



The West Fargo City Commission met on Monday, November 3, 2014, at 5:30 P.M. Those present were Rich Mattern, Mark Simmons, Mike Thorstad, Duane Hanson and Mark Wentz. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Mattern stated that Item No. 1 of the Regular Agenda, "Request for Restrictions on Residential Roads" is to be removed from the Agenda and "Appointment to the Cass County Planning Commission" is to be added to the Agenda. The Public Hearing date for Cash Wise Liquor application is December 1, 2014. Commissioner Thorstad moved and Commissioner Wentz seconded to approve the Order of Agenda with the changes as noted. No opposition. Motion carried.

Commissioner Hanson moved and Commissioner Thorstad seconded to approve the Minutes of October 20, 2014. Motion carried.

The Commission reviewed Building Permits # 850 - 907, the Building Department Activity Report dated November 3, 2014, and the Monthly Comparison Report for October 2013/October 2014.

There were no Commissioner Committee Reports.

Commissioner Simmons moved and Commissioner Hanson seconded to approve the following items on the Consent Agenda:

Bills

Liquor License Application for Coborn's Incorporated DBA Cash Wise Liquor: Order Background Check and set Public Hearing for December 1, 2014 5:45 PM

Games of Chance: Adopt-A-Pet for Raffle to be held at the VFW 11/21/14 to 1/3/15

Games of Chance: Fargo-Moorhead VSBC Youth Bowling Association for Raffle at Stars & Strikes Lanes November 2014 to February 2015

Gaming Site Authorization: West Fargo Hockey Association at Pubwest 12/1/14 to 6/30/16

2014 Write off list of Uncollectible Tax Lien and Accounts Sent for Collection totaling \$607.75

Temporary Business Operation for two years for Ladybug Latte at 619 Main Avenue East

No opposition. Motion carried.

Public Works Director Chris Brungardt appeared before the Commission on the Single Stream Recycling program with Waste Management and reviewed Finance Director Tina Gustafson's financing plan. Commissioner Thorstad had several questions on the contract that was presented to the Commission (size of container, length of contract, wording on sharing of revenue, staffing at Transfer station). Sanitation Manager Tom Clark and Paul Kalibabky of Waste Management also appeared before the Commission. After discussion, Commissioner Simmons moved and Commissioner Wentz seconded to table approval of the contract with Waste Management until Staff and Commissioner Wentz can discuss further negotiations of the contract. No opposition. Motion carried.

Public Works Director Chris Brungardt appeared before the Commission on the contract with Apex Engineering Group for a value engineering study of the Water Treatment Facility Master Plan. City Auditor Jim Brownlee appeared before the Commission. A discussion was held on the timeline for the draft and final study and the Commission agreed that the timeline needs to be moved up in order to secure financing for the project. Tom Welle of Apex Engineering also appeared before the Commission and advised they will try to accelerate the timeline but can't make any guarantees. City Engineer Kevin Bucholz advised that Staff and City leaders need to start meeting with the West Fargo Legislators now to push the agenda for financing of the project. Mayor Mattern advised that he will work with Staff to set up a meeting with the legislators in late November or December. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to approve the contract with Apex Engineering Group as recommended by Staff. No opposition. Motion carried.

City Auditor Jim Brownlee appeared before the Commission on the Resolution to schedule a Public Hearing to refund bonds for Sheyenne Crossing to be issued by cities of Harwood and Argusville. After discussion, Commissioner Wentz moved and Commissioner Thorstad seconded to adopt the Resolution Scheduling a Public Hearing Relating to Bonds under the Municipal Industrial Development Act (Sheyenne Crossings Project) as recommended by City Auditor Jim Brownlee. No opposition. Motion carried.

A discussion was held on the scheduled December 29, 2014 City Commission Meeting. Commissioner Simmons moved and Commissioner Hanson seconded that no City Commission Meeting will be held on December 29, 2014. No opposition. Motion carried.

Commissioner Simmons moved and Commissioner Thorstad seconded to reappoint Commissioner Mark Wentz to the Cass County Planning Commission for the year 2015. No opposition. Motion carried.

City Administrator James Brownlee gave the following report:

Staff met with State Engineer regarding treatment plant. Staff is still talking to Fargo regarding rates for sewer and water.

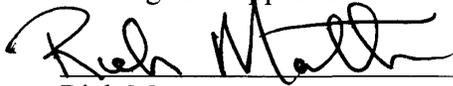
Election tomorrow, November 4, 2014

City Hall will be closed on November 11, 2014 in observance of Veterans Day

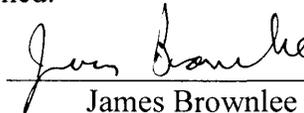
Finance Director Tina Gustafson gave a new building update.

There was no correspondence.

Commissioner Thorstad moved and Commissioner Wentz seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Rich Mattern
President of the Board



James Brownlee
City Auditor