



West Fargo City Commission Meeting
Tuesday, September 4, 2018
Commission Chambers 5:30 PM

The West Fargo City Commission met on Tuesday, September 4, 2018, at 5:30 pm. Those present were Eric Gjerdevig, Mark Simmons, Bernie Dardis, Brad Olson and Mike Thorstad. Commission President Bernie Dardis called the meeting to order.

The Pledge of Allegiance was recited.

Commissioner Simmons moved and Commissioner Gjerdevig seconded to approve the order of agenda with the addition of Consent Agenda Item 'f'. No opposition. Motion carried.

Commissioner Olson moved and Commissioner Thorstad seconded to approve the minutes of August 20, 2018. No opposition. Motion carried.

The Commission reviewed the Building Department Activity Report dated September 3, 2018 and Building Permits #633-681.

Commissioner Thorstad moved and Commissioner Gjerdevig seconded to approve the following items from the Consent Agenda:

- a. Resolution Approving Contract and Contractor's Bond in Street Improvement District No. 2239
- b. Schedule a Public Hearing for the Southdale 2nd Addition, Replat and Rezoning from R-2: Multiple Dwellings to PUD: Planned Unit Development at 5:30pm on Monday, September 17, 2018
- c. Games of Chance for the North Dakota Hospital Association. Games to be conducted: Raffle from 9/1/18 to 10/11/18 at Doubletree by Hilton, 825 E. Beaton.
- d. Games of Chance for the Sheyenne Mustangs Booster Club. Games to be conducted: Raffle and 50/50 Raffle from 8/20/18 to 6/30/19 at Sheyenne High School, 800 40th Ave E
- e. Games of Chance for Interested Parents of Packatahnas. Games to be conducted: Raffle from 11/1/18 to 11/30/18 at IPOP, 1462 7 St E
- f. Resolution of Offer to Purchase

No opposition. Motion carried.

Planning & Zoning Director Tim Solberg appeared before the Commission for a 5:30pm Public Hearing and First Reading of Maple Ridge at the Preserve 6th Addition. The Public Hearing was opened. There was no Public Comment. The Public Hearing was closed. After discussion, Commissioner Thorstad moved and Commissioner Gjerdevig seconded to put on First Reading. No opposition. Motion carried.

Planning & Zoning Director Tim Solberg appeared before the Commission to review the updated plans for Dollar General. After discussion, Commissioner Simmons moved and Commissioner Olson seconded to approve the updated plans as presented for Dollar General. No opposition. Motion carried.

Planning & Zoning Director Tim Solberg appeared before the Commission for the final plat approval of Charleswood 33rd Final Plat and PUD Amendment Approval. Mr. Solberg stated that the application was approved by the Planning & Zoning Commission on August 14th, and comments from the Sanitation Manager are being addressed by staff. Commissioner Thorstad moved and Commissioner Olson seconded to approve the final plat with the six recommendations listed in the staff report. No opposition. Motion carried.

City Administrator Tina Fisk appeared before the Commission to review the Master Service Agreement with Moore Engineering. After discussion, Commissioner Olson moved and Commissioner Simmons seconded to adopt the Master Service Agreement with Moore Engineering and Task Orders 2 and 3, with amendment to the Exclusivity Clause. No opposition. Motion carried.

City Attorney John Shockley appeared before the Commission for a KPH Request for Waiver. After discussion, Commissioner Simmons moved to deny the request for waiver. There was no second. The motion failed. Commissioner Thorstad moved and Commissioner Gjerdevig seconded to approve KPH's Request for Waiver, with the recommendation from the City Attorney to have a 40% retainage for Project 3002. Commissioner Simmons voted opposed. The majority having voted in favor, the motion carried.

City Engineer Dustin Scott appeared before the Commission to review the bid tab for Infrastructure Replacement District No. 3002. Commissioner Thorstad moved and Commissioner Olson seconded to award the contract to KPH for \$174,598 with a modification to the contract for 40% retainage until 90% of the work is completed. Commissioner Simmons voted opposed. The majority having voted in favor, the motion carried.

City Administrator Tina Fisk appeared before the Commission and discussed the following in regards to the City Administrator's Report:

- Special Assessment Committee neighborhood meeting
 - i. 8/21
 - ii. Hayden Heights residents
- Special Assessment Committee Meeting
 - i. Thursday at 5:30pm
- Enterprise funds at next meeting with any rate changes to review
- Final budget on October agenda

Economic Development Director Matt Marshall appeared before the Commission to discuss a non-agenda item, Governor Burgum's visit to West Fargo on September 21st for the Main Street Event. After discussion, Commissioner Simmons moved and Commissioner Olson seconded to move forward with declaring the City of West Fargo as a Main Street Community. No opposition. Motion carried.

There was no correspondence.

Commissioner Olson moved and Commissioner Gjerdevig seconded to adjourn the meeting. No opposition. The meeting was adjourned.


Bernie Dardis
Commission President


Tina Fisk
City Auditor