



The West Fargo City Commission met on Monday, November 2, 2015, at 5:30 P.M. Those present were Rich Mattern, Mark Simmons, Mike Thorstad, Duane Hanson and Mark Wentz. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Mattern advised that Games of Chance for Adopt-A-Pet for Raffle to be held 11/21/15 to 12/27/15 at the Vets Club and First Amendment to Water Tower Lease Agreement are to be added to the Consent Agenda. Commissioner Thorstad moved and Commissioner Wentz seconded to approve the Order of Agenda with the two additions to the Consent Agenda. No opposition. Motion carried.

Commissioner Simmons moved and Commissioner Hanson seconded to approve the Minutes of October 19, 2015. Motion carried.

The Commission reviewed Building Permits #891 - 938, the Building Department Activity Report dated November 2, 2015 and the Building Department Monthly Comparison Report for October 2014/October 2015.

There were no Commissioner Committee Reports.

Commissioner Hanson moved and Commissioner Simmons seconded to approve the following items on the Consent Agenda:

#### Bills

Games of Chance: VFW, Department of ND for Raffle to be held 11/30/15 to 4/1/16 at Arthur W. Jones VFW Post 7564

Gaming Site Authorization: RMEF Mindak Inc at Speedway Steakhouse  
2/13/16 to 2/13/16

Public Hearing November 16, 2015 5:45 PM for rezoning of Brooks Harbor 5<sup>th</sup> Addition from Agricultural to Light Commercial and from Agricultural to Mixed One & Two Family Dwellings, One & Two Family Dwellings, Limited Multiple Dwellings, Commercial Office Park and Public Facilities

Games of Chance for Adopt-A-Pet for Raffle to be held 11/21/15 to 12/27/15 at the Vets Club

First Amendment to Water Tower Lease Agreement

No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on Ordinance No. 1049 – Zoning Ordinance Amendment for Chapter 4 and reviewed the additions to the ordinance that are listed in the Staff Report including the language regarding the City Attorney signing the plat. After discussion, Commissioner Thorstad moved and Commissioner Hanson seconded to place Ordinance No. 1049 on Second Reading with the additions including the City Attorney signature as recommended by Staff. No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on staff interpretation of Zoning Ordinance regarding the definition of single family dwelling, as it pertains to roof pitch at 4773 Lilac Lane, West Fargo, ND. Planning and Community Development Director Larry Weil and City Engineer Kevin Bucholz of Moore Engineering also appeared before the Commission. After discussion, Commissioner Hanson moved and Commissioner Simmons seconded to confirm staff interpretation that roof pitch proposed for 4773 Lilac Lane meets the intent of zoning ordinance and flat roof portions of the proposed dwelling are architectural components that do not negatively impact the surrounding development. No opposition. Motion carried.

Planning and Community Development Director Larry Weil appeared before the Commission on a Resolution approving adoption of West Fargo Fee in Lieu of Dedication Standards. Frank Lenzmeier and City Engineer Kevin Bucholz also appeared before the Commission. After discussion, Commissioner Simmons moved and Commissioner Wentz seconded to adopt the Resolution regarding West Fargo Fee in Lieu of Dedication Standards. No opposition. Motion carried.

City Attorney John Shockley appeared before the Commission on Ordinance No. 1050 relating to City Commission Meetings which would eliminate meetings if there is a fifth Monday of the month. Commissioner Hanson moved and Commissioner Simmons seconded to place Ordinance No. 1050 on First Reading. No opposition. Motion carried.

City Auditor Tina Fisk appeared before the Commission on the Liquor License Application for Hooligans and advised that since there is not a Lease Agreement at this time, this matter should be placed on the November 16, 2015 City Commission Agenda.

City Engineer Kevin Bucholz appeared before the Commission on Sewer, Water, Storm and Street Improvement District No. 1279 – Phase I (12<sup>th</sup> Avenue North Reconstruction). After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to concur with the North Dakota Department of Transportation to award the contract for NDDOT-SU-8-992(036)037, Sewer, Water, Storm and Street Improvement District No. 1279 – Phase I (12<sup>th</sup> Avenue North Reconstruction), to Northern Improvement Company for the construction amount of \$19,388,757.01 as recommended by the City Engineer. No opposition. Motion carried.

Commissioner Mattern stated that information is not available at this time for the North Dakota Cares program and this item should be placed on the November 16, 2015 City Commission Agenda.

There were no Non-Agenda items.

City Administrator Tina Fisk gave the following report:

Public Works Director Chris Brungardt submitted a pre-application for funding of the 12<sup>th</sup> Avenue Project at 2% interest fees, and also funding of 32<sup>nd</sup> Avenue and 40<sup>th</sup> Avenue West projects. The request was accepted and the City must now submit full applications.

Gave an update on the new building and remodel construction

Requested funding from State Water Commission for new Water Tower

Letters regarding assessments were sent out on the 32<sup>nd</sup> Ave and 40<sup>th</sup> Ave West projects

Officer Ben Orr will now be working with a dog during overnight hours

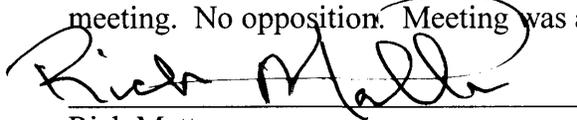
Gerald Boyer was appointed as Assistant Chief of Police

League of Cities convention in Nashville: Leaving from Fargo on Wednesday

Public Works Director Chris Brungardt gave an update on the Main Avenue Project.

There was no Correspondence.

Commissioner Wentz moved and Commissioner Hanson seconded to adjourn the meeting. No opposition. Meeting was adjourned.

  
\_\_\_\_\_  
Rich Mattern  
President of the Board

  
\_\_\_\_\_  
Tina Fisk  
City Auditor