



The West Fargo City Commission met on Monday, March 17, 2014, at 5:30 P.M. Those present were Rich Mattern, Mark Simmons, Mike Thorstad, Duane Hanson and Mark Wentz. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Hanson moved and Commissioner Thorstad seconded to approve the Order of Agenda. No opposition. Motion carried.

Commissioner Simmons moved and Commissioner Wentz seconded to approve the Minutes of March 3, 2014. No opposition. Motion carried.

The Commission reviewed Building Permits # 44 - 57 and the Building Department Activity Report dated March 17, 2014. The Commission also received a corrected March 3, 2014 Building Department Activity Report and Building Department Monthly Comparison Report for February 2013/February 2014.

There were no Commissioner Committee Reports.

The Auditor's Reports for February 2014 were received by the Commission.

There were no Department Reports.

Commissioner Thorstad moved and Commissioner Hanson seconded to approve the following items on the Consent Agenda:

Bills

Games of Chance: NDSU Ducks Unlimited for Raffle to be held April 3, 2014 at the Speedway Steakhouse and Event Center

Games of Chance: Fargo Invaders Football Club LLC for Raffle to be held March 30 to May 30, 2014 at Bordertown

Games of Chance: Sandhill Archers Inc for Raffle to be held April 24, 2014 at West Fargo VFW Post 7564

2014 Mosquito Control Contract with Cass County

Resolution Directing Assessments to be Levied in Sewer, Water, Storm and Street Improvement District No. 1248

Resolution Directing Assessments to be Levied in Sewer, Water, Storm and Street Improvement District No. 1249

Resolution Directing Assessments to be Levied in Sewer, Water, Storm and Street Improvement District No. 1251

Resolution Directing Assessments to be Levied in Street Improvement District No. 2220

Resolution Directing Assessments to be Levied in Street Improvement District No. 2226

Resolution Directing Assessments to be Levied in Street Improvement District No. 2228

Public Hearing 5:45 PM on March 31, 2014 for Rezoning of Maple Ridge at the Preserve 4<sup>th</sup> Addition from Rural Residential and Rural Estate District to Planned Unit Development District

Sewer, Water, Storm and Street Improvement District No. 1273 - Main Avenue (Interstate 94 to Sheyenne River): Create Assessment District and authorize Engineer to prepare Engineer's Report

Sewer, Water, Storm and Street Improvement District No. 1276 – Christianson 2<sup>nd</sup> Addition: Create Assessment District and authorize Engineer to prepare Engineer’s Report

Sewer, Water, Storm and Street Improvement District No. 1269 – The Wilds 6<sup>th</sup> Addition: Approve Plans and Specifications and authorize Advertisement for Bids with bid opening on April 17, 2014

Sewer, Water, Storm and Street Improvement District No. 1268 – River’s Bend at The Preserve 2<sup>nd</sup> Addition: Approve Engineer’s Report, authorize preparation of Plans and Specifications and authorize Resolution of Necessity

No opposition. Motion carried.

City Attorney John Shockley appeared before the Commission to review Ordinance No. 997 relating to Tobacco Product Licensing and Revisions to Chapter 12-06, Sale of Tobacco Products to Minors and Use by Minors Prohibited. After discussion, Commissioner Thorstad moved and Commissioner Simmons seconded to place Ordinance No. 997 on First Reading. No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on Ordinance No. 996 relating to the rezoning of Lots 1 and 2, Block 2 and Lots 1-4, Block 3 of South Pond at the Preserve 6<sup>th</sup> Addition from Agricultural to Light Commercial and advised that the Planning & Zoning Commission recommended approval. After discussion, Commissioner Hanson moved and Commissioner Thorstad seconded to place Ordinance No. 996 on Second Reading. No opposition. Motion carried.

City Administrator Jim Brownlee appeared before the Commission to recommend that Chris Brungardt be appointed Public Works Director for the City of West Fargo. After discussion, Commissioner Simmons moved and Commissioner Wentz seconded to approve Chris Brungardt as Public Works Director. No opposition. Motion carried.

City Administrator Jim Brownlee then recommended that Michael Reitan be appointed Police Chief for the City of West Fargo effective June 21, 2014 after Police Chief Arland Rasmussen retires on June 20, 2014. Commissioner Hanson suggested that a six month interim period start in June when Reitan would begin the position. City Attorney John Shockley appeared before the Commission. Police Chief Arland Rasmussen recommended that Michael Reitan be hired without a probationary period. Frank Lenzmeier also appeared before the Commission. After discussion, Commissioner Thorstad moved and Commissioner Simmons seconded that Michael Reitan be appointed Chief of Police effective June 21, 2014 after Police Chief Arland Rasmussen’s retirement. No opposition. Motion carried.

Planning and Community Development Director Larry Weil appeared before the Commission on the Zoning Ordinance Amendment to provide for Preschool and Childcare Centers and Senior Program Facilities as Conditionally Permitted Uses in the Single Family Dwelling District and advised that the Planning & Zoning Commission recommended approval with the two conditions listed in the Staff Report. A public hearing was held. There was no public comment and the hearing was closed. Commissioner Wentz moved and Commissioner Thorstad seconded to place the Zoning Ordinance Amendment on First Reading subject to the conditions listed in the Staff Report. No opposition. Motion carried.

Planning and Community Development Director Larry Weil appeared before the Commission to consider adoption of an Amended Zoning Map and advised that the Planning and Zoning Commission recommended approval of the Amended Official Zoning Map. A public hearing was held. There was no public comment and the hearing was closed. Planning and Community Development Director Larry Weil advised that Second Reading will not be held until parcels are shown on the map. Commissioner Simmons moved and Commissioner Hanson seconded to place the proposed Zoning Map on First Reading. No opposition. Motion carried.

Planning and Community Development Director Larry Weil appeared before the Commission on Section 4-452 Plans and Approval Required section of the Off-Street Parking and Loading Regulations providing for improving driveways and off-street parking spaces on public roads and alleys within three years of the public roads or alleys being paved. A public hearing was held. There was no public comment and the hearing was closed. Commissioner Hanson moved and Commissioner Wentz seconded to place the Zoning Ordinance Amendment on First Reading. No opposition. Motion carried.

There were no Non-Agenda items.

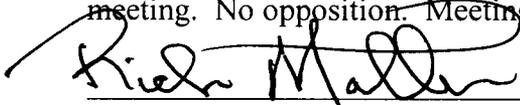
City Auditor James Brownlee gave the following report:

Staff is meeting with civic groups to provide information on the proposed sales tax.

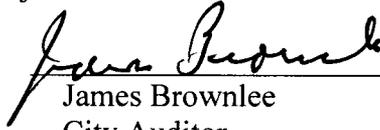
The City is currently working on two approaches to water sources: Water Plant and continue to have discussions with the City of Fargo to hook into their water supply. Mayor Mattern suggested that the legislators, Water Commission and Governor be contacted for funding and City Auditor Jim Brownlee advised that Staff is currently working on applications to submit to the Water Commission for a funding request. Mayor Mattern also stated that a regional concept makes sense and encouraged Staff to contact Horace, Harwood, Casselton and Mapleton. City Engineer Kevin Bucholz advised that the City should first contact Cass Rural Water. Commissioner Hanson stated that the City will be using surface water.

There was no correspondence.

Commissioner Hanson moved and Commissioner Wentz seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Rich Mattern  
President of the Board



James Brownlee  
City Auditor