



The West Fargo City Commission met on Monday, January 4, 2016, at 5:30 P.M. Those present were Mark Simmons, Mike Thorstad, Duane Hanson and Mark Wentz. Absent was Rich Mattern. The meeting was called to order by Mike Thorstad, Vice President of the Board.

The Pledge of Allegiance was recited.

Commissioner Hanson moved and Commissioner Wentz seconded to approve the Order of Agenda. No opposition. Motion carried.

Commissioner Wentz moved and Commissioner Simmons seconded to approve the Minutes of December 21, 2015. Motion carried.

The Commission reviewed Building Permits #995 – 1013, the Building Department Activity Reports dated December 21, 2015 and January 4, 2016, and the Building Permit Valuation Report for 2014/2015.

There were no Commissioner Committee Reports.

Commissioner Simmons moved and Commissioner Hanson seconded to approve the following items on the Consent Agenda:

Bills

Street Improvement District No. 2241 (5th Street West Extension – 27th to 28th Avenue West): Approve Engineer's Report, authorize preparation of Plans and Specifications and authorize Resolution of Necessity

No opposition. Motion carried.

City Engineer Kevin Bucholz appeared before the Commission on Sewer, Water, Storm and Street Improvement District No. 1279 – Phase II (9th Street Northwest Realignment) and advised that the project was bid with 1,000 CY of unsuitable material removal and during construction further investigation determined additional removal needed. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to approve the Change Order of \$152,000 for Sewer, Water, Storm and Street Improvement District No. 1279 – Phase II (9th Street Northwest Realignment). No opposition. Motion carried.

City Engineer Kevin Bucholz appeared before the Commission on Water Improvement District No. 1260 (1.5 MGal Elevated Water Storage Tower (WT6)) regarding a proposed change to utilize auger-cast pile foundation in lieu of tradition driven pile foundation to minimize disturbance to adjacent properties. After discussion, Commissioner Hanson moved and Commissioner Wentz seconded to approve the Change Order of \$114,000 for Water Improvement District No. 1260 (1.5 MGal Elevated Water Storage Tower (WT6)). No opposition. Motion carried.

A discussion was held on the West Fargo appointments to the Fargo-Moorhead Metropolitan Council of Governments Policy Board which are currently held by Member Mark Simmons and Alternate Mark Wentz. Commissioner Simmons noted that two members and two alternates need to be appointed for 2016. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to appoint Commissioner Mark Simmons and Commissioner Mark Wentz as members and Public Works Director Chris Brungardt and Planning and Community Development Director Larry Weil as Alternates. No opposition. Motion carried.

Public Works Director Chris Brungardt presented a video regarding the Sheyenne Street Corridor Project.

Planning and Community Development Director Larry Weil appeared before the Commission on Sandhills 3rd Addition rezoning from Agricultural to Light Industrial at the SE ¼ Section 2, T139N, R50W and Replat of Lots 1-2, 4-11 and Lots 21-22 of Block 5; Lots 11-20 and Lot 22 of Block 6 and all of Block 7, Meadow Brook Park Subdivision; All of Blocks 1, 2 and 3 of Sandhills 2nd Subdivision, all of Park Boulevard, Archers Boulevard and Sandhills Avenue NW and name change plat of Charyl Avenue, City of West Fargo, North Dakota. City Administrator Tina Fisk, City Engineer Kevin Bucholz, and Assistant City Engineer Dustin Scott appeared before the Commission on Special Assessments and Improvements to the area.

A public hearing was held. Attorney Jim Bullis appeared on behalf of developer Adam Fischer to state that this public hearing is for rezoning and plat request for commercial use. Tim Cockayne of 204 Park Blvd, Developer Adam Fischer, Gene Zackgo who no longer resides in Meadow Brook Park but still owns the property and Chris Gibbons of 2640 Gress Avenue appeared before the Commission. There was no further comment and the hearing was closed. After the hearing was closed, Gerald Fornshelll of 2624 Gress Avenue, Developer Adam Fischer, Attorney Jim Bullis and Planning and Community Development Director Larry Weil appeared before the Commission. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to approve First Reading on the rezoning of Sandhills 3rd Addition from Agricultural to Light Industrial subject to all conditions listed in the Staff Report. No opposition. Motion carried.

There were no Non-Agenda items.

City Administrator Tina Fisk gave the following report:

- Building Inspection Department has moved to City Hall, IT is in the process of moving and Planning & Zoning Department is in the process of moving. Reception area is not completed yet due to countertop problem, they are working on punch list items and City Signage will be discussed. Commissioners will be contacted regarding an Open House date.
- Staff is working on year end items
- New employees have been hired

There was no correspondence.

Commissioner Simmons moved and Commissioner Wentz seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Michael Thorstad
Vice President of the Board



Tina Fisk
City Auditor