



The West Fargo City Commission met on Monday, January 18, 2016, at 5:30 P.M. Those present were Rich Mattern, Mark Simmons, Mike Thorstad, Duane Hanson and Mark Wentz. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Simmons moved and Commissioner Wentz seconded to approve the Order of Agenda. No opposition. Motion carried.

Commissioner Hanson moved and Commissioner Thorstad seconded to approve the Minutes of January 4, 2016. No opposition. Motion carried.

The Commission reviewed 2016 Building Permits #1 – 9 along with the Building Department Activity Report dated January 18, 2016.

There were no Commissioner Committee Reports.

There were no Department Reports.

Commissioner Simmons moved and Commissioner Wentz seconded to approve the following items on the Consent Agenda:

#### Bills

Games of Chance: Fargo Invaders Football Club, Inc. for Raffle to be held 4/30/15 at Ole & Lena's Pizzeria – 3330 Sheyenne Street

Games of Chance: West Fargo Sheyenne Mustang Boosters for Raffle to be held January 30, 2016 at Red River Valley Fairgrounds – Hartl Building

Games of Chance: Debra Pearson Benefit for Raffle to be held 2/13/16 at VFW

Gaming Site Authorization: Fargo West Rotary Club at Fargo Harley Davidson

Resolution Approving Contract and Contractor's Bond in Sewer, Water, Storm and Street Improvement District No. 1279 – Phase I

Reappointment of Rich Mattern and Mark Simmons to the West Fargo Visitors Committee for terms from February 2016 to February 2020

Resolution Approving Contracts and Contractor's Bond in Storm Improvement District No. 4054 – Phase II

Contract Supplement for 12<sup>th</sup> Avenue Design

Storm Improvement District No. 4057 (Storm Sewer Lift Station (SM 71)): Create Assessment District and authorize Engineer to prepare Engineer's Report

Sewer, Water, Storm and Street Improvement District No. 1273 – Phase III (6<sup>th</sup> Street West Realignment): Approve Plans and Specifications and authorize Advertisement for Bids with bid opening on February 25, 2016

Sewer, Water and Storm Improvement District No. 1289 – Phase II (8<sup>th</sup> Avenue NW & 26<sup>th</sup> Street NW – Utilities & Pond): Approve Engineer's Report and authorize preparation of Plans & Specifications

Commercial Building Permit Fees for the City of West Fargo

Residential Building Permit Fees for the City of West Fargo

Designation of Depositories: Alerus Financial Bank, First International Bank & Trust, Gate City Bank, Bell State Bank, Choice Financial, Wells Fargo Bank, Western State Bank, Union State Bank, Bremer Bank and Starion Bank

No opposition. Motion carried.

Mayor Mattern welcomed Boy Scout Troop 246 to the meeting.

Senior Planner Tim Solberg appeared before the Commission on the request from Flint Hills for an amended Conditional Use Permit to add an additional shop building at an existing asphalt manufacturing plant located at 600 Center Street, West Fargo and advised that the Planning & Zoning Commission recommended approval subject to the condition that the east building elevation be revised to increase the non-metal material to meet the provisions of the CO-R district standards. Commissioner Mattern encouraged the Planning & Zoning Staff to provide color pictures of the building at the time of request for approval. After discussion, Commissioner Hanson moved and Commissioner Thorstad seconded to approve the Amended Conditional Use Permit subject to the condition listed in the Staff Report. No opposition. Motion carried.

There were no Non-Agenda items.

City Administrator Tina Fisk gave the following report:

Director of Economic Development and Community Services Matt Marshall and City Administrator Tina Fisk will meet with commercial realtors on January 19, 2016 and present the video that was presented to the Commissioners and discuss upcoming city issues including Sheyenne Street

West Fargo Fire Department Annual Report has been provided to Commissioners

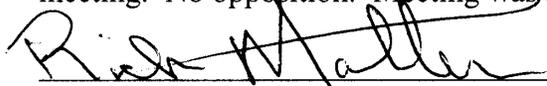
Gast Construction wants to meet with City to discuss de-watering costs at the building site. City Administrator Tina Fisk agreed to draft a letter to Gast Construction that the City feels there is no obligation to pay for any costs.

Provided an update on the remodeling project

Public Works Director Chris Brungardt is moving forward on the RFQ for Sheyenne Street project

There was no correspondence.

Commissioner Simmons moved and Commissioner Wentz seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Rich Mattern  
President of the Board



Tina Fisk  
City Auditor