

West Fargo Airport Authority Meeting
Date: March 29th 2018
West Fargo Airport – 5:30 PM

Members Present:

Wade Swenson Tim Stolz, Dan Loegering, Brian Christl, Matt Retka

Members Absent:

None

Others Present:

Airport Manager Robbie Grande, Barrett Irving

1. The meeting was called to order by Wade Swenson

2. The minutes from the February 22nd 2018 meeting were reviewed.
Motion by Tim Stolz, second by Dan Loegering to approve as written. None opposed.
3. The monthly Budget and Income reports as of March 18th and printed March 26th were reviewed. Discussions ensued about the format of the report, and it was unanimously determined that the 3 page February format of the budget reports was easier to follow and preferred by the members, as opposed to the 7 page format provided in March. No additional questions.

Dan Loegering motioned to approve the budget report as printed, Brian Christl seconded. None opposed.

4. Tim Stoltz moved and Dan Loegering seconded to approve the following bills:

Cass County Electric Coop	\$369.41
Century Link	\$56.84
Waste Management	\$85.19
Petro Serve	\$126.46 & \$120.34
D54 Aviation	\$3,358.76 & \$58.76
Cass Rural water	\$28.51
Secretary	\$50.00

Note:

The second \$58.76 charge from D54 aviation was for cleaning supplies.
An invoice for sewer pumping services is forthcoming.

No opposition, Motion carried.

5. 2019 Budget

Specific budgets for each category/code were reviewed and projected for 2019. A discussion about obtaining cost estimates for an approximate 150-foot ramp extension ensued. The proposed 2019 budget was estimated based on current and projected needs. This information will be presented in spreadsheet format during the next meeting in April.

6. Future Board Member nominations:

Tim Stolz's position expires in April. Matt Retka made a motion to nominate Barrett Irving for member position on the West Fargo Airport Authority, Tim Stolz seconded. None opposed. There were no other nominations presented.

Tim Stolz mentioned he thought he was still listed as the primary/chairman contact for the West Fargo Airport Authority at the State of ND Aeronautics Commission, and that this should be updated on the State's website.

7. Report from Airport Manager:

- Robbie Grande attended the Aviation Symposium in Fargo, and said all went well. Robbie mentioned he talked about Airport Layout Plans with individuals while at the event, and has plans to follow up on this.
- Crack seal bid requests were sent to 3 companies.
- Ed Skroch hangars will soon be up for sale.
- The back access road at the airport is muddy and requires ongoing maintenance, as typical this time of year.
- An individual named Lance Johnson spoke to Robbie over the phone and inquired about upcoming nominations and appointments for the West Fargo Airport Authority.
- Robbie outlined various lawn mowing equipment upgrade options and models. All members agreed that an upgraded mower was justified, and Robbie will continue searching for a viable replacement.
- A brief summary of Robbie's presentation to the Sheyenne Highschool aviation class was given.

8. Non Agenda Items:

None

Motion to Adjourn by Dan Loegering and Second by Tim Stolz. Meeting was adjourned at 7:05pm.

Wade Swenson-Chairman

Matt Retka-Secretary
[Minutes prepared by Matt Retka]