on the rezoning from Agricultural to Mixed One & Two Family Dwellings, Public Facilities, Single Family Dwellings and One & Two Family Dwellings. No opposition. Motion carried.

City Attorney Sarah Wear appeared before the Commission on Street Improvement District No. 2241 (5th Street West Extension – 27th to 28th Avenue West). A public hearing was held. There was no public comment and the hearing was closed. Commissioner Simmons moved and Commissioner Hanson seconded to adopt the Resolution Determining that not Sufficient Protests were Filed on Improvement in Street Improvement District No. 2241. No opposition. Motion carried.

There were no Non-Agenda items.

City Administrator Tina Fisk gave the following report:

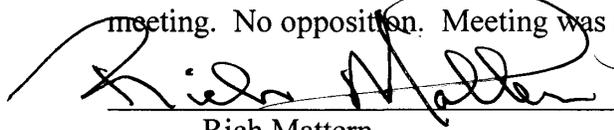
Staff will be meeting with MN DNR this week

Need input from Commissioners for the Sign for the Commission Room

Employee Policy Manual is being reviewed and will be provided to the Commissioners for any comments

There was no correspondence.

Commissioner Wentz moved and Commissioner Thorstad seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Rich Mattern
President of the Board



Tina Fisk
City Auditor