



**West Fargo City Commission Meeting  
Monday, October 1, 2018  
Commission Chambers 5:30 PM**

The West Fargo City Commission met on Monday, October 1, 2018, at 5:30 pm. Those present were Bernie Dardis, Eric Gjerdevig, Brad Olson, Mark Simmons, and Mike Thorstad. Commission President Bernie Dardis called the meeting to order.

The Pledge of Allegiance was recited.

Commissioner Olson moved and Commissioner Gjerdevig seconded to approve the order of agenda. No opposition. Motion carried.

Commissioner Simmons moved and Commissioner Olson seconded to approve the minutes of September 17, 2018. No opposition. Motion carried.

The Commission reviewed the Building Department Activity Report dated October 1, 2018 and Building Permits #742-789.

Commissioner Thorstad moved and Commissioner Olson seconded to approve the following items from the Consent Agenda:

- a. Gaming Site Authorization for West Fargo Fire Department Incorporated. Games to be conducted: Pull Tab Dispensing Device from 9/14/18 to 6/30/19 at Boston's Pizza, 1640 13<sup>th</sup> Ave E.
- b. Games of Chance for Legacy Elementary School. Games to be conducted: Bingo from 10/2/18 to 5/1/19 at Legacy Elementary School, 5150 9<sup>th</sup> St W.
- c. Games of Chance for Faith Journey Church. Games to be conducted: Raffle from 10/1/18 to 11/14/18 at Faith Journey Church, 127 2<sup>nd</sup> Ave E.
- d. Resolution Approving Contract and Contractor's Bond in Infrastructure Replacement District No. 3002
- e. Final Plat Approval of Steffes 8<sup>th</sup> Addition, a replat
- f. Games of Chance for Pink it Forward. Games to be conducted: Bingo from 10/30/18 to 1/21/19 at DoubleTree by Hilton, 825 E. Beaton Drive.

No opposition. Motion carried.

City Administrator Tina Fisk appeared before the Commission for 6:00pm Public Hearing and Final Budget Approval. The Public Hearing was opened. West Fargo resident Peter Hettwer, 1610 Maple Place, appeared before the Commission to voice concerns of tax increases. City Administrator Tina Fisk appeared before the Commission in regards to Mr. Hettwer's statements. There was no other Public Comment. The Public Hearing was closed. Commissioner Simmons moved and Commissioner Olson seconded to approve the Final Budget for 2019. No opposition. Motion carried.



City Administrator Tina Fisk appeared before the Commission for a Sanitation Rate Discussion and Approval which was tabled at the Monday, September 17<sup>th</sup> Commission meeting. After discussion, Commissioner Thorstad moved and Commissioner Simmons seconded to approve the Sanitation Rate changes. No opposition. Motion carried.

City Administrator Tina Fisk appeared before the Commission to discuss the North Dakota Reserve Fund Rotation. After discussion, Commissioner Simmons moved and Commissioner Gjerdevig seconded to approve the City Administrator to publish a notice advertising for a Reserve Fund Agent. No opposition. Motion carried.

City Attorney John Shockley appeared before the Commission for the First Reading of Ordinance No. 1132. After discussion, Commission Olson moved and Commissioner Thorstad seconded to put on First Reading. No opposition. Motion carried.

Director of Planning & Zoning Tim Solberg appeared before the Commission for the Second Reading and Final Plat Approval of Southdale 2<sup>nd</sup> Addition, Replat and Rezoning from R-2: Multiple Dwellings to PUD: Planned Unit Development. After discussion, Commissioner Thorstad moved and Commissioner Olson seconded to approve the Second Reading and Final Plat. No opposition. Motion carried.

West Fargo Police Chief Heith Janke appeared before the Commission to present the West Fargo Police Department Security Plan. After discussion, no motion was requested of the Commission; Commissioner Thorstad moved and Commissioner Simmons seconded to a motion of support. No opposition. Motion carried.

Commission President Bernie Dardis read the Suicide Prevention Month Proclamation as presented to the Commission on September 27, 2018. No action was required of the Commission.

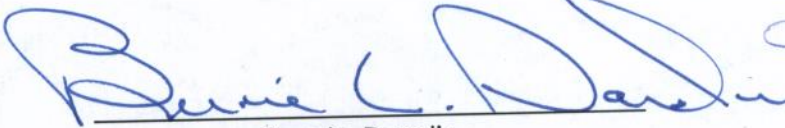
City Administrator Tina Fisk appeared before the Commission to present the following items for the City Administrator's Report:

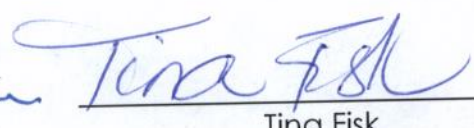
- Special Assessment Approval on 10/15 during regular Commission meeting

- Special Commission Meeting 9/8 @5:30pm to discuss policy and procedure for Special Assessments
- October 9 – Joint meeting w/ schools, city and parks
  - i. 4-5:30pm meeting
  - ii. 5:30-6:30pm social reception
- Applications closed for Finance Director/City Engineer
  - i. 10/8 – City Engineer interviews
- Dental / Vision Insurance
  - i. Less than 5% increase total
- Emergency Radio Update
  - i. Tuesday, October 2 @ 9:30am
  - ii. Cass County Courthouse

There was no correspondence.

Commissioner Simmons moved and Commissioner Olson seconded to adjourn the meeting. No opposition. The meeting was adjourned.

  
Bernie Dardis  
Commission President

  
Tina Fisk  
City Auditor