



**7:30 a.m. Wednesday, May 8, 2018**  
**West Fargo City Hall**

**Members Attending:** Rich Mattern, Mark Simmons, Will Foss, Kurtis Karn

**Members Absent:**

**Others Attending:** Melissa Richard, Ellen Rossow, Brenda Warren

The meeting was called to order by Commissioner Mark Simmons.

Commissioner Simmons moved and Will Foss seconded to approve the minutes of Wednesday, April 11. No opposition. Motion carried.

The monthly budget report was reviewed. Cruise Night funds have increased due to the addition of sponsorships. Melissa advised that West Fest vendor fees will start to accumulate shortly causing a change in that line item.

Brenda Warren presented her application for \$5000 for the Bonanzaville Fourth of July Celebration. Commissioner Mark Simmons moved and Will Foss seconded to approve this request. Brenda also shared an overview of Bonanzaville current events.

No new business was presented.

Melissa Richard provided a review of upcoming Tourism and Events projects.

Regarding **Cruise Night**, work is underway to finalize all details, sponsorships are being filled with follow-ups being made. **Melissa** is unsure what part the city plaza will play in Cruise Night until it is finished. Discussion was held on this.

Regarding the Budweiser Clydesdales, the horses will still be coming to downtown West Fargo May 19. Melissa is in contact with the Budweiser Company, who is planning and hosting this event.

Regarding the Summer Safety Roundup, a new group has been added to the list of booths, which will focus on water safety. There are still a few loose ends, but the event should be successful. Ads went out with utility bills last week.

Regarding West Fest, communications will be sent out for volunteer signup and vendor sign up. A band should be booked for the street dance. Discussion will need to occur with West Fargo Events nonprofit group.

Regarding the Red Ball Project, no decisions have been made, as it is still unclear what the West Fargo Park District's contribution will be. **The committee discussed what locations the ball could be located at throughout the city.**

Regarding, the Street Fair, Ellen Rossow provided an update on her conversation with Matt Marshall regarding contacts from various Downtown organizations.

There were no non-agenda items or correspondence.

Will Foss moved and Kurtis Karn seconded to adjourn the meeting. No opposition. Meeting adjourned.