



The West Fargo City Commission met on Wednesday, July 6, 2016, at 5:30 P.M. Those present were Rich Mattern, Mark Simmons, Mike Thorstad, Duane Hanson and Mark Wentz. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Mattern advised that each Commissioner had been provided with an updated Resolution Approving Contracts and Contractors' Bond for Sanitary System Improvements (Item b of the Consent Agenda). Commissioner Wentz moved and Commissioner Thorstad seconded to approve the Order of Agenda with the updated Resolution. No opposition. Motion carried.

Commissioner Simmons moved and Commissioner Hanson seconded to approve the Minutes of June 20, 2016, and the Reorganization Minutes of June 28, 2016. No opposition. Motion carried.

The Commission reviewed Building Permits #481 - 535, the Building Department Activity Report dated July 6, 2016 and the Building department Monthly Comparison Report for June 2015/June 2016.

There were no Commissioner Committee Reports.

Commissioner Hanson moved and Commissioner Wentz seconded to approve the following items on the Consent Agenda:

Bills

Resolution Approving Contract and Contractor's Bond for Sanitary System Improvements

Resolution Amending Ordinance No. 982 (amending the chapter number from 10-13 to 10-14)

Sewer, Water, Storm and Street Improvement District No. 1298 (Eagle Run Plaza 5<sup>th</sup> Addition): Approve Plans and Specifications and authorize Advertisement for Bids

No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on Sheyenne Plaza 1<sup>st</sup> Addition rezoning from Light Commercial to Planned Unit Development to review the Staff Report and parking details and advised that the Planning & Zoning Commission recommended approval based on the conditions listed in the Staff Report. Senior Planner Tim Solberg also advised there will be a meeting with the applicant regarding grade on the adjacent sidewalk. Director of Economic Development and Community Services Matt Marshall and Public Works Director Chris Brungardt also appeared before the Commission. A public hearing was held. There was no public comment and the hearing was closed. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to place on First Reading the rezoning of Sheyenne Plaza 1<sup>st</sup> Addition from Light Commercial to Planned Unit Development. No opposition. Motion carried.

Planning and Community Development Director Larry Weil appeared before the Commission to review the Zoning Ordinance Amendment to 4-452 Off-Street Parking and Loading Regulations. A public hearing was held. There was no public comment and the hearing was closed. After discussion, Commissioner Hanson moved and Commissioner Wentz seconded to place on First Reading the Zoning Ordinance Amendment to 4-452 Off Street Parking and Loading Regulations. No opposition. Motion carried.

Planning and Community Development Director Larry Weil appeared before the Commission on The Wilds 8<sup>th</sup> Addition rezoning from Agricultural to One and Two Family Dwellings and advised that the Planning & Zoning Commission recommended approval with the seven conditions listed in the Staff Report and that the area plan be reviewed by the various City Departments. A public hearing was held. There was no public comment and the hearing was closed. A discussion was held on park dedication. Jon Youness of Eagle Ridge Development appeared before the Commission. After discussion, Commissioner Hanson moved and Commissioner Simmons seconded to place on First Reading the rezoning of The Wilds 8<sup>th</sup> Addition from Agricultural to One and Two-Family Dwellings. No opposition. Motion carried.

Director of Economic Development and Community Services Matt Marshall appeared before the Commission on the Charleswood Tax Increment Financing District. A public hearing was held. There was no public comment and the hearing was closed. After discussion, Commissioner Wentz moved and Commissioner Simmons seconded to approve the amendment to the Charleswood Tax Increment Financing District. No opposition. Motion carried.

Director of Economic Development and Community Services Matt Marshall appeared before the Commission on an amendment to the Butler 8<sup>th</sup> Addition (proposed Butler 10<sup>th</sup> Addition) Tax Increment Financing District. A public hearing was held. There was no public comment and the hearing was closed. After discussion, Commissioner Simmons moved and Commissioner Wentz seconded to approve the amendment to Butler's 8<sup>th</sup> Addition Tax Increment Financing District. No opposition. Motion carried.

City Attorney John Shockley appeared before the Commission on Ordinance No. 1053 relating to Taxicabs and the Operation Thereof and advised of a change since First Reading to remove the section requiring a State permit. Commissioner Thorstad moved and Commissioner Hanson seconded to place Ordinance No. 1053 on Second Reading. No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on Eaglewood 5<sup>th</sup> Addition rezoning from Agricultural to Mixed One & Two Family Dwellings. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to place on Second Reading Ordinance No. 1064 relating to the rezoning from Agricultural to Mixed One & Two-Family Dwellings and to approve the Final Plat of Eaglewood 5<sup>th</sup> Addition. No opposition. Motion carried.

Senior Planner Tim Solberg appeared before the Commission on River's Bend at the Preserve 3<sup>rd</sup> Addition rezoning from Agricultural to Single Family Dwellings. After discussion, Commissioner Hanson moved and Commissioner Wentz seconded to place on Second Reading Ordinance No. 1063 relating to the rezoning from Agricultural to Single Family Dwellings and to approve the Final Plat of Rivers Bend at the Preserve 3<sup>rd</sup> Addition. No opposition. Motion carried.

City Attorney John Shockley appeared before the Commission on a request to release the Construction Bond requirement from franchise agreement for MIDCO. City Auditor Tina Fisk and Public Works Director Chris Brungardt also appeared before the Commission. After discussion, Commissioner Thorstad moved and Commissioner Simmons seconded to approve the release of the Construction Bond requirement for MIDCO Communications based on substantial completion of project and requirement of 14-0410 D.2. No opposition. Motion carried.

City Engineer Dustin Scott appeared before the Commission on Storm Improvement District No. 4057 (Storm Sewer Lift Station (SM 71)). City Attorney John Shockley also appeared before the Commission. Commissioner Hanson moved and Commissioner Wentz seconded to award the contract for Storm Improvement District No. 4057 to PKG Contracting, Inc. for their General Construction bid of \$1,896,900.00, to ICS, Inc. for their Mechanical Construction bid of \$25,000.00 and to Grants Mechanical, Inc. for their Electrical Construction bid of \$315,489.00, totaling \$2,237,389.00 as recommended by the City Engineer. No opposition. Motion carried.

There were no Non-Agenda items.

City Administrator Tina Fisk gave the following report:

Budget process is moving forward. July 18, 2016 the General Fund Budget will be reviewed. August 1, 2016 the Library, Airport and Special Revenue Funds will be reviewed. August 15, 2016 the Water, Sewer and Sanitation Department Budgets will be reviewed. Preliminary Budget will be approved at the September 12, 2016 meeting and Final Budget will be approved at the September 26, 2016 meeting.

Special Assessment Commission met and will reconvene in the next week or so to finalize the assessments and then move forward with the Public Hearing

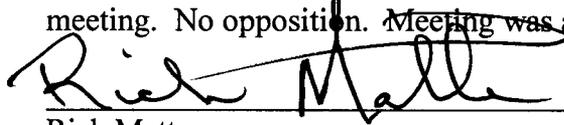
Meeting with Transportation Committee in Bismarck

Auditor's office did receive calls on new Water Rates

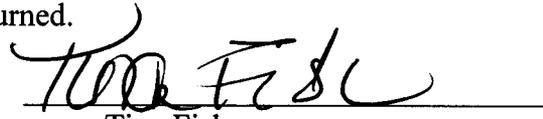
Public Works Director Chris Brungardt gave an update on the recycling program and new bins, update on street projects and weed spraying and advised a Transportation Committee Meeting will be held on July 21, 2016, and State Water Commission Information Meeting at City Hall on July 26, 2016 at 3:00 PM

There was no correspondence.

Commissioner Hanson moved and Commissioner Wentz seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Rich Mattern  
President of the Board



Tina Fisk  
City Auditor