



The West Fargo City Commission met on Monday, October 6, 2014, at 5:30 P.M. Those present were Rich Mattern, Mark Simmons, Mike Thorstad, Duane Hanson and Mark Wentz. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Mattern advised that Item No. 7 (North Pond at the Preserve 6<sup>th</sup> Addition) is to be removed from the Regular Agenda. Commissioner Simmons moved and Commissioner Hanson seconded to approve the Order of Agenda with the change as noted. No opposition. Motion carried.

Commissioner Thorstad moved and Commissioner Wentz seconded to approve the Minutes of September 29, 2014. Motion carried.

The Commission reviewed Building Permits # 761 – 787, the Building Department Activity Report dated October 6, 2014, and the Monthly Comparison Report for September 2013/September 2014.

Commissioner Mattern stated that Kent Satrang of Petro Serve advised they are now in their new building and invited the Commissioners to stop by for a tour.

Commissioner Hanson moved and Commissioner Wentz seconded to approve the following items on the Consent Agenda:

Bills

Appointment of Richard Ott to the Library Board to fill a vacancy

Gaming Site Authorization: West Fargo Hockey Association at Rookies Sports Bar & Grill (Name change from O'Leary's Pub)

First Reading: Ordinance No. 1019 relating to Opioid Treatment Programs

No opposition. Motion carried.

Julie Rokke of YHR Partners and Ryan Fleming of Gast Construction gave an update on the progress of the new Police Building construction and timeline.

City Attorney John Shockley appeared before the Commission on Ordinance No. 1017 relating to area of Special Flood Hazard and Flood Hazard Reduction. City Engineer Kevin Bucholz also appeared before the Commission. After discussion, Commissioner Thorstad moved and Commissioner Hanson seconded to place Ordinance No. 1017 on First Reading. No opposition. Motion carried.

City Auditor Jim Brownlee appeared before the Commission on behalf of Director of Economic Development and Community Services Matt Marshall on the request from the Greater Fargo Moorhead Economic Development Corporation for a donation of \$2,500 to the FM Area Foundation for a study on workforce. After discussion, Commissioner Simmons moved and Commissioner Thorstad seconded to give financial support of \$2,500 to the Greater Fargo Moorhead Economic Development Corporation for the study. No opposition. Motion carried.

Finance Director Tina Gustafson appeared before the Commission on the request for a Liquor License for The District Waterhouse and Kitchen Inc. at 3179 Bluestem Drive, West Fargo, ND and advised that Staff recommends approval of the Liquor License. A public hearing was held. There was no public comment and the hearing was closed. Commissioner Hanson moved and Commissioner Wentz seconded to approve the Liquor License for The District Waterhouse and Kitchen Inc. No opposition. Motion carried.

City Auditor Jim Brownlee appeared before the Commission on behalf of Director of Economic Development and Community Services Matt Marshall on the request from Midwest Coating, Inc. at 305 11<sup>th</sup> Street West, West Fargo, ND, for a tax exemption under the New and Expanding Business exemption policy. City Auditor Jim Brownlee advised that the Economic Development Advisory Committee unanimously supported the exemption. A public hearing was held. There was no public comment and the hearing was closed. Commissioner Thorstad moved and Commissioner Simmons seconded to approve the five year exemption for Midwest Coating, Inc. as recommended by Staff. No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on behalf of Director of Economic Development and Community Services Matt Marshall on the new Renaissance Zone Landscaping Standard and stated that the Economic Development Advisory Committee recommended adopting the landscape standard as presented to the Commission. City Attorney John Shockley also appeared before the Commission. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to approve the new Renaissance Zone Landscaping Standard as recommended by Staff. No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on the request from Eagle Ridge Development LLC for a Conditional Use Permit for apartment buildings on Lot 4, Block 1 of Eaglewood 2<sup>nd</sup> Addition and advised that the Planning & Zoning Commission recommended approval subject to site building plans being attached to the Conditional Use Permit. City Engineer Kevin Bucholz also appeared before the Commission. After discussion, Commissioner Hanson moved and Commissioner Simmons seconded to approve the Conditional Use Permit subject to the recommendations of Staff. No opposition. Motion carried.

Public Works Director Chris Brungardt and Sanitation Manager Thomas Clark appeared before the Commission on a proposal from Waste Management to provide single source recycling. Paul Kalibabky of Waste Management also appeared before the Commission. A presentation was made to the Commission. Finance Director Tina Gustafson reviewed cost estimates. Frank Lenzmeier also appeared before the Commission. After discussion, the Commission agreed to wait until the next City Commission Meeting to make a decision in order to get feedback from the residents.

City Engineer Kevin Bucholz appeared before the Commission on Storm Improvement District No. 4051 (Goldenwood Pond Expansion) and recommended to award the contract for Storm Improvement District No. 4051 to Griffin Construction Co. Inc Trade Name – Greg Griffin Construction for their bid of \$269,332.32. Commissioner Hanson moved and Commissioner Simmons seconded to award the contract to Griffin Construction Co. Inc Trade Name – Greg Griffin Construction as recommended by City Engineer Kevin Bucholz. No opposition. Motion carried.

There were no Non-Agenda items.

City Administrator James Brownlee gave the following report:

District 13 Candidates forum will be held at City Hall on October 16, 2014 from 5:15 PM to 6:30 PM

Explained that the Garaas Law Firm check for \$50,000 was a check from all entities. West Fargo's share was \$5,000

Petro Serve is now in their new building and Director of Economic Development and Community Services Matt Marshall will be setting a tour for the Commissioners

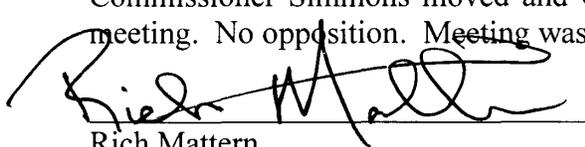
Early voting starts October 27, 2014, at Cambria Suites

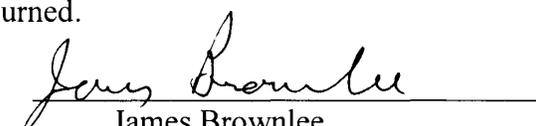
Sheyenne Street Corridor Study Review Committee meeting on Wednesday, October 8, 2014 at 10:30 AM at Public Works

Commissioner Mattern stated that the letter to the Department of Transportation regarding Main Avenue funding is completed and will be sent out in a few days.

There was no correspondence.

Commissioner Simmons moved and Commissioner Wentz seconded to adjourn the meeting. No opposition. Meeting was adjourned.

  
Rich Mattern  
President of the Board

  
James Brownlee  
City Auditor