



The West Fargo City Commission met on Monday, February 1, 2016, at 5:30 P.M. Those present were Rich Mattern, Mark Simmons, Mike Thorstad, Duane Hanson and Mark Wentz. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Mattern advised that the appointment of Ed Sheeley to the Economic Development Advisory Committee Board and approval of the change of ownership for WF Maxwell's pending a clear background check are to be added to the Consent Agenda. Commissioner Simmons moved and Commissioner Wentz seconded to approve the Order of Agenda with the additions as noted. No opposition. Motion carried.

Commissioner Hanson moved and Commissioner Thorstad seconded to approve the Minutes of January 18, 2016. Motion carried.

The Commission reviewed Building Permits #10 - 26, the Building Department Activity Report dated February 1, 2015 and the Building Department Monthly Comparison Report for January 2015/January 2016.

There were no Commissioner Committee Reports.

Commissioner Wentz moved and Commissioner Hanson seconded to approve the following items on the Consent Agenda:

Bills

Games of Chance: Knights of Columbus Council 9642 for Raffle June 13, 2016 at Holy Cross Catholic Church

Games of Chance: Trinity Elementary for Raffle 2/2/16 at Trinity Elementary, 2811 7th Avenue East

Games of Chance: Packer-Mustang Golf Scrambler for Raffle 2/10/16 to 7/15/16 at Silver Dollar

Games of Chance: Ducks Unlimited – NDSU for Raffle 3/3/16 at Speedway Event Center

Games of Chance: Biker's For Boobs for Raffle to be held 2/2/16 to 6/5/16 at Motorheadz Boutique

Games of Chance: West Fargo Exchange Club for Raffle to be held 2/2/16 to 4/15/16 at Speedway Event Center

Notice and Certification and a Resolution Directing Assessments to be Levied for Water and Street Improvement District No. 1266, Water, Sewer, Storm and Street Improvement District No. 1271, 1278, 1281, 1282, 1285, and 1286, Street Improvement District No. 2219, 2232, 2236, 2237, 2238

Award Street Sweeper bid to Titan Machinery in the amount of \$231,700

Appointment of Shane LeBahn to Planning and Zoning Commission to replace Commissioner David Zupi for a partial term through April 2017

Appointment of Ed Sheeley to the Economic Development Advisory Committee Board

Approval of the change of ownership for WF Maxwell's (Michael Marcil, Michael Wald, Ramon Sosa) pending a clear background check

No opposition. Motion carried.

Finance Director Aaron Mitchell appeared before the Commission on a 2016 Budget Amendment in account 6020-450000-864 to increase the budget by \$207,000 to allow for purchase of pipeline inspection equipment for public works. City Auditor Tina Fisk and City Engineer Kevin Bucholz also appeared before the Commission. After discussion, Commissioner Hanson moved and Commissioner Simmons seconded to approve the 2016 Budget increase to allow for the purchase. No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on Midway 4th Addition, a replat. After discussion, Commissioner Thorstad moved and Commissioner Wentz seconded to approve the Final Plat of Midway 4th Addition subject to the conditions listed in the Staff Report. No opposition. Motion carried.

City Auditor Tina Fisk appeared before the Commission on residential sanitation collection automation. Sanitation Manager Thomas Clark also appeared before the Commission. A discussion was held on size of the can, color and the education process for the residents. After discussion, Commissioner Wentz moved and Commissioner Hanson seconded to authorize the Public Works Department to publish a Request for Proposals for residential sanitation collection automation with the proposals to include the 64 gallon size container and the 96 gallon size container. No opposition. Motion carried.

City Attorney John Shockley appeared before the Commission on Street Improvement District No. 2240 (Stockyards Area). A public hearing was held. There was no public comment and the hearing was closed. Commissioner Thorstad moved and Commissioner Wentz seconded to adopt the Resolution Determining that not Sufficient Protests were filed on Improvement in Street Improvement District No. 2240. No opposition. Motion carried.

City Engineer Kevin Bucholz appeared before the Commission on Sewer, Water, Storm and Street Improvement District No. 1291 (Brooks Harbor 5th & 6th Additions). Commissioner Hanson moved and Commissioner Simmons seconded to award the contract for Sewer, Water, Storm and Street Improvement District No. 1291 to Dakota Underground Company for their bid amount of \$5,797,412.55 as recommended by City Engineer Kevin Bucholz and contingent upon the plat for Brooks Harbor 6th Addition being approved. No opposition. Motion carried.

There were no Non-Agenda items.

City Administrator Tina Fisk gave the following report:

Commissioners need to give suggestions for location and dates for a Retreat.

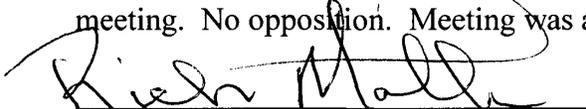
A Joint Meeting with Fargo officials, West Fargo officials and Schools is being considered at this time.

Signage for the building is on order.

Meeting will be held for discussion on art panels for the hallways
(Commissioner Mattern advised that Arts Partnership is interested in
working with the City on ideas for art shows).

There was no correspondence.

Commissioner Simmons moved and Commissioner Hanson seconded to adjourn the
meeting. No opposition. Meeting was adjourned.



Rich Mattern
President of the Board



Tina Fisk
City Auditor