



The West Fargo City Commission met on Monday, May 18, 2015, at 5:30 P.M. Those present were Rich Mattern, Mark Simmons, Mike Thorstad, Duane Hanson and Mark Wentz. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Mattern advised that the following are to be added to the Consent Agenda:

Resolution Approving Contract and Contractors Bond in Street Improvement District No. 2238

Create Assessment District for Sewer, Water, Storm & Street Improvement District No. 1289 and authorize Engineer to Prepare Engineer's Report

Approve Cost Participation Agreement with NDDOT for Main Avenue

Concur with NDDOT to award contract for Main Avenue Reconstruction to low bidder Dakota Underground

Commissioner Thorstad moved and Commissioner Hanson seconded to approve the Order of Agenda with the additions to the Consent Agenda. No opposition. Motion carried.

Commissioner Simmons moved and Commissioner Wentz seconded to approve the Minutes of May 4, 2015. No opposition. Motion carried.

The Commission reviewed Building Permits #240 - 311 and the Building Department Activity Report dated May 18, 2015.

There were no Commissioner Committee Reports.

The Auditor's Reports for April 2015 were received by the Commission.

There were no Department Reports.

A discussion was held on the Cost Participation Agreement with NDDOT for Main Avenue and concurrence with NDDOT to award contract for Main Avenue Reconstruction to low bidder Dakota Underground that were added to the Consent Agenda. City Auditor Jim Brownlee, Public Works Director Chris Brungardt and Assistant City Engineer Dustin Scott appeared before the Commission. After discussion, Commissioner Hanson moved and Commissioner Simmons seconded to table approval of the Cost Participation Agreement with NDDOT for Main Avenue and concurrence with NDDOT to award contract for Main Avenue Reconstruction to low bidder Dakota Underground and to approve the other items of the Consent Agenda as follows:

Bills

Designation of The Forum of Fargo-Moorhead as the legal newspaper for the City of West Fargo

Games of Chance: Benefit for Brian Bommersbach for Raffle to be held June 18, 2015 at Bar Nine

Games of Chance: West Fargo Sheyenne Dance Team for Calendar Raffle 7/14/15 to 9/30/15 at 505 17th St E, West Fargo, ND

Games of Chance: FC Fargo North Dakota LLC for Raffle to be held June 1 to June 20, 2015, at 2111 Main Ave E, #4, West Fargo, ND

Gaming Site Authorization: Arthur W. Jones Post 7564 at West Fargo VFW Club (7/1/15 to 6/30/16)

Maintenance Agreement and Joint Powers Agreement with Southeast Cass Water Resource District

Water Service Cooperation Agreement with Cass Rural Water Users District

Resolution to Approve Additional Antenna to existing tower at 1724 40th Avenue West

Resolution to Approve Additional Antenna to existing tower at 227 West Main Avenue

Christianson 3rd Addition Storm Lift Station (SM 68): Approve Engineer's Report and authorize preparation of Plans and Specifications

Sewer, Water, Storm and Street Improvement District No. 1283 (Nitschke Addition): Approve Plans and Specifications

Resolution Approving Contract and Contractors Bond in Street Improvement District No. 2238

Create Assessment District for Sewer, Water, Storm & Street Improvement District No. 1289 (26th Street Northwest and Diversion Road) and authorize Engineer to Prepare Engineer's Report

No opposition. Motion carried.

Police Chief Michael Reitan appeared before the Commission on Ordinance No. 1035 relating to reportable transactions by Secondhand Good Dealers. Commissioner Thorstad moved and Commissioner Wentz seconded to place Ordinance No. 1035 on Second Reading and to adopt the Resolution Setting License and Application Fees for Secondhand Dealers. No opposition. Motion carried.

City Auditor Jim Brownlee appeared before the Commission on the appointment of two members to the Library Board and advised that the Library Board recommended Joseph McNelis and Katherine Eskro. After discussion, Commissioner Hanson moved and Commissioner Simmons seconded to appoint Joseph McNelis and Katherine Eskro to the Library Board for three year terms to July 2018. No opposition. Motion carried.

Director of Economic Development and Community Services Matt Marshall appeared before the Commission on the Renaissance Zone Application from Dakota Tire Service located at 1111 Armour Street Northwest, West Fargo, ND and advised that the Economic Development Advisory Committee unanimously recommended approval. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to approve the Renaissance Zone Application from Dakota Tire Service. No opposition. Motion carried.

Director of Economic Development and Community Services Matt Marshall appeared before the Commission on the request to extend the Renaissance Zone and a vote of support for a resolution for the establishment of a Renaissance Zone. A Public Hearing was held. There was no public comment and the hearing was closed. After discussion, Commissioner Hanson moved and Commissioner Wentz seconded to extend the Renaissance Zone and to adopt the Resolution for establishment of a Renaissance Zone. No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on the request from Matthew Kirkwood for a Conditional Use Permit to allow farm animals at 2120 Ann Street, West Fargo, ND, and advised that Staff recommended the following: To deny the application on the basis that it is not consistent with City Plans and Ordinances as it does not meet the intent of the Rural Estate District to accommodate residential development opportunities for those who desire low-density or estate living or if the Planning & Zoning Commission finds that the proposed application is not a nuisance and would be compatible within Woodland Estates Subdivision and the Rural Estate District to approve the application on the basis that it is consistent with City Plans and Ordinances with the three recommended conditions in the Staff Report. Senior Planner Tim Solberg also advised that the Planning and Zoning Commission recommended to approve the request subject to the three conditions listed in the Staff Report with the first condition clarified to state that the applicant request be limited to only poultry. Planning and Community Development Director Larry Weil also appeared before the Commission. After a lengthy discussion, Commissioner Simmons moved and Commissioner Hanson seconded to deny the application on the basis that it is not consistent with City Plans and Ordinances as it does not meet the intent of the Rural Estate District to accommodate residential development opportunities for those who desire low-density or estate living. No opposition. Motion carried.

Commissioner Mattern presented information regarding the City Administrator Position and advised that the Interview Committee recommended Tina Fisk to replace James Brownlee as City Administrator contingent upon the retirement of City Auditor Jim Brownlee. Commissioner Simmons moved and Commissioner Wentz seconded to accept the recommendation of the Interview and appoint Tina Fisk as the City Administrator upon the retirement of City Auditor Jim Brownlee. No opposition. Motion carried.

A discussion was held on the June 29, 2015 City Commission Meeting. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded that no meeting will be held on June 29, 2015. No opposition. Motion carried.

Director of Economic Development and Community Services Matt Marshall gave an update on the Downtown Business Association.

City Administrator James Brownlee gave the following report:

League of Cities Annual Conference November 4-7, 2015 in Nashville

Chamber Awards May 19, 2015 at Ramada

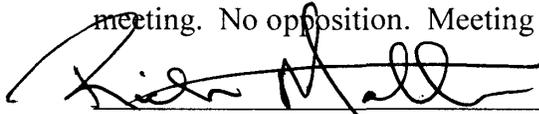
Grand Opening of Cash Wise May 22, 2015 at 11:00 AM

New Recycling Program has been very successful

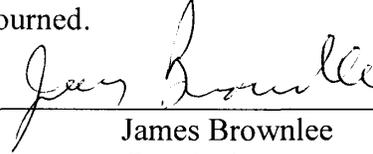
Update on the new building project

There was no correspondence.

Commissioner Thorstad moved and Commissioner Wentz seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Rich Mattern
President of the Board



James Brownlee
City Auditor