



West Fargo City Commission Meeting
Monday October 31, 2016
Commission Chambers 5:30 PM

The West Fargo City Commission met on Monday October 31, 2016, at 5:30 pm. Those present were Rich Mattern, Duane Hanson, Mark Simmons, Mark Wentz and Mike Thorstad. The President of the Board Rich Mattern called the meeting to order.

The Pledge of Allegiance was recited.

Commissioner Mattern advised that two items will be added to the Consent Agenda; Games of Chance Application for the VFW Dept. of ND, and Games of Chance Application for the Interested Parents of the Packatahnas (IPOP). There will also be an item added to the Regular Agenda; Request from Ms. Barbara Opoien. Commissioner Wentz moved and Commissioner Hanson seconded to approve the order of agenda, with the proposed changes. No opposition. Motion carried.

Commissioner Simmons moved and Commissioner Wentz seconded to approve the minutes of October 3, 2016. No opposition. Motion carried.

The Commission reviewed Building Permits #917-964, and the Building Activity Report dated October 31, 2016.

Commissioner Hanson moved and Commissioner Simmons seconded to approve the following items from the Consent Agenda:

- a. Bills
- b. Games of Chance for the VFW Dept. of ND. Games Conducted: Raffle on 11/30/16-4/1/17, at Arthur W. Jones VFW Post 7564, 308 Sheyenne Street.
- c. Games of Chance for Interested Parents of Packatahnas. Games Conducted: Calendar Raffle on 1/1/17 – 1/31/17, at IPOP, 1423 Maple Lane.

No opposition. Motion carried.

City Attorney John Shockley appeared before the Commission regarding the Notice of Confirmation of Assessment Lists for Sewer, Water, Storm and Street Improvement Districts 1276, 1284, 1288, and 1291, Street Improvement District No. 2233, and Storm Improvement Districts No. 4055 and 4056. A public hearing was held, and there was no public comment. After discussion, Commissioner Thorstad moved, and Commissioner Wentz seconded to confirm the assessment lists. No opposition. Motion carried.

A representative for Barbara Opoien, Barbara Opoien of 119 32nd Avenue E, and Delight Swingen of 115 32nd Avenue E and Darren Ward appeared before the Commission in regards to the property at 119 32nd Avenue E. There are three requests concerning the property 1) Stop the proposed conversion from Cass Rural Water to West Fargo water, 2) Review and provide relief of the pending special assessments of \$73,039, and 3) presented an alternative option of buying out the property. After discussion, Commissioner Hanson suggested Ms. Opoien go back to Cass Rural Water and bring up her concerns. The city has no control of which customers Cass Rural Water chooses to service or not. There was no vote taken.

City Administrator Tina Fisk appeared before the Commission in regards to the administrator report, and shared the following:

- There will be a tree lighting ceremony with crafts and games for the children held on December 1st.
- An art and wine tasting event will be held on December 8th.
- Welcome to West Fargo magazine is in the process.
- Comprehensive Plan Team will be onsite November 8th, to hold a session with the Commission. Please send your discussion topics to Tina.
- Website redesign for the Assessing Department has shown tremendous success. The site went from 1,000 hits to 8,700 on the low side and as high as 13,000 hits.
- At the next meeting, the Code Enforcement Officer, Pierre, will appear before the Commission to provide details of the progress he has made with code enforcement.

There was no correspondence.

Commissioner Hanson moved and Commissioner Wentz seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Rich Mattern
President of the Board



Tina Fisk
City Auditor