



The West Fargo City Commission met on Monday, June 1, 2015, at 5:30 P.M. Those present were Rich Mattern, Mark Simmons, Mike Thorstad, Duane Hanson and Mark Wentz. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Mattern advised that an updated map for the Assessment District for Street Improvement District No. 2239 (Item J of the Consent Agenda) had been provided to the Commissioners, a Resolution Approving Contract and Contractor's Bond in Sewer, Water, Storm and Street Improvement District No. 1285 should be added to the Consent Agenda and Item F of the Consent Agenda should also include The Yards. Commissioner Hanson moved and Commissioner Thorstad seconded to approve the Order of Agenda with the changes to the Consent Agenda. No opposition. Motion carried.

Commissioner Wentz moved and Commissioner Simmons seconded to approve the Minutes of May 18, 2015. No opposition. Motion carried.

The Commission reviewed Building Permits #312 - 367, the Building Department Activity Report dated June 1, 2015 and the Building Department Monthly Comparison Report for May 2014/May 2015.

Public Works Director Chris Brungardt provided a Recycling Report to each of the Commissioners.

Commissioner Thorstad moved and Commissioner Wentz seconded to approve the following items on the Consent Agenda:

Bills

Games of Chance: Blessed Sacrament Catholic Church for Bingo/Raffle/Calendar Raffle 7/1/15 to 6/30/16

Gaming Site Authorizations: West Fargo Hockey Association at Rookies, Work Zone, Pubwest and M & J

Resolution Approving Contract and Contractor's Bond in District 1286

Resolution Approving Contract and Contractor's Bond in Sewer, Water, Storm and Street Improvement District No. 1284

Resolutions Finding that Petition for Vacation is in Proper Form and Contains the Required Signatures regarding an easement in Butler's 8<sup>th</sup> and in The Yards.

Pledging of Assets

Storm Improvement District No. 4055 (Christianson 3<sup>rd</sup> Addition Storm Lift Station (SM 68): approve Plans and Specifications and authorize Advertisement for Bids with bid opening on July 2, 2015

Sewer, Water, Storm and Street Improvement District No. 1279 (12<sup>th</sup> Avenue North Reconstruction and 9<sup>th</sup> Street Northwest): Amend Assessment District and authorize Engineer to prepare Engineer's Report

Street Improvement District No. 2239 (32<sup>nd</sup> Avenue West & 40<sup>th</sup> Avenue West – Sheyenne Street to Horace Diversion): Create Assessment District and authorize Engineer to prepare Engineer's Report

Resolution Approving Contract and Contractor's Bond in Sewer, Water, Storm and Street Improvement District No. 1285

No opposition. Motion carried.

Bill Christian, Executive Director of Fargo-Moorhead Metropolitan Council of Governments, appeared before the Commission to review the draft documents for the Articles of Incorporation and Fiscal Agreement and ask for any questions or input from the Commission on the draft documents. A discussion was held on the number of members for West Fargo and discretion if members needed to be elected officials. Commissioner Simmons agreed to explore this matter and report back to the Commission. Mr. Christian stated that no action needs to be taken at this time and the Final Drafts will be presented to the Commission for approval at a later date.

Patrick Hagen of 201 1<sup>st</sup> Avenue East was not present at the meeting to discuss his request to park in their garage driveway which falls within the boulevard on the 2<sup>nd</sup> Street side of the property at 201 1<sup>st</sup> Avenue East and the violation of rental property at 205 1<sup>st</sup> Avenue East. Police Chief Michael Reitan appeared before the Commission and advised that the Committee is going to look at the noted violation at 205 1<sup>st</sup> Avenue East. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to table this request for two weeks. No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on Oak Ridge 7<sup>th</sup> Addition rezoning from Agricultural to Planned Unit Development and Light Commercial, Final Plat Approval and Approval of the Land Use Plan Amendment from Low Density to Medium Density Residential. Developer Arthur Goldammer appeared before the Commission on the use of fiber cement over a stucco finish. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to place on Second Reading the rezoning of Oak Ridge 7<sup>th</sup> Addition from Agricultural to Planned Unit Development and Light Commercial, to approve the Final Plat and to approve the Land Use Plan Amendment from Low Density to Medium Density Residential subject to the conditions listed in the Staff Report. No opposition. Motion carried.

City Engineer Kevin Bucholz appeared before the Commission on project NDDOT-NHU-8-010(032)932, Sewer, Water, Storm and Street Improvement District No. 1273 and Main Avenue (Interstate 94 to Sheyenne River) and advised that they concur with the NDDOT's recommendation to award the contract to Dakota Underground Company for the construction amount of \$23,828,934.06, with the local cost estimated to be \$6,887,874.80. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to concur with the North Dakota Department of Transportation to award the contract to Dakota Underground Company for their construction amount of \$23,828,934.06 as recommended by City Engineer Kevin Bucholz. No opposition. Motion carried.

Public Works Director Chris Brungardt appeared before the Commission on the Cost Participation Agreement with NDDOT for Main Avenue. After discussion, Commissioner Hanson moved and Commissioner Wentz seconded to approve the Cost Participation Agreement with NDDOT for Main Avenue. No opposition. Motion carried.

City Engineer Kevin Bucholz appeared before the Commission on Sewer, Water, Storm and Street Improvement District No. 1288 (The Wilds 7<sup>th</sup> Addition) and recommended to award the contract to Sellin Brothers, Inc. for their bid amount of \$2,836,348.29 contingent upon the developer and owner submitting all the required documents to the City (promissory note, park dedication). Commissioner Thorstad moved and Commissioner Wentz seconded to award the contract for Sewer, Water, Storm and Street Improvement District No. 1288 to Sellin Brothers, Inc. for their bid amount of \$2,836,348.29 contingent upon receipt of all the required documents as recommended by City Engineer Kevin Bucholz. No opposition. Motion carried.

City Engineer Kevin Bucholz appeared before the Commission on Change Order No. 1 for Street Improvement District No. 2236-Ph.1 with a net change in contract price of \$158,960.80 to install sewer and water services across 52<sup>nd</sup> Avenue prior to paving. After discussion, Commissioner Simmons moved and Commissioner Wentz seconded to approve Change Order No. 1 for Street Improvement District No. 2236-Ph.1. No opposition. Motion carried.

There were no Non-Agenda items.

City Administrator James Brownlee gave the following report:

Home Builders Association of Fargo-Moorhead provided their letter of June 1, 2015 requesting a longer sewer pipe extension past the utility easement in new residential developments. City Engineer Kevin Bucholz also appeared before the Commission.

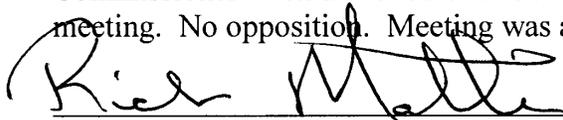
Reviewed the new "Road Projects" section on the webpage

Corridor Study Review for Sheyenne Street on June 10, 2015 from 10 AM to 3 PM

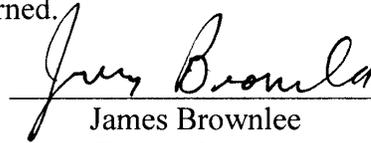
Update on the new building

Commissioner Mattern announced his NDSU Retirement Party on June 3, 2015 at 3:00 PM at the Silver Dollar.

Commissioner Wentz moved and Commissioner Simmons seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Rich Mattern  
President of the Board



James Brownlee  
City Auditor