

# Welcome to the City of West Fargo Web Pay

This will allow you to pay using a credit card, debit card and/or bank account online. It is a quick, simple way to pay your bills online and to check what your current balance. Let's get started. First, take your monthly bill and see what your Web Id Number is (the example bill below shows where to find it).

CITY OF WEST FARGO  
 800 4TH AVE E STE 1  
 WEST FARGO, ND 58078-2060  
 (701) 433-5305

000999999C-00  
 78.00  
 08/15/2013

FIRST CLASS MAIL  
 U.S. POSTAGE PAID  
 WEST FARGO, ND  
 PERMIT NO. 31

Account: 000999999C-00	Billed: 07/30/2013		
SERVICE	CHARGES	PAST-DUE	BALANCE
WATER	52.00	2.00	54.00
FORESTRY	0.50	0.00	0.50
SEWER	10.00	0.00	10.00
GARBAGE	13.00	0.00	13.00
VECTOR CONTROL	0.50	0.00	0.50

RETURN SERVICE REQUESTED

Totals: 76.00 2.00  
 Resident: JOHN SMITH  
 1099 W. WILLIAMS WAY UNIT C  
 Last Payment: 3.00 - 05/20/2013  
 Current: 187000 07/23/2013  
 Previous: 176000 06/18/2013  
 Usage: 11000  
 >>> PLEASE PAY \$ 78.00 BY 08/15/2013 <<<

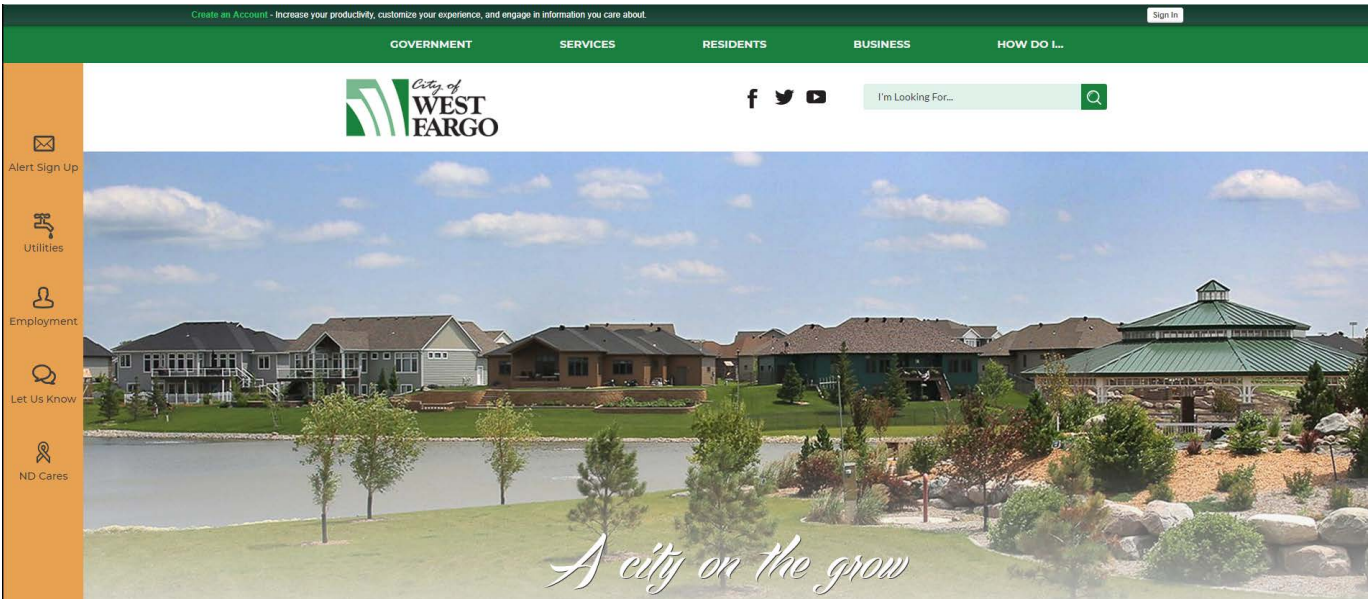


Web ID: **WEB ID** 99999

GEORGE JOHNSON MANAGEMENT  
 C/O JANE SMITH  
 1999 E. PINE RD. SUITE 200  
 WEST FARGO, ND 58078



Second, go to the City of West Fargo Website ([www.westfargond.gov](http://www.westfargond.gov)) and click on **Utilities**.



This will take you to the Payment of Utility Bills Page. Click on **Payment Options** then under Online Payments, click on **Pay Water Bill Online**.

\*Please note that there is a convenience fee for using the online service. Click on the Pre-Authorized Debit ePay-Bill website. For your first time you will need to sign up for an account.



[Login](#) [Profile](#) [Payment](#) [Completed](#) V. 3.1

Please fill out the information in the forms below.

If you are new with us or just want to Make a One Time Payment use the form on the left side of this page. If you are returning registered user use the login form on the right. Thanks for visiting us.

**New Signup or Express Pay**

\*Required fields

\* Web ID:

\* First 4 characters of name on Statement:

Click [Here](#) to locate this information on your statement

**Returning User**

\*Required fields: 6 to 10 characters, numbers and letters only

\* Username:

\* Password:

**Lost your password?** Enter in your username above, leave the password field blank then:

All transactions on the site are final.

City Of West Fargo • 800 Fourth Ave East • West Fargo, North Dakota 58078 • 701-433-5300 • aaron.mitchell@westfargond.gov  
• [Security Statement](#)



For the first time you will need to sign up for an account.

The next page is an example of how the new account sign up page and payment information looks when making a web online payment.



Login Profile **Payment** Completed V. 3.1

Please check your profile below for needed changes and click the 'Add User Account' button to save them -OR- click the 'Pay Now >>' button to proceed to the payment screen to pay the Amount(s) to Pay below.

You currently have 1 Attached Web ID(s). You can update the 'Amount to Pay' box(s) below before clicking the 'Pay Now >>' button if you do not want to pay the current 'Amount Owed'.

Web ID	Name	Service	Amount Owed	Amount to Pay
99999	GEORGE JOHNSON MANAGEMENT	1999 E PINE RD. SUITE 200	\$40.00	\$ 40.00

**+ Add another Web ID**

Add an Web ID	First 4 characters of name on Statement	
<input type="text"/>	<input type="text"/>	<input type="button" value="Attach New Account"/>

**Credit Card Billing Information \* Required Fields**

* First Name:	<input type="text"/>	* Last Name:	<input type="text"/>
* Address:	<input type="text"/>	* City:	<input type="text"/>
* State:	<input type="text" value="-Choose One-"/>	* Zip:	<input type="text"/>
Email Address:	<input type="text"/>	Re-type Email Address:	<input type="text"/>

The fields below can be left blank if you are Express Paying. If you want to create an Account you must enter in a Username, Password and the Security Question.

**Security Question \* Required Fields letters only**

\* Mother's Maiden Name:

**Add a Username and Password**

\* If you are filling out these fields they need to be 6 to 10 characters, numbers and letters only

* Username:	<input type="text"/>		
* Password:	<input type="text"/>	* Re-type Password:	<input type="text"/>

Click 'Pay Now >>' to proceed to the payment page. If you add a username and password you will create a new account with us. Or just click 'Add User Account' to add the new account without going to the payment screen.

Logout

All transactions on this site are final.

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• [Security Statement](#)



Thank you for using Web pay. If you would like to go green and not have statements mailed to you anymore, please go back to the City of West Fargo **Utilities Payment Options** page and look under **Emailed Statements**

If you would like your monthly bill e-mailed to you instead of mailed, please email [Utility.Billing@westfargond.gov](mailto:Utility.Billing@westfargond.gov) and provide your preferred e-mail address along with your service address.