



The West Fargo City Commission met on Monday, December 15, 2014, at 5:30 P.M. Those present were Rich Mattern, Mark Simmons, Mike Thorstad, Duane Hanson and Mark Wentz. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Thorstad moved and Commissioner Simmons seconded to approve the Order of Agenda. No opposition. Motion carried.

Commissioner Wentz moved and Commissioner Hanson seconded to approve the Minutes of December 1, 2014. No opposition. Motion carried.

The Commission reviewed Building Permits #960 – 976 and the Building Department Activity Report dated December 15, 2014.

There were no Commissioner Committee Reports.

The Auditor's Reports for November 2014 were received by the Commission.

There were no Department Reports.

Commissioner Simmons moved and Commissioner Thorstad seconded to approve the following items on the Consent Agenda:

Bills

Pledging of Assets

Gaming Site Authorization: Fargo West Rotary at Fargo Harley Davidson/600 W Main Avenue

Resolution Directing Assessments to be Levied:

- Street Improvement District Nos. 2229, 2230, and 2231
- Sewer, Water, Storm and Street Improvement District Nos. 1257, 1258, 1261, 1262, 1262 Phase II, 1263, 1265
- Water and Sewer Improvement District No. 1264

Public Hearing 5:45 PM January 5, 2015 for rezoning of Lots 3 & 6, Block 1 of North Pond at the Preserve 3rd Addition from Agricultural to Light Commercial

Public Hearing 5:45 PM January 5, 2015 for rezoning of Nitschke Addition from Agricultural to Single Family Dwellings

Public Hearing 5:45 PM January 5, 2015 for rezoning of Brooks Harbor 4th Addition from Agricultural to Single Family Dwellings

No opposition. Motion carried.

Commissioner Mattern presented a plaque to West Fargo Municipal Judge Susan Bailey in recognition for her years of service as Municipal Judge for the City of West Fargo from June 2004 to December 2014.

Commissioner Mattern asked for approval of the appointment of Michelle Donarski as the West Fargo Municipal Judge as of January 1, 2015 for a term to June 2016 to replace Municipal Judge Susan Bailey. After discussion, Commissioner Hanson moved and Commissioner Thorstad seconded that Michelle Donarski be appointed as the West Fargo Municipal Judge as of January 1, 2015. No opposition. Motion carried.

Commissioner Mattern reviewed the meeting regarding the Water Treatment Plant. A discussion was held. City Engineer Kevin Bucholz appeared before the Commission. After discussion, Commissioner Hanson moved and Commissioner Simmons seconded to proceed with design process of a Water Treatment Plant. No opposition. Motion carried.

City Attorney John Shockley appeared before the Commission regarding the request from Aaron Greterman to reconsider the motion of 12/2/13 to require a geotechnical study for each lot in Charleswood 31st Addition and provided a Resolution Approving Amendment to Resolution Approving Charleswood River Estates 10th Addition Plat. City Engineer Kevin Bucholz also appeared before the Commission. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to approve the Resolution Approving Amendment to Resolution Approving Charleswood River Estates 10th Addition Plat. No opposition. Motion carried.

Finance Director Tina Gustafson appeared before the Commission on the request from StaySharpe West Fargo, LLC for a liquor license at 925 19th Avenue East, West Fargo, ND and reviewed the background check. A public hearing was held. There was no public comment and the hearing was closed. Commissioner Wentz moved and Commissioner Thorstad seconded to approve the Liquor License as recommended by Finance Director Tina Gustafson. No opposition. Motion carried.

Bill Christian, Executive Director of Fargo Moorhead Council of Governments, appeared before the Commission regarding an appointment to the Cass-Clay Food Systems Advisory Commission Kim Lipetzky, Public Health Nutritionist for Fargo Cass Public Health and Adam Altenburg, Community and Transportation Analyst for the Fargo Moorhead Council of Governments, also appeared before the Commission. After discussion, Commissioner Hanson moved and Commissioner Simmons seconded to appoint Commissioner Thorstad to the Cass-Clay Food Systems Advisory Commission. Commissioners Simmons, Thorstad, Hanson and Wentz voting aye. Commissioner Mattern voting no. Motion carried.

Planning and Community Development Director Larry Weil appeared before the Commission on the rezoning of Lots 1 and 2, Block 6 of Sukut's Estates Subdivision from One and Two Family Dwellings to Light Commercial. Commissioner Wentz moved and Commissioner Thorstad seconded to place on Second Reading Ordinance No. 1021 relating to the rezoning. No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on the request from Adams Development for a Conditional Use Permit for residential signage within a Corridor Overlay District at 2915 Bluestem Drive, West Fargo, ND. After discussion, Commissioner Hanson moved and Commissioner Wentz seconded to approve the Conditional Use Permit subject to the recommendation that lighting must take into consideration location of residential neighborhood and that low intensity lighting should be used. Commissioners Mattern, Simmons, Hanson and Wentz voting aye. Commissioner Thorstad abstained from voting. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on the request from Prairie Heights Church for a Conditional Use Permit for residential signage within a Corridor Overlay District at 319 32nd Avenue East. After discussion, Commissioner Simmons moved and Commissioner Wentz seconded to approve the Conditional Use Permit subject to the recommendations listed in the Staff Report. Commissioners Mattern, Simmons, Hanson and Wentz voting aye. Commissioner Thorstad abstained from voting. Motion carried.

Commissioner Mattern advised that a member and alternate need to be appointed to the Fargo-Moorhead Metropolitan Council of Governments Policy Board for 2015. After discussion, Commissioner Thorstad moved and Commissioner Hanson seconded to reappoint Mark Simmons as the Member and Mark Wentz as the Alternate to the Fargo-Moorhead Metropolitan Council of Governments Policy Board for 2015. No opposition. Motion carried.

City Engineer Kevin Bucholz appeared before the Commission on NDDOT Project #NHU-8-010(040)934 for Main Avenue Landscape Enhancements. City Auditor Jim Brownlee also appeared before the Commission regarding the City's share of the project. After discussion, Commissioner Thorstad moved and Commissioner Simmons seconded to award the contract for Main Avenue Landscape Enhancements to Hoffman and McNamara Company for their bid of \$158,794.50 as recommended by City Engineer Kevin Bucholz. No opposition. Motion carried.

There were no Non-Agenda items.

City Administrator James Brownlee gave the following report:

Provided the Commission with information regarding the 2015 Legislative Assembly

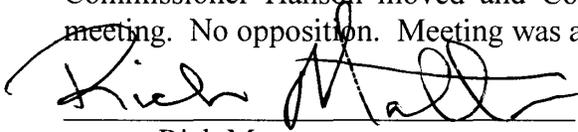
Next Commission meeting is January 5, 2015 and Agenda Items are due by Noon on December 31, 2014

Finance Director Tina Gustafson gave an update on the new police building, furnishings and remodel portion of the building

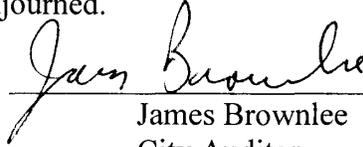
Moore Engineering Open House will be held Wednesday, December 17, 2014

There was no correspondence.

Commissioner Hanson moved and Commissioner Wentz seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Rich Mattern
President of the Board



James Brownlee
City Auditor